

Evercreech Parish Council

Tel: 01749 830265

E-mail: clerk@evercreech-pc.gov.uk

Members of the Public and Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	Evercreech Parish Council – closed session
Time...	20:30
Date...	6 th June 2023
Venue...	Evercreech Village Hall (subject to change)

Councillors will be discussing all the items listed on the agenda.

Yours faithfully,

Lynn Crisp

Lynn Crisp

Parish Clerk

Date

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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Agenda

- 001 **Meeting open time**
To receive apologies for absence and to approve the reasons given (LGA 1972 s85(1))
- 002 **Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)
- 003 **To advise regarding HR costs.**
- 004 **Appoint 3rd Member of Staffing Committee**
- 005 **Meeting close:**
Lynn Crisp