

Evercreech Parish Council

Minutes of the Meeting of Evercreech Parish Council held this day 2nd June 2020 which took place using internet technology, due to the outbreak of COVID 19.

PRESENT AT START OF MEETING: Murray Stewart (Chair), Gail Wakeford, Lesley Parham, Barry O’Leary, Rob Reed, Mark Sunders, Harriet Fisher, Sarah Breare, Roy Williams
Lynn Crisp (Clerk)

Item		Action
	Open Session Members of the public were invited to submit comments/questions to The Clerk by 2nd June 2020 12 noon clerk@evercreech-pc.gov.uk Telephone 01749 830265. 0 communications were received:	
001	Apologies None	
002	Declarations of Interest and Dispensation None	
003	Confirmation of the Minutes of the Parish Council Meeting of 05 05 2020 Proposed MSt Seconded RR All agreed Outcome: Chair will sign at next face to face meeting.	
004	Public Reps: invitations to speak (a) County Cllr– Invitation to speak (b) District Cllr – Invitation to speak Due to the non-face to face nature of the meeting, Cllrs were not invited to speak.	
005	Highways All planned maintenance has been postponed. Essential maintenance will go ahead.	
006	Finance a) Payments/Receipts – Resolution to approve income & expenditure. Resolve: Proposed MSt Seconded RR Outcome All agreed b) PC to nominate 2 authorised members to complete authorisation of 05 05 2020 meeting BACS payments 2019. Resolve RR & LP to authorise BACS payments on 03 06 2020 . Proposed MSt Seconded RR Outcome All agreed - unanimous.	
007	Planning 2020/0869/HSE 8 Approve 1 Abstain Resolve: Approve 2020/0911/REM 8 Approve 1 Abstain Resolve: Approve	

008	<p>11. Inspections/Reports</p> <p>a) Weston Town Playing Field: Equipment Inspection</p> <p>b) Queens Road Playing Field: Equipment Inspection</p> <p>Inspection Reports will re commence in June 2020.</p>	
009	<p>Council Matters</p> <p>Resolution required:</p> <p>a. Agree to the work needed to tree at: Millenium Garden</p> <p>Proposed MSt Seconded RR All agreed. Resolve: Clerk will commission the work.</p> <p>b. Cricket Club/QRPF</p> <p>Resolution required:</p> <p>i. Agree for solicitors to proceed with the Deed of Release. Cost: approx. £475 plus VAT.</p> <p>Proposed MSt Seconded RR Yes – 7 Abstain – 2 Resolve: Approved</p> <p>Resolution required:</p> <p>ii. Upon successful Registration of Deed, the registration of the land with the Parish Council at Land Registry Cost around £950 - £1250 plus VAT. In addition: The Land Registry fee will be based on the value of the land. Anticipated cost being £40 (plus £4.80 for an Index Map Search).</p> <p>Proposed MSt Seconded RR Yes - 6 Abstain - 3 Resolve: Approved</p> <p>c. Potential nature reserve @ Leighton Lane</p> <p>Identify groups/persons in the village who may be interested in this project, with email addresses. Clerk will then contact possible interested parties and ask them to contact the landowner. The Parish Council do not intend to be actively involved in the set up and maintenance of the proposal.</p> <p>Evercreech.barfry@icloud.com Somerset Wildlife Trust Evercreech Explorer Scouts</p> <p>d. Resolution required:</p> <p>To begin maintenance schedule from our agreed asset register by asking Robin Cockle to apply wood preserver and replace any missing slats on PC owned seats throughout the Parish.</p> <p>Proposed MSt Seconded RR Resolve: All agreed</p>	

	<p>e. Resolution required: Agree employee timesheet authorisation procedure. Procedure: PC employees to email time sheet to Chair of Staffing Committee prior to salaries being paid: Proposed MSt Seconded RR Resolve All Agreed</p> <p>f. Resolution Required: i. To agree year-end figures and agree to the Chair and Clerk signing the relevant paperwork. Proposed MSt Seconded RR Yes – 7 Abstain – 2 Resolve: Chair and Clerk will sign the paperwork.</p> <p>Resolution required: ii Engage the auditor, Simon Pritchard to complete the year end process. Proposed MSt Seconded RR Resolve: All agreed.</p> <p>To Note:</p> <p>g. It is the responsibility of each Cllr to update their interests form if there are any changes. Blank forms are available from the Clerk. Noted</p> <p>h. VAT for the year 19/20 has been claimed via postal form. We await the payment. Noted</p> <p>i. Insurance As agreed, we will accept the Hiscox quote for 3 years. Noted</p>	
010	Agenda Items for next meeting	
011	Date & Time of Next Meeting: The next meeting to be held on 07 07 2020 subject to change.	
012	CLOSE OF MEETING Clerk: Lynn Crisp Time: 20.00 hrs	