

Evercreech Parish Council

Minutes of the Meeting of Evercreech Parish Council 7th January 2020 held this day in Evercreech Village Hall, Victoria Square, High Street, Evercreech at 7.00pm.

PRESENT AT START OF MEETING: Murray Stewart (Chair), Roy Williams, Gail Wakeford, Harriet Fisher, Rob Reed, Barry O’Leary, Lesley Parham

Also present: Lynn Crisp (Clerk) & 7 members of the public.

Item		Action
001	Apologies Sarah Breare – away N Hewitt- Cooper district Cllr.	
002	Declarations of Interest and Dispensation None	
003	Confirmation of the Minutes of the Parish Council Meeting of 3 rd December 2019. Chair signed as a true record. RR proposed. BO’L seconded. Confirmation of the Closed Session Minutes of the Parish Council Meeting of 3 rd December 2019. RR proposed. BO’L seconded. Chair signed as a true record.	
004	Open Session Please note that these do not form part of the minutes. V O’Connor – Youth Club vandalism update.	
005	Public Reps: invitations to speak (a) County Councillor – Invitation to speak Invited – report not received. (b) District Councillor – Invitation to speak Invited – report received. BO’L read his report: BEGINS: District Councillor Report: Jan 7, 2020 1. Planning: I have referred a number of items to the planning boards some with success, others unsuccessful. I especially draw your attention to 2019/0346/OTA Rodmore Farmhouse Evercreech I referred this to board as I was concerned that the officer outcome did not reflect the farm’s needs to be sustainable, and the board agreed. 2. Keeping in touch: In addition to my regular published updates I will be holding a drop-in surgery in the coming weeks. My case work included; - Mud on roads - Status of our village post office - Rains on the Drang, resolved - Clearance of pathway, SCC issue, referred - Abandoned car in Horsehill Meadows - Erection of buildings without correct permissions - Carparking charges 3. Hardship Fund As you will know I am responsible for Finance at Mendip as Cabinet Portfolio Holder. One of the biggest concerns is that while more people are in work than 10 years ago, wages in real terms are lower, there is a prevalence of zero hours contracts and as Universal Credit extends there is growing evidence of the unaffordability for council tax, and other key utilities for those on marginal pay. The hardship fund for the last financial year was heavily drawn on and I have recommended to the cabinet that the fund be increase significantly this year to assist those in need.	

Date:
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	<p>I also confirm I have recommended to the cabinet that all care leavers are to be give council tax relief as they set up their first homes and begin to live independent lives.</p> <p>4. Library in Shepton Mallet The Parish Council will be please to understand that our most local Library has had its funding decided and will stay in situ. I raised this issue when Parish Chair and I will highlight I was chided that the proposals, now dropped, were part of a successful commercial initiative. The officers have highlighted to me that MDC spend a considerable amount of time and effort on this project, between officer time and external consultants, estimated to be £50-100,000. I have instructed that these funds should be sought to be recovered from SCC and asked what risk assessment was carried out before this type of spend occurred.</p> <p>5. Mental Health, Physical health, Community Health I would like to highlight the health connectors s service, urge any member / employee of the council who is unaware or hasn't received formal training. Health issues are multigenerational and often the most un-talked about health struggles are the greatest challenges. https://healthconnections mendip.org/community-connectors/ Save the date: 10 January 2020 Free information event for older people, friends & family.</p> <p>The aim is to empower older people to remain active, healthy and independent by connecting them with the wide range of support available that's available in the community. Attendees will be able to get information on a variety of topics, including:</p> <p>Keeping connected Volunteering Community transport Benefits & finance Planning ahead Equipment & home adaptations Getting online</p> <p>This event is also open to community groups and organisations who would like to come and meet other service providers in the area. This is an open event and booking is not required, just come along – all welcome. Where Mendip council Buildings, 10 January 10.00 am I hope the Parish Council will continue its work in highlighting all health issues, I have asked the District Council team for an update and will cascade this to you.</p> <p>ENDS</p> <p>For precept calculations 2019/20, properties divisor was 908. Should have been 935 for 2020/21 but scaled back by MDC to 912. This will impact on proposed % increase in Parish Council precept.</p> <p>Cllr O'Leary was reminded that there has been an interactive link to Health Connections Mendip on the Parish Council website since early October.</p>	
006	<p>Highways Nothing to report.</p>	
007	<p>Planning i. Applications a) 2019/2914/FUL Proposal: Change of use from Agricultural to B1 & B8 use. Location: Wayside Farm Redlands Farm Lane To Prestleigh Road Evercreech Shepton Mallet BA4 6QW Response date extension – 09 01 20 Entrance already there to a derelict barn. Proposed: RW Seconded: GW Approval. All agreed.</p> <p>b) 2019/2981/FUL Proposal: Conversion of redundant barns to dwelling house Use Class (C3). Location: Brook House Westcombe Road Stoney Stratton Shepton Mallet BA4 6EB i</p>	

