

Evercreech Parish Council 1st October 2019

Minutes of the Meeting of Evercreech Parish Council held this day in Evercreech Village Hall, Victoria Square, High Street, Evercreech at 7.00pm.

PRESENT AT START OF MEETING: Murray Stewart (Chair), Roy Williams, Gail Wakeford, Sarah Breare, Harriet Fisher, Rob Reed

Also present: Lynn Crisp (Acting Clerk) & 13 members of the public.

Item		Action
	<p>Chair's Announcement:</p> <p>After 3 weeks of negotiation I can advise you that Michelle Phillips has, by mutual agreement, terminated her employment as Parish Clerk/Responsible Finance Officer of Evercreech Parish Council with effect from today, 1st October 2019.</p> <p>Interim arrangements are in place to handle the day to day operation of the council and the vacant position will be advertised in the next few days.</p> <p>I am sure you will wish to join me in thanking Michelle for her contribution to the efficient running of the council over the past 12 years and we wish her well for the future.</p>	
001	Apologies Councillor O'Leary - Meeting Councillor Parham - Holiday	
002	Declarations of Interest and Dispensation None	
003	<p>Confirmation of the Minutes of the Parish Council Meeting of 3rd September 2019. To Confirm the Minutes of the Meeting Held on 3rd September 2019. The minutes were then taken as read, confirmed as a true record and signed by the Chair. Proposed GW, seconded SB, by unanimous vote motion carried</p> <p>Chair will sign after the meeting and a copy displayed on the Parish Council notice board.</p>	
004	<p>Public Reps: invitations to speak (a) County Councillor – Invitation to speak Nigel Hewitt – Cooper – Arrive 19.30.</p> <p>BEGINS</p> <p style="text-align: center;"><u>OCTOBER 2019</u></p> <p>Measles: Measles is a highly infectious viral illness that can be very unpleasant and sometimes lead to serious complications. Earlier this year the UK lost its measles free status due to the increased number of confirmed cases in the UK and evidence that transmissions of measles had been re-established. This increased number of cases is directly linked to the drop in the number of Children vaccinated, in particular the second dose of the MMR vaccination. Evidence has shown that cases of measles occur in communities where vaccine uptake is low. As measles is highly infectious, even small decline in uptake can have an impact, and anyone who has not received 2 doses of MMR vaccine is at risk. Those people who missed out on getting the vaccine are urged to make an appointment now to get vaccinated. For more information, visit www.nhs.uk/conditions/measles</p> <p>School places: September saw the opening of applications for school places for 2020. The deadline for secondary school places is 31 October 2019 and for Primary school</p>	

