

Evercreech Parish Council

Minutes of the Meeting of Evercreech Parish Council held this day 03 March 2020 in Evercreech Village Hall, Victoria Square, High Street, Evercreech at 7.00pm.

PRESENT AT START OF MEETING: Murray Stewart (Chair), Roy Williams, Gail Wakeford, Harriet Fisher, Rob Reed, Barry O’Leary, Lesley Parham, Mark Saunders

Also present: Lynn Crisp (Clerk) & 4 members of the public.

Holger Harras joined 7.35pm

Item		Action
	<p>Open Session Please note that this section does not form part of the minutes.</p> <p>Prestleigh Road – Concerns re 300 houses on Prestleigh Road rumour.</p> <p>Planning Item 2019/1047/LBC. Q: What are the PCs views? A: Overriding decision has been made by conservation officer. Will be discussed under Item 6i.</p>	
001	<p>Apologies for Absence S Breare – work commitments.</p>	
002	<p>Declarations of Interest and Dispensation None declared.</p>	
003	<p>i) Confirmation of the Minutes of the Parish Council Meeting of 04 02 2020. Proposed: HF Seconded: LP BOL abstained – not present at the meeting. Agreed.</p> <p>ii) Confirmation of the Minutes of the Closed Session of 04 02 2020. Proposed: LP Seconded: RW BOL abstained – not present at the meeting. Agreed</p> <p>iii) Review and update Actions List. Clerk updated the list.</p>	
004	<p>Reports:</p> <p>(a) County Councillor – Invitation to speak No apologies received. No report received.</p> <p>(b) District Councillor – Invitation to speak Report received prior to meeting. (Appendix 1) Q; Re the housing supply and policy; how will the District Cllrs be invited to the meetings? A: All had training to explain the policy. District Council working on how they enforce engine idling rules. Attended the NASS consultation. Will move venue to B&W in future. Q: Was the NASS event well attended? A: Approximately 23 people attended. Courtesy bus not used. Somerset Waste – Cllr received a letter through their door regarding recycling with plastic sticky faces enclosed, what a waste of money. A: For every £1.00 spent, £9.00 is projected to be saved. Campaign was run previously in Bristol which is where these projected figures are from. A children’s group in Glastonbury will use stickers. The campaign was paid for by the contractors.</p>	

005	<p>Highways Temporary Closure of Hemberton Cottage to Alham Farm - 24 February 2020 – at least 33 days.</p> <p>Temporary Closure of Patwell Street, Bruton – 9th March 2020 – 1 day.</p> <p>Noted.</p>	
006	<p>Planning:</p> <p>(i) Applications:</p> <p>2020/0350/FUL</p> <p>Proposal: Erection of 4 poultry houses and associated works.</p> <p>Location: Lower Easton Farm Easton Lane Pylle Shepton Mallet BA4 6SY</p> <p>Applicant: Mr M Seager Application</p> <p>Type: Full Application Sent to Evercreech Parish Council as land adjacent to Evercreech Parish Boundary.</p> <p>Noted this was received.</p> <p>No comment.</p> <p>2020/0223/FUL</p> <p>Proposal: Change of use and conversion of existing barn/outbuilding to dwelling house.</p> <p>Location: Race Horse Barn Redlands Farm Lane To Prestleigh Road Evercreech Shepton Mallet Somerset</p> <p>Type: Full Application</p> <p>No objections.</p> <p>Proposed GW</p> <p>Seconded HF</p> <p>All agreed.</p> <p>2020/0262/TPO</p> <p>Proposal: TPO M1060 (Ash) - Prune by 1.5m.</p> <p>Location: Batts House Victoria Square Evercreech Shepton Mallet Somerset</p> <p>Applicant: Mr Richard Holworthy Application</p> <p>Type: Works/Felling of TPO Trees</p> <p>Proposal: No objections</p> <p>Proposer RW</p> <p>Seconded: HF</p> <p>All agreed.</p> <p>2020/0263/TCA</p> <p>Proposal: Proposed works to tree(s) in a conservation area: T1 (Bay) - trim by 50%. T2 (Laburnum) - Fell.</p> <p>Location: Batts House Victoria Square Evercreech Shepton Mallet Somerset</p> <p>Applicant: Mr Richard Holworthy Application Type: Works/Felling Trees in a CA</p> <p>Proposal: No objections</p> <p>Proposer RW</p> <p>Seconded: GW</p> <p>All agreed.</p> <p>2019/1047/LBC (reply by 05 03 2020)</p> <p>Appeal Proposal: Conversion of detached outbuilding to form an annexe.</p> <p>Appeal Location: Weston Town House Weston Town Evercreech Shepton Mallet BA4 6PD</p> <p>Appellant: Mr L. Richardson</p> <p>Lengthy discussions took place.</p> <p>Proposal:</p> <p>To confirm original comments/objections.</p> <p>For 5</p> <p>Against 2</p> <p>Abstained 1</p> <p>(ii) Outcomes:</p> <p>See agenda</p> <p>iii) General</p>	