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	<p>Shared access. Cannot see how this can be objected to, no reason from a planning perspective to refuse. Proposed: GW Seconded: RE BO'L abstained. Approval All agreed Clerk to inform Mendip Planning Department.</p> <p>ii. Approval/Refusal See Agenda Appendix 1.</p> <p>iii General a) 2019/0346/OTA Location: Rodmore Farmhouse Rodmore Road Evercreech Shepton Mallet BA4 6DW Making Representations at Planning Board Meeting 18 12 19. b) 2019/0346/OTA Superseded 02 01 20 – Approved.</p>	Clerk																																																																		
008	<p>Finance a) Payments/Receipts – Resolution to approve income & expenditure.</p> <p>Finance Sheet for Meeting 07 01 20 Dec-19</p> <table border="0"> <tr> <td>Received</td> <td></td> <td></td> </tr> <tr> <td>Detail</td> <td></td> <td>Total</td> </tr> <tr> <td>James Long (Masons) re White</td> <td></td> <td>47</td> </tr> <tr> <td>W J Trotman re Hicks</td> <td></td> <td>629</td> </tr> <tr> <td>Mendip Memorials re Stewart</td> <td></td> <td>48</td> </tr> <tr> <td>W J Trotman re Futcher</td> <td></td> <td>213</td> </tr> <tr> <td>James Long (Masons) re White</td> <td></td> <td>47</td> </tr> <tr> <td>NEST Refund</td> <td></td> <td>164.34</td> </tr> <tr> <td></td> <td></td> <td>1148.34</td> </tr> </table> <table border="0"> <tr> <td>Payments to be made 08 01 2020</td> <td></td> <td>Total</td> </tr> <tr> <td>BACS Evercreech Show Society - Grant</td> <td></td> <td>400</td> </tr> <tr> <td>BACS P Richardson - Band Deposit VE Day</td> <td></td> <td>100</td> </tr> <tr> <td>DD Lloyds Bank Credit Card Fee</td> <td></td> <td>3</td> </tr> <tr> <td>DD Plusnet</td> <td></td> <td>38</td> </tr> <tr> <td>BACS Evercreech Village Hall</td> <td></td> <td>38</td> </tr> <tr> <td>BACS L Crisp Clerking & Webmaster (Nov 19)</td> <td></td> <td>264</td> </tr> <tr> <td>BACS Three Counties Landscaping Millenium Gdn</td> <td></td> <td>316.8</td> </tr> <tr> <td>BACS Three Counties Landscaping Christmas Tree</td> <td></td> <td>312</td> </tr> <tr> <td>BACS Tozers (Solicitors)</td> <td></td> <td>270</td> </tr> <tr> <td>BACS Clerk Salary</td> <td></td> <td>548.8</td> </tr> <tr> <td>BACS Home/Office</td> <td></td> <td>20</td> </tr> <tr> <td></td> <td></td> <td>2310.6</td> </tr> </table> <p>Resolve: LP and RR signed invoices and finance sheet. b) PC to nominate 2 authorised members to complete authorisation of 7th January 2020 meeting BACS payments 2019.</p>	Received			Detail		Total	James Long (Masons) re White		47	W J Trotman re Hicks		629	Mendip Memorials re Stewart		48	W J Trotman re Futcher		213	James Long (Masons) re White		47	NEST Refund		164.34			1148.34	Payments to be made 08 01 2020		Total	BACS Evercreech Show Society - Grant		400	BACS P Richardson - Band Deposit VE Day		100	DD Lloyds Bank Credit Card Fee		3	DD Plusnet		38	BACS Evercreech Village Hall		38	BACS L Crisp Clerking & Webmaster (Nov 19)		264	BACS Three Counties Landscaping Millenium Gdn		316.8	BACS Three Counties Landscaping Christmas Tree		312	BACS Tozers (Solicitors)		270	BACS Clerk Salary		548.8	BACS Home/Office		20			2310.6	
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	<p>Resolve: LP & RR to activate 08 01 20. c) Bank signatories Resolution required. Proposal: GW become a bank signatory. Proposed: MSt Seconded: BO'L All agreed Clerk/MSt to address paperwork</p>	Clerk/MST
009	<p>11. Inspections/Reports QPPF - Note any Cllr comments Goal mouth work outstanding due to wetness of the field. Alvian to remove obsolete white sign on play area fence. 3 x no dogs signs. Check price and order. Weston Town Sports field - Note any Cllr Comments. Weston Town Skate Park repairs carried out successfully by Alvian</p>	Clerk
010	<p>Parish Council Matters a. CAB grant request. Resolution required. Insufficient funds available in 2019/20 funding round. Re-apply in April 2020 for inclusion in 2020/21 funding b. Appoint Simon Pritchard for annual audit. Resolution required. Agreed by the finance committee, to include the pre audit option. Mst to begin process. All agreed. d. Agree Clerk's Accounts training – Trainer to visit home address. Agree Cllr to attend training as well. Resolution required. Proposal: for the trainer to attend PC address. LC to undertake training and LP observe. All agreed. Clerk to begin the process of booking accounts training. e. Note Clerk is booked for initial Clerks' training on 22 01 20. LC asked Cllrs to email any questions they have in order for clerk to raise at training. f. Agree purchase of payroll system. Resolution required. Accounts software cannot have a payroll system attached. Proposal: defer decision to next meeting when SB will be in attendance and able to advise. All agreed. g. ChurchCare Read and note prior to meeting. Noted that Parish Councils cannot give money to churches or open burial grounds h. Good Councillors Guide to Transport Planning - Read and note prior to meeting. Noted. i. Street cleaner vacancy Job share not available for post. Minimum 9.02 per hour. Will increase on 01 04 2020. Discussions took place. Proposal: go ahead with JD and advertise for 1 month. Clerk to amend document as requested (change name of Church) and advertise on website and noticeboard. LP will post on Social Media. Proposed: GW Seconded: LP All agreed. j. Storage of historical minutes and documents. Resolution re the storing of historic minutes required. Proposal: to archive Minutes, Accounts, Inspection Reports and Correspondence, keeping last 2 years of all documents on site. Proposed: GW Seconded: BOL</p>	<p>Clerk MSt Clerk All Agenda item Feb 2020 Clerk LP</p>