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	<p>admissions the deadline is 15 January 2020. SCC encourage everyone to submit three preferences, including their local school as one of those preferences. In recent years, some applications have only included one preference for a non-local school and if demand is high for that single school, it can mean that students and parents have to wait longer for a confirmed placement at a different school, making the experience more stressful. www.somerset.gov.uk/education-and-families/apply-to-start-school</p> <p>New school openings: September saw two new schools open their doors in Taunton, the £8.5m Hazelbrook campus at Selworthy Special School and the new £7.3m Nerrols Primary school, creating 500 new school places. The state-of-the-art new campus at Selworthy will offer 80-100 places for secondary age pupils with a wide range of Special Educational Needs and/or Disabilities. The development will help to ensure pupils can be educated close to their homes and communities, without needing to take long journeys to a school, which can accommodate their needs.</p> <p>Libraries: Over 7,000 children visited libraries across Somerset to take part in 'Space Chase' - this year's national Summer Reading Challenge inspired by the 50th anniversary of the first moon landing. Children signed up to read up to six books over the summer and received rewards for every book they read. During the holidays over 160,000 books were read in total and hundreds of children and families took part in free events held in their local libraries such as slime making, story times, 3D printing, Virtual reality, LEGO days, Nintendo Switch gaming events, and many more.</p> <p>Costa Coffee Fostering Events: Over the next few weeks information events about Fostering opportunities are being held in Yeovil, Shepton Mallett and Bridgwater, kindly supported by Costa Coffee. More information can be found at www.fosteringinsomerset.gov.uk</p> <p>Enterprise centres: Two business-boosting enterprise centres for Somerset have taken a leap forward with construction work now underway. Cathedral Park, Wells will offer two larger offices, ten smaller offices and two meeting rooms as well as five 50 square metre industrial units whilst the new, purpose-built Wiveliscombe centre will offer ten offices, two meeting rooms and seven industrial units. The aim is for both centres – which are each costing in the region of £2m – to be open next Spring, bringing the total number of centres in the Somerset network up to seven. All centres provide modern, accessible space for small and growing businesses – something that can be hard to find in rural areas. They offer flexible tenancies, superfast broadband, business networking, access to business support and competitive rents.</p> <p>Gritting routes: As the County Council's financial position has now significantly improved SCC has confirmed it will make available an additional £200,000 for the highway winter service to fund additional routes and activities. The precautionary gritting network has been reviewed in line with the most up to date code of practice. This has resulted in an increase in the precautionary gritting network from approximately 720 miles to 900 miles of road which will be treated every time ice or snow is forecast. This is around 21 per cent of the total roads in Somerset – bringing it back to previous levels. SCC will be operating 23 gritting lorries, running out of five depots across the county.</p> <p>Grit Bins: Parish council are being asked to check their grit bins and to let SCC know by 31st October if they need filling. This will assist with the continuing sustainability of this service by targeting visits by the road maintenance teams to only those locations in need. One tonne dumpy bags of salt are sometimes provided on steep slopes, especially on Exmoor and the Mendips, and this will continue to be the case. If Parish/Town Councils have any questions regarding the provision of roadside salt please contact the area highways office. The parish/town council salt bag collection day which has taken place for a number of years up until last winter was also reviewed. The</p>	
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	<p>conclusion was that on recent occasions the take up of this service was generally low and it did not provide good value for money.</p> <p>Opposite Sex Civil Partnerships: Somerset's Registration Service is ready and waiting for couples wishing to tie the knot through a new 'opposite sex civil partnership' next year. The service would like to hear from couples interested in booking a ceremony in 2020 following the change of Government legislation which will make civil partnerships available to opposite as well as same sex couples. Somerset Registration Service has a large team of professional celebrants who will tailor ceremonies to suit each couple's preferences at over 120 licensed venues. Contact Somerset Registration Service via somersetregistrations@somerset.gov.uk</p> <p>ENDS</p> <p>Noted: Parish Council have purchased grit for grit bins as per last year's instructions from Somerset County Council.</p> <p>Q: Do County have a list of actions they are going to take re climate change? A: County Councillor will email it to Parish Council.</p> <p>(b) District Councillor – Invitation to speak</p> <p>Apologies received.</p> <p>BEGINS</p> <p>Parish Council Report October 2019</p> <p>District Matters:</p> <p>The second Full council meeting was yesterday. I'm pleased to announce all decisions undertaken were cross party.</p> <p>The main decisions were</p> <ol style="list-style-type: none"> 1. An agreed structure for the council to tackle the effects of climate change. This includes investment (3200k set aside) and I've asked the portfolio holder how the implementation will involve Parish councils. 2. The approval of Borrowing at record low levels (average 1.65%) to enable the council to pursue its commercialisation strategy. This is to attempt to bridge the gap left in the council's finances for front line services. <p>All decisions reached at the District Council Full council meeting were unanimous, it's very heartening to have such an approach to District Council Business.</p> <ol style="list-style-type: none"> 3. The council is supporting a community energy switch, I would encourage the parish council to publicise this https://www.mendip.gov.uk/bigcommunityswitch 4. Mental Health week is 6 October to 12 October. It's important all year round and mental health is an intergenerational issue, affecting young and old. I'd again ask the council to highlight https://healthconnectionsmendip.org/ as an effective way to address the many mental health issues I have had reported to me including: <ul style="list-style-type: none"> - Alzheimer's - Dementia - Depression - Low Self Esteem - Self-Harm - Isolation 	
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	<p>Again I want to pay special thanks to my predecessors work on many aspects of mental health.</p> <p>5. I have been busy on case work which involves mainly planning, council housing and Universal Credit. Again I would urge the council to direct residents to Citizens Advice as a first stop, many residents are still not aware of their entitlements. On many cases I am working closely with our County Councilor.</p> <p>Many thanks Barry Cllr. Barry O’Leary Portfolio Holder Enterprise & Finance, MDC Tel 321 421 https://www.facebook.com/evercreech.barry/ https://barryoleary.mycouncillor.org.uk/</p>	
005	<p>Open Session Gill Lindsay Peter Bradshaw Tricia Stewart Jaci Elliot Derek Tucker</p> <p>Open Session Closed 19.13</p> <p>1 member of public entered at 19.25</p>	
006	<p>Presentation by Jools Butterfield (NASS) on improved arrangements for hosting NASS 2020.</p> <p>Apologised for the disturbance NASS 2019 caused. Currently discussing new traffic plan in conjunction with Glastonbury traffic plan managers. The plan this year failed and led to traffic issues. No re-entry policy will be included for visitors to the event in future. Have to submit plan to MDC by January 2020, if MDC are not happy with it, the event could be in jeopardy. Tickets will be split into Thursday and Friday entry. This will ensure the organisers will know how many people will be arriving each day. Working with GWR and Castle Cary Station Master. A request has been made by MSt regarding a possible grant to for Evercreech skate park. NASS have agreed this and will transfer monies in the next couple weeks.</p> <p>Volume of people: Licence this year 30,000 capacity. Volume of people paying 24,000. Licence capacity will not increase.</p> <p>Chair thanked Jools Butterfield for his presentation and for the confirmation of funding for skate park.</p> <p>Mr Butterfield confirmed that schools and Youth Club can apply for funding. Details will be published on the Evercreech Parish Council Website.</p> <p>Mr Butterfield left the meeting.</p> <p>Traffic Plan for Westfest has been received and will be published on website NASS Foundation funding application details will be published on website.</p>	MSt/LC
007	<p>Highways a) Temporary Road Closure Main Street, Walton from 28th October for 5 days.</p>	