	<p>085139/054 Historic planning application that was approved on 31 October 2007. Proposal: Erection of A Commercial Building For Manufacturing & Storage Location: Peter Green Chilled, Leighton Lane Industrial Estate, Evercreech</p> <p>No Objections All agreed.</p> <p>2018/1770/FUL Letter from Resident Technical Officer supporting MDC has withdrawn this from the agenda of the planning board. Proposal: we respond according to information above, therefore not in a position to comment. All agreed</p>	
	<p>Welcome to Street Cleaner – Holger Harras. Introductions made around the table. Initial/basic induction complete by RW. H&S course – happy to attend.</p>	
007	<p>Finance (appendix 2)</p> <p>a) Payments/Receipts – Resolution to approve income & expenditure. Sign balance sheet and invoices. Proposed: BO’L Seconded LP All agreed.</p> <p>LP and RR signed.</p> <p>b) PC to nominated 2 authorised members to complete authorisation of 3rd March 2020 meeting BACS payments on 4th March 2020.</p> <p>RR & LP</p> <p>c) Update on PC credit card Unity Trust Bank – multi pay card which we call a credit card. 4 admin on the bank account only 2 project owners on the card at this time, this was not known to Cllrs when the card was applied for. Card currently has Evercreech PC as the name but ex-clerks’ signature on the reverse person.</p> <p>Correspondence address has been changed to current PC address.</p> <p>Clerk cannot open multi pay card statements. BOL please contact the company.</p> <p>Proposal: To close current card account. Re apply for another card urgently. Pay balance as soon as statements received.</p>	<p>BOL</p> <p>BOL</p> <p>BOL</p>
008	<p>Park Inspection Reports Queens Park Playing Field Note any repairs required. See item 9j. Weston Town Skate Park Note any repairs required. None required.</p>	
009	<p>Council Matters</p> <p>a) Agree and appoint pay roll company. MDC - do not help other councils with pay roll.</p>	

