

Evercreech Parish Council

Minutes of the Meeting of Evercreech Parish Council held this day Tuesday 4th February 2020 in Evercreech Village Hall, Victoria Square, High Street, Evercreech at 7.00pm.

PRESENT AT START OF MEETING: Murray Stewart (Chair), Roy Williams, Gail Wakeford, Sarah Breare, Harriet Fisher, Rob Reed, Lesley Parnham

Also present: Nigel Hewitt-Cooper Lynn Crisp (Clerk) Mark Saunders & 6 members of the public.

Item		Action
016	Apologies Barry O'Leary - joint cabinet/scrutiny meeting.	
017	Declarations of Interest and Dispensation None.	
018	Confirmation of the Minutes of the Parish Council Meetings: a. Confirmation of the Minutes of the Parish Council Meeting of 07 01 2020. Proposed: HF Seconded: LP Agreed unanimously. Confirmation of closed session 07 01 2020 Proposed: RW Seconded: LP Agreed unanimously. Confirmation of Precept Meeting Minutes 21 01 20. Proposed: HF Seconded: LP Agreed unanimously. Chair signed 3 sets of minutes as a true record. b Actions List Updated	
019	Open Session Note these do not form part of the minutes. Dog Bin request @ Prestleigh Road/Horsehill Meadows.	
020	Introduce prospective new Cllr Mark Saunders Q&A session with Cllrs. Q: We are a Non-Partisan council; do you envisage this being a problem? A: No. Q: Do you have a good level of IT skills? A: Yes, IT literate. Cllrs voted using voting slips with a Y or N for Mark Saunders to be co-opted to the Parish Council. Vote returned Y unanimously. Cllr Saunders joined the meeting.	
021	Public Reps: invitations to speak (a) County Councillor – Invitation to speak Notes attached as Appendix 1. (b) District Councillor – Invitation to speak Report received prior to meeting. Notes attached as Appendix 2.	
022	Highways Nothing to report	

Signed:
Date:

	Have received confirmation of receipt re change of PC contact details.	
023	<p>Planning Planning Applications 2020/0111/TCA Proposal: Proposed works to tree(s) in a Conservation Area: T1 (Erecta Viridus) - Fell. T2 (Columnaris Glauca) - Fell. Location: Windy Corner Weston Town Evercreech Shepton Mallet Somerset Applicant: Mr Alistair Roach Application Type: Works/Felling Trees in a CA, Leave to Tree Officer Proposed: GW Seconded: HF All agreed 2018/1770/FUL Proposal: Retrospective change of use of part of agricultural barn to B1 and B8 uses as per amended drawings received 15 Jan 2020. Location: Home Farm Back Lane Stony Stratton BA4 6ES Application type: Full Application Grid Ref: 365671 139427 Approved. Proposed: RW Seconded: GW All agreed. Outcomes See agenda</p>	
024	<p>Inspection Reports QPPF Note any Cllr comments Goal mouth – weather is preventing repair. Will address the grass in front of the two speakers. Seats require attention. Look at planned maintenance later in the year. Weston Town Sports field Note any Cllr Comments Q: Who is responsible for the water way/river on site? A: Owned by the farmer.</p>	
025	<p>Finance Invoice from R Smith & Sons for hedge trimming @ QRPF. Work requested by Cricket Club. Resolution: RW will discuss with Paul Sealy with a view to the Cricket Club settling the outstanding invoice. PC credit card has been used statement not yet received. a) Payments/Receipts – Resolution to approve income & expenditure. Appendix 3. Resolve: Proposed: RR Seconded: LP All agreed. b) PC to nominate 2 authorised members to complete authorisation of 04 02 2020 meeting BACS payments on 05 02 2020: Resolve: RR and LP nominated. Invoices and finance sheet signed. c) PC to review Detailed Receipts and Payments by Budget Headings Report. Reviewed.</p>	RW
026	<p>Parish Council Matters a.i. Local Plan Part II: Consultation on Proposed Main Modifications a.ii. Consultation on Main Modifications – Information Note a. iii. Email from Mendip District Council outlining the above. Resolve required: decide whether or not to respond. Appoint Cllr to respond on behalf of Parish Council.</p>	

