

Meeting of the Finance Committee

DRAFT

Meeting start at 10am on 03 01 2020

In Attendance MS. RR,SB

1. Minutes from the last Finance Committee meeting 01/07/2019 ok'd and signed as correct
2. Auditor to be instructed - Agreed on Simon Pritchard, Simon has offered to Spend time with Lynn pre April Audit to help – Lynn to arrange
3. Lynn to be Administrator of Unity Trust Bank Account - agreed to put forward to full Council at meeting Tuesday 7/01/2020
Bank Signatory - to put forward another person as well - agreed to go to Full council on 07/01/2020
4. Review current financial statement and year-end outturn - Done
Budget was discussed to note the increase in National pay scale within 6 months, It was noted a Street cleaner will hopefully be back on our payroll soon

Noted - we now have the expense of Neales Way -Car Park rental from SCC due to the closure of Greencore

Went through Expenditures - items noted for precept meeting

5. Bright Pay was recommended by SB as an option for our PAYE - to go to Full Council at 07/01/2020 meeting.
6. Next Finance Committee - TBC

Grass cutting Contract - Agreed that it would be good if we could get 2 Councillors to Review the grass contract noting areas needed to be maintained by this and what is expected etc then to go out to tender and ask Jullian Shave to quote in line with the guidance presented

TO BE ADDRESSED AT NEXT PARISH COUNCIL MEETING 07/01/2020

1. Review the grass cutting contract, do we want to be adding in the grass area on the entrance/exit of village? or are there Wild Flowers to be sown? if so do we do it? or do Mendip supply the seeds etc?
2. Brightpay software currently on offer at £49.99 PA to be put forward as an answer to PAYE for the Clerk and Employees of the Parish Council

11.43am - Close of Meeting