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	Noted.	
008	<p>8. Planning</p> <p>i) Planning Applications</p> <p>a) 2019/2158 Long House, High Street, Evercreech. T1 - Yew. Remove the south most substem and trim back to previous lines in order to encourage a better overall aesthetic and balance to tree. T2 - Mulberry. Fell due to close proximity to the wall and concerns it will outgrow its location and cause damage to the wall in the future. Resolve: Propose by GW seconded by HF – by unanimous votes RECOMMEND LEAVE TO MDC TREE OFFICER.</p> <p>b) 2019/2171 Sandy Acre, Bruton Road, Evercreech. Proposed works to tree(s) in a Conservation Area: Reduction of Eucalyptus by 2-3m. Resolve: Propose by RR, seconded by HF – by unanimous votes RECOMMEND LEAVE TO MDC TREE OFFICER.</p> <p>c) 2019/2193 Old Heaven Barn, Westcombe Road, Stoney Stratton. Proposed single storey front/side extension. Resolve: Propose by RW seconded by GW – by unanimous votes RECOMMEND APPROVAL.</p> <p>d) 2019/2006 Land At 363473 136943, Evercreech Junction, Evercreech. Change of use of the land to open storage within Class B8 with associated development comprising hard surfacing, 2.2m high perimeter fencing and two surface water drainage ponds. Resolve: Not for EPC. Documents not received for this. Ditcheat and East Pennard Parish. No comment.</p> <p>e) 2019/2288 Marjoram Cottage, Weymouth Road, Evercreech. Proposed Works to Trees in a Conservation Area: Myrtle (T1) Fell due to poor location and to allow light into building. Resolve: Propose by GW seconded by RR – by unanimous votes RECOMMEND LEAVE TO MDC TREE OFFICER.</p> <p>f) 2019/2289 8, The Cedars, Evercreech. Works to trees in a conservation area: T1 - Magnolia, reduce by 2m. Resolve: Propose by GW seconded by RW – by unanimous votes RECOMMEND LEAVE TO MDC TREE OFFICER.</p> <p>ii) Planning Refusals</p> <p>a) 2019/1047 Weston Town House, Weston Town, Evercreech. Conversion of detached outbuilding to form an annexe.</p> <p>iii) Planning General</p> <p>a) 2019/1916 The Creamery, Prestleigh Road, Evercreech. Demolition of all above ground structures on the former Greencore site including removal of floor slabs, foundations and hardstanding areas – APPLICATION WITHDRAWN.</p> <p>b) 2019/1364 Land At 363866 136917, Evercreech Junction, Evercreech. Application to remove conditions 14 and 21 and vary conditions 15, 16, 17, 18 and 22 of planning approval 2015/2222/OTS (Erection of two buildings for use within Class B1 (b) and (c) and Class B2 with associated car parking), to extend the hours of operation – APPLICATION WITHDRAWN.</p> <p>c) 2019/1681 The Creamery, Prestleigh Road, Evercreech. Application for prior notification of proposed demolition of all above ground structures on the former Greencore site – REQUIRES THE COUNCIL'S PRIOR APPROVAL.</p> <p>d) 2019/2118 2 Shapway Cottages Shapway Lane Evercreech Application for a proposed lawful development certificate for an ancillary garage building - CERTIFICATE OF PROPOSED USE/DEVELOPMENT</p>	
009	Finance	