	<p>(RW feedback to Cllrs re meeting on 11 02 2020 via email asap to inform response to consultation)</p> <p>Discussions took place. Extension to 5th March 2020 re comments given. RW will feedback from meeting via email to Cllrs and Clerk.</p> <p>EVQ13 - Open areas of significance/local green spaces Deleted from the plan. Noted that Evercreech Parish local green spaces have covenants on some to preclude development, Queens Road Playing Field, Millennium Garden, Weston Town Sports Field.</p> <p>EVQ14b - agreed to comment as a council, not individuals.</p> <p>2 parts to this Local Plan: Local Plan Part 1 Housing supply in local plan part 1 was 420 per annum in 5 year plan = 5 x 2,205 homes. Government rules changed, meaning 630 homes per annum, there will be a housing supply requirement of 3,271 over the 5 year plan.</p> <p>Instead of reviewing every 5 years, must review every year. Shortfall in housing supply means that national policy takes precedence over local plan. Result, more houses to be built in Mendip.</p> <p>Local Plan Part 2 Boundaries for Evercreech are not changing. No sites will be allocated in Evercreech as we are currently in excess of minimum requirement. Small scale developments may come forward within the boundary.</p> <p>The focus is on the additional house supply coming from the perimeters of towns including Frome, Shepton Mallet, Wells and Glastonbury.</p> <p>Discussions took place re land earmarked in Evercreech previously for development. All developments still have to go through the planning process. Each case will be judged on benefit v harm by the planning department.</p> <p>b. De-Fib Bingo update re prizes. Many prizes received. Assistance on the night to help set up tables 5.15. Coffee morning booked in December at the church.</p> <p>c. Greencore Meetings Feedback from PC 05 11 19 meeting. Can the reports from a meeting when some of that meeting minutes are redacted due to purdah subsequently redacted now be uploaded to website? Resolve: Clerk will research this and feed-back. Meeting 23 10 19 notes/minutes have not been received. Resolution: cannot discuss this meeting due to lack of notes. Notes have been requested for this agenda.</p> <p>d. VE day update. LP Meeting tomorrow to discuss planning and requirements for the celebrations. First contribution/donation of £150.00 to be paid into PC bank account via BACS.</p>	<p>RW</p> <p>Clerk</p>
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	<p>e. Payroll system. Resolve required: To agree to order a new payroll system. Current system inadequate. Discussions took place. Proposed Brightpay Payroll System Suggestion from Cllr to look into the cost of outsourcing the payroll. MS look into outsourcing payroll. Resolution: to not order a payroll system and to discuss cost of outsourcing at next meeting.</p> <p>f. Risk Assessment 2020/21 Updated January 2020 Resolve: to agree risk assessment. Resolution to agree Risk Assessment 2020/21: Proposer: RW Seconder: RR All agreed.</p> <p>g. Stony Stratton Neighbourhood Group – Feedback from meeting MSt attended.</p> <p>a. Litter picking on non-urban roads Street Cleaner has not traditionally cleaned in Stony Stratton. Maesdown Hill is the main problem. That is not a job for a street cleaner with a 2 wheel barrow. Not practical to clean the streets in Stony Stratton - 10 hours per week contract. Suggestion that IDVERDE working on behalf of MDC could help, they have caged vehicles and trained people to clear rural roads. Resolution to move this to the attention of District Cllr. Agenda item March 2020. All agreed.</p> <p>b. New road signs for Tinings Lane (Bruton Rd and SS High St) c. Extending SS 30mph signs to reflect new residential area boundaries (Maesdown Hill/Tinings Lane). Neighbourhood Group have made a proposal to highways. Nothing yet heard from highways. Resolution: Ask Mr Hadwin for a copy of the proposal. Chair can then write supporting the proposal.