	<p>Mendip Accounting - Clevedon - £12.50 pp per month Plus VAT. No set up fee, no pension admin fee. Can do this from 1st April. Run 200 payrolls per month for other companies.</p> <p>Resolution: Engage Mendip Accounting. GW LP All agreed MS will contact company and request contract and information emailed to Clerk for Chair's signature.</p> <p>b) Review and appoint contractor for grass cutting contract. Contractor A – 8,072 Contractor B – 10,275.13 Contractor C - Tender not received Discussions took place.</p> <p>Resolution: Appoint Contractor A Proposed: BOL Seconded: GW All agreed. MSt to contact the company.</p> <p>c) Cemetery Mapping update regarding company agreed to use at last meeting. Approved Colin Carey – Mendip Land Surveys to undertake a land based digital map of cemetery at meeting 07 01 2020 Closed session. This was then superseded and agreed to use a different company at meeting 04 02 2020. However, further facts have arisen to the negative with using this different company. Proposal to revert back to using Mendip Land Surveys after explanation by Chair. Discussions took place.</p> <p>Resolution: Appoint Mendip Land Surveys - physical/digital survey, produce an excel spread sheet. £790.00 Proposed MSt Seconded BOL All agreed. MSt to commission company</p> <p>d) Youth Club i Consider request from Youth Club to install CCTV.</p> <p>Resolution: Discussions took place. The PC did not agree to CCTV being installed at this time due to cost, the laws around the filming of children, who would monitor/manage this together with the need to appoint a responsible data controller. ii Consider request to secure ex Greencore premises.</p> <p>Resolution: Completed as best it can be. Clerk please email Youth Club.</p> <p>e) Damage to cemetery fence. To note: boundary fence had broken. Approached grass cutting contractor who repaired the fence at their cost. Also discussed: Roots of new hedge may grow in the bottom of graves. Hedges came free from Explorer Scouts contact. Discussed: Leave some to grow as shrubs, re plant the rest. The ones removed, re-plant in QRPF by wall.</p>	<p>MS</p> <p>MSt</p> <p>MSt</p> <p>LC</p>
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	<p>Some have been planted in QRPF, by the car park. Ginko tree will be planted by contractor at QRPF. Cllrs will view the hedging at the cemetery. f) Instruct Clerk to appoint auditor Simon Pritchard - £150.00 Resolution: Proposed: GW Seconded: LP All agreed. LC to appoint auditor.</p> <p>g) Admin Appoint a Cllr to go through bank cheque book stubs and paying in books to keep only the last 7 years. To do the same with HMRC receipt books. Resolution: MS. LC will deliver paperwork to MS.</p> <p>h) To appoint Rialtas to run the year end accounts. £360.00 Pre year end - accounts work required. Resolution: To appoint Rialtas to run year end. Proposed: LP Seconded: GW All agreed LC to contact company</p> <p>i) Cemetery Memorial safety check James Long (Masons) Ltd – Meeting clerk onsite 12 03 2020 9.00 am to review and quote. To Note: Noted j) QRPF Maintenance Ref the Goal end and talk tubes Appoint contractor to carry out work as per quotation. Resolution: £500.00 for new side area and they will repair previous work. Proposed: GW Seconded: BOL All agreed.</p> <p>k) To discuss report received from RW re Mendip Local Plan Part II: Sites and Policies <i>Report not received. Required to reply to consultation.</i> Consultation on Proposed Main Modifications. Amendments: <i>Not discussed</i> Select Cllr to reply to consultation by 05 03 2020 <i>Cllr not selected.</i> Not resolved</p> <p>Agree wording: EVQ13 EVQ4b <i>These points were not discussed.</i> Not resolved</p> <p>Clerk requested wording for the consultation form: The cap should remain. The wording should read up to a <i>limit</i> of. Keep all green space.</p>	<p>ALL</p> <p>LC</p> <p>MS/LC</p> <p>LC</p>
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	<p>Clerk was asked to complete the consultation form with the information above.</p> <p>l) Cemetery Grit Bin update Resolve: RW offered to move new bin into position.</p> <p>m) Dog bin at Horsehill Meadows Resolve: Purchase new dog bin; BOL offered to purchase and be reimbursed due to constraints with the PC multi pay card. LC will email dog bin information used previously to RW. Proposed: GW Seconded: HF All agreed.</p> <p>k) Request Mendip District Councillor Barry O’Leary investigate the possibility of MDC undertaking street cleaning on Maesdown Hill. Resolve: BO’L agreed to raise with MDC and report back at next meeting.</p>	<p>RW</p> <p>BOL</p> <p>LC</p> <p>BOL</p>
<p>010</p>	<p>Agenda Items for April: Re Cemetery – new hedges - Cllrs will view new hedging. ALL Street Cleaner – Staffing Maesdown Hill - street cleaning request – BOL Cemetery Safety Testing - LC</p> <p>Meeting Close: 21.10.</p> <p>Date of next meeting: 07 04 2020 7.00 pm Evercreech Village Hall. Any items for inclusion of the agenda should be forwarded to the Clerk by Tuesday 24th March 2020.</p> <p>Annual Parish Meeting 28 04 2020 7.00 pm Evercreech Village Hall.</p>	