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a) Payments/Receipts – Resolution to approve income & expenditure.			
<u>FINANCE SHEET for 1st October 2019 PC Meeting</u>			
Money Received			
Ref	Detail	Total	Nil
Payments Endorsed at Meeting			
Chq	Payee and detail		
BACS	Clerk Salary		509.89
D/D	Staff Stakeholder Pension		46.97
BACS	Inland Revenue Qtr 2 PAYE		490.20
BACS	Evercreech Village Hall - August		49.00
BACS	Veolia - August		52.42
BACS	Idverde Ltd Play Area Inspections - August		40.16
BACS	Three Counties Landscape Services - August Cuts		417.60
BACS	Three Counties Landscape Services - Millennium Garden		158.40
D/D	PC Credit Card Monthly Fee September		3.00
D/D	Plusnet September Invoice		39.00
BACS	Lynn Crisp - Webmaster Services August/19		54.00
BACS	PKF Littlejohn - 2018/19 External Audit		480.00
BACS	Right Price DIY - Rock Salt		41.65
D/D	Post Office - Stamps		8.40
D/D	Viking Stationery		59.11
BACS	Clerk Mileage Qtr 2		84.96
		Total	2534.76
Resolve: Proposed by MSt seconded by RR that the payments as listed above are endorsed.			
b) PC to nominate 2 authorised members to complete authorisation of 1st October meeting BACS payments on 2nd October 2019.			
Resolve: Proposed by MSt seconded by RR.			
c) PC to review Detailed Receipts and Payments by Budget Headings Report.			
Reviewed.			
010	10. Parish Council Matters		
	a) 3rd September Meeting Action Plan Reviewed.		
	Agree new council documents next year at Annual Parish Council Meeting in April. Items 6 7 12.		
	Village Walkabout completed and schedules drawn up. Chair thank Councillors for their work on this. Item 4, 13		
	No indication from former clerk on status of Items 1.2.3.8.9.10.11.		
	No action taken by former clerk on Item 15		
	b) Evercreech Support Fund Grant Application Request from Evercreech Youth Club for £1000.		
	Purpose: utilities and insurance.		
	Proposed MSt		
	Seconded RR		
	All agreed		
	c) PC to review Results from PC stand at Evercreech Show		
	Received prior to meeting.		
			APCM April 2020 Agenda item