</p> <p>h. HGVs in Evercreech Signage is the main problem. Highways will be addressing some of these issues in the new financial year. We have asked to see their proposals before the 1st APRIL 2020. MS contact Peter Green re lorries ending up in the centre of the village and finding out what directions they have on their paperwork for delivery drivers.</p> <p>i. Street Cleaner Vacancy. Proposal to move to closed session. Proposed: GW Seconded: RR All Agreed.</p> <p>j. Grass Cutting Contract. Review the grass cutting contract, do we want to be adding in the grass area on the entrance/exit of village? or are there Wild Flowers to be sown? if so, do we do it? or do Mendip supply the seeds etc? Resolution required – agree contract and go to tender. The area on the entrance/exit of the village was not discussed. Proposal: 3 year contract, advertise on website and social media, invite current contractor to tender. Proposed: LP Seconded: GW All agreed.</p>	<p>MS</p> <p>MSt</p> <p>MS</p>
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	<p>Clerk prepare the tender document/wording.</p> <p>k. Tozer Solicitors Resolve: To agree to a 1 year fixed fee of £750 for legal advice. Papers/cost received prior to meeting. Proposed: RW Seconded: GW All agreed. Engage Tozers Check if this covers looking at the covenant on QRPF.</p> <p>l. Village Hall Grant Resolve required. Viridor Application form received prior to meeting for consideration. Form now completed.</p> <p>PC May meeting has had to be moved. Blood transfusion have booked hall in May. NASS – public consultations – they asked in November to hire hall for 2 seminars; 1 Feb and 1 June. Village Hall could not accommodate due to regular weekly events. GW please feed this back to Village Hall Committee.</p> <p>m. Grit bin – cemetery Listed on our asset register. Damage to bin. Resolution required: purchase new bin. SB will contact Ross (O’Briens).</p> <p>n. Cemetery Mapping Resolution required: commission company to undertake mapping. Mendip Land Surveys Ltd – quote in members pack. CDS – quote in members pack. Pear Technology could not help. Cllrs discussed the merits and costs of both quotes. Agreed that a comprehensive, interactive digital system is required. Resolution: To engage CDS on the basis of their quote. Proposed: RW Seconded: RR All agreed. Proposal to move funds from election fund which has not been used. All agreed.</p> <p>o. War Memorial - Legion meeting at the War Memorial on the occasion of its centenary at 11am on Saturday 29th February 2020. Resolution required – Cllr to attend. Resolution: MSt will attend. RSVP MSt.</p>	<p>Clerk</p> <p>MSt MSt</p> <p>GW</p> <p>SB</p> <p>MSt</p> <p>MSt</p>
<p>027</p>	<p>13. General Correspondence</p> <p>a. NALC Conference To note date.</p> <p>b. Parish Paths Liaison Officer – Somerset County Council. Resolve required: to display on notice board and website.</p> <p>c. Shepton Mallet United Charities Noted</p> <p>d. Village Hall Photo Competition Noted</p> <p>e. Invitation to Training: Introduction to Domestic Energy Efficiency and Changing Energy Related Behaviour. Noted</p> <p>f. Presentations from the Parish Forum 23rd January 2020</p>	<p>Clerk</p>

	<p>to note.</p> <p>g. NALC is seeking feedback on behalf of the Joint Panel on Accountability and Governance (JPAG) on its Joint Practitioners Guide.</p> <p>Noted</p> <p>h. Get your town and parish council ready for the Great British Spring Clean. 20 March.</p> <p>Noted</p>	
028	<p>Date & Time of Next Meetings:</p> <p>The next meeting to be held on 3rd March 2020 7.00 pm Evercreech Village Hall (Subject to change)</p> <p>Annual Parish Meeting 28 04 2020 2020 7.00 pm Evercreech Village Hall (Subject to change)</p> <p>Proposal to go to closed meeting</p> <p>20:58</p>	
029	<p>Agenda Items March</p> <p>Dog Bin @ Prestleigh Road/Horsehill Meadows.</p> <p>MS look into outsourcing payroll. Discuss outsourcing of payroll</p> <p>Maesdown Hill street cleaning refer to District Cllr to ascertain the possibility of Mendip District Council undertaking this.</p>	
030	<p>CLOSE OF MEETING Clerk: Lynn Crisp</p> <p>Time: 21.17</p>	