Date:
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	<p>LC agreed to type a brief inventory of documents taken for storage and take the documents to the premises in Taunton. No time scale was given for this project to be completed.</p> <p>k. DFIB funding Fund raising Bingo booked end of February. Need to purchase Bingo books. Company details provided. Clerk please order as per instructions on Crystal invoice. Discussions took place. DFIB: Just been renewed, pads just changed. Life span 4 years. Ongoing fund raising. Need a proper ongoing plan. DFIB costs £2,000 inclusive. £500.00 per year needs to be raised. PC thanked GW for the fund raising. 30 prizes are required in total for this Bingo fundraiser. Donations request letter - GW draft and send to LC.</p> <p>l. Cemetery pruning Resolution required re cost £600.00 £500.00 in the budget. Happy to go ahead. Proposal: To go ahead with the cemetery pruning. Proposed: MSt Seconded: BOL All agreed. Work will be carried out in January 2020.</p> <p>m. PC vacancy co-opt – report on progress No applications received to date. Agreed to change the date every month on the vacancy advert until post filled. Change advert dates every month.</p> <p>n. Dementia awareness representative Resolution required. Andrea Wray - Dementia Professional. Funding from Mendip available. Agreed Parish Council input not required.</p>	<p>Clerk</p> <p>Clerk</p> <p>GW</p> <p>Clerk</p>
011	<p>13. General Correspondence Weller Headleys' Newsletter</p>	
012	<p>Items for Next Agenda: Footpath Officer – HF is no longer the officer. HF will provide details of vacancy for new meeting. Greencore Meetings feedback from 05 11 19 meeting. VE day update. LP Payroll system. SB</p>	HF
013	<p>Date & Time of Next Meeting: Precept Meeting 21st January 2020 Back Room Evercreech Village Hall 7.00 pm. The next Parish Council meeting to be held on 4th February 2020 at 7pm in Evercreech Village Hall (subject to change).</p>	
014	<p>Proposal to Exclude Press and Public from the meeting due to the Confidential Nature of the remaining Items Staffing, Cemetery – mapping BO'L left the meeting 20.15. Members of the Public left the meeting at 20.20. The Council went into closed session 20.20. Council resumed and closed meeting 20:20.</p>	
015	<p>CLOSE OF MEETING: Clerk: Lynn Crisp Time: 20.45</p>	

Date:
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