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	<p>BMX track was discussed. Not being maintained, not currently useable. Contact number on BMX park sign is no longer in operation.</p> <p>d) Members to report back to Council following Village Walkabout. Chair thanked councillors. Will compile a master list.</p> <p>e) HF PC Christmas Tree 2019. Quote from Julian Shave £130.00 plus VAT plus £130 for decorating etc. Business owners make their own arrangements. Councillors agreed to commission Julian Shave for the PC Christmas tree and decorations. HF agreed to still contact 2 Town Councils to see who they use. Other groups involved in the lighting of the Christmas tree ceremony:</p> <p>Church Mince pies and mulled wine. Old Stores Studio – Electricity and lanterns. Possibility of designing the banner on railings on front of tree. Wording for the banner: Season's greetings from EPC. Agreed.</p> <p>f) History Society proposal for a Commemoration of V.E. Day on May 8th 2020. Gill Lindsay: Suggested Queens Road Playing Fields. Date 8th May. Replicate celebrations taking place on the actual day in 1945.</p> <p>PC comments: If we agree to help organise, LP has agreed to assist. WI happy to make cakes. YC agreed at this meeting to providing tea and coffee. Working Party suggested, meeting to be called. Lesley Parham Jaci Elliot, Gill Lindsay WI Tricia Stewart.</p> <p>AGENDA ITEM – PC costs and level of involvement.</p> <p>g) PC to review Evercreech British Legion VE 75 Planned Commemoration.</p> <p>h) PC to review Evercreech British Legion outline plans for Centenary of Evercreech Cenotaph Event 29th February 2020.</p> <p>i) Update from Greencore Working Party Site meeting has taken place.</p> <p>PC have approached company with what our village hopes to gain out of any development: Larger Co Op with 21 additional car parking spaces. Civic hub including village hall, storage space for village hall, open aspect onto QRPF, small rooms for hire, Parish Council office, possible café. In addition, the PC are now being asked to include Silk Mill, Batts Farm outbuildings etc.</p> <p>RW: The issue of how much was paid for the site is their issue not Evercreech Village's. Agreement with Litchfield and O'Briens must stand whoever they sell to.</p> <p>Chair read an email received from Litchfields summarised here:</p>	<p>Agenda Item</p> <p></p> <p>HF</p> <p>MSt</p> <p>Mst</p> <p></p> <p>LP arrange meeting.</p> <p>Agenda Item</p>
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	<p>Discussions may take place with the officer re a decision to re submit (with the required method statement) or not.</p> <p>Layout sketches will be produced and a meeting will be arranged with Council Officers.</p> <p>Engagement with Parish Council will likely take place at an early stage.</p> <p>Parish Council should be updated on the overall programme later this month.</p> <p>Resolve: RW proposed and GW seconded for the PC not to wait for more plans to be submitted, to ask B'OL to arrange meeting between MDC Planners, Conservation & PC working party asap.</p> <p>ALL AGREED.</p> <p>j) PC to review Fosse Federation Letter.</p> <p>Requesting a Section 106 payment.</p> <p>Acknowledge letter – Clerk.</p> <p>k) PC to review request from Woodland Trust Tree Planting</p> <p>Potential Sites:</p> <p>QPPF – GW MSt</p> <p>Weston Town</p> <p>Trim Trail at Weston Town Sports Field is unsafe. RW raise at sports club meeting. RW feed back.</p> <p>l) 2018/19 Audit Completion Notification & External Auditor Report.</p> <p>Agreed all have seen it.</p> <p>Steps have been taken to address auditor comments</p>	<p>BO'L arrange meeting</p> <p>Clerk</p> <p>GW MSt</p> <p>RW/Agenda Item</p>
011	<p>11. Inspections/Reports</p> <p>a) Weston Town Playing Field (i) Equipment Inspection - Landscape Group (September)</p> <p>no inspection reports</p> <p>b) Queens Road Playing Field (i) Equipment Inspection - Landscape Group (September)</p>	
012	<p>12. Cemetery</p> <p>a) Burial and Memorials</p> <p>No information</p> <p>b) PC to review Resident request to have a tablet added to a burial plot in front of an existing Memorial as per another grave within the Cemetery, following members viewing of Cemetery.</p> <p>RESOLVE – need to re visit Cemetery rules.</p> <p>c) MSt PC to apply for CWGC signage for Evercreech Cemetery</p> <p>Councillors agreed to a 4.30 x 2.30 plate to be placed on gate. CWGC will fit it but there is a 12 month wait. Quicker delivery is possible if we fit it, CWGC will still maintain it.</p> <p>Agreed to order the plate and RW will fit it. Arrange delivery to RW home.</p>	<p>Agenda Item</p> <p>MSt</p>
013	<p>13. General Correspondence</p> <p>a) NALC Annual Conference 28/29 October. (Clerk Action Required).</p> <p>Noted</p> <p>b) Somerset Playing Fields' Association Playground Awareness & Inspection Training 8th October. (Clerk Action Required).</p> <p>Noted not relevant. Council arrange 3rd party inspection.</p> <p>c) NALC Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage In Rural Areas. (Clerk Action Required).</p> <p>Noted. Possible involvement of PCC (Church)</p> <p>d) SALC AGM Saturday 26th October. (Clerk Action Required).</p>	

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	<p>Noted.</p> <p>e) SALC Upcoming Training Events. (Clerk Action Required).</p> <p>Noted. Not relevant to current council needs</p> <p>f) SALC Clerk/Officer Allotment Training 13th November. (Clerk Action Required).</p> <p>Noted. PC do not manage day to day operations.</p>	
014	<p>20.42 – Acting Clerk and members of the public left the meeting.</p> <p>Proposal to Exclude Press and Public from the meeting due to the Confidential Nature of the Remaining Items – resolution required.</p> <p>14 CONFIDENTIAL ITEM</p> <p>Staffing Committee</p> <p>a) Council to review next steps following action taken regarding communication received by the Council from the Clerk discussed at 3rd September meeting.</p> <p>b) Council to discuss communication sent to Clerk by the Staffing Committee dated 23rd August 2019.</p>	
015	<p>Items for Next Agenda</p> <p>Item 10</p> <p>Trim Trail at Weston Town Sports Field is unsafe. RW raise at sports club meeting. RW feed back.</p> <p>Item 10a</p> <p>3rd September Meeting Action Plan Reviewed.</p> <p>Agenda Item for APCM April 2020.</p> <p>Item 010c</p> <p>BMX track was discussed. Not being maintained, not currently useable.</p> <p>Item 010f</p> <p>History Society proposal for a Commemoration of V.E.Day on May 8th 2020.</p> <p>If we agree to help organise, LP has agreed to assist. WI happy to make cakes. YC agreed at this meeting to providing tea and coffee.</p> <p>Working Party suggested, meeting to be called. Lesley Parham Jaci Elliot, Gill Lindsay WI Tricia Stewart.</p> <p>Item 012b</p> <p>b) PC to review Resident request to have a tablet added to a burial plot in front of an existing Memorial as per another grave within the Cemetery, following members viewing of Cemetery.</p> <p>RESOLVE – need to re visit Cemetery rules.</p> <p>Item 13</p> <p>General Correspondence</p> <p>a) NALC Annual Conference 28/29 October. (Clerk Action Required).</p> <p>c) NALC Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage In Rural Areas. (Clerk Action Required).</p> <p>Noted. PPC involvement</p> <p>d) SALC AGM Saturday 26th October. (Clerk Action Required).</p> <p>Noted MSt may attend.</p> <p>Date & Time of Next Meeting – The next meeting to be held on 5th November 2019 at 7pm in Evercreech Village Hall (subject to change).</p> <p>CLOSE OF MEETING. 21.25 (Acting Clerk – Lynn Crisp)</p>	

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