

Minutes of meeting 05 05 26

Held in Evercreech Village Hall

**Present: Derek Sharp, Rob Reed, Roy Williams, Gail Wakeford (Chair),
Murray Stewart, Christian Sellar, Daryl Issit**

2 members of the public.

Lynn Crisp – Clerk

i)	Public Open Session	Action
	<p>Streetlights, Prestleigh Road – the issue has been reported again. The report log regarding the lights is no longer available on the Somerset Council website. 2 appear to have started working without any repair work taking place. Cllr Reed will continue to monitor and raise the matter.</p> <p>Police Report Arson & criminal damage 2 Burglary 1 Public order offences 1 Misc. 1 Theft 2 Vehicle offences 1 Violence against a person 2</p> <p>Anti-Social behavior has been reported to Police, and a note made to patrol after 21.00 – Queens Road Playing Fields.</p>	
ii)	<p>Somerset Councillor Report Cllr Reed will email the report to Cllrs.</p>	
001	<p>Meeting open time: 7.00 pm</p>	
002	<p>To receive apologies for absence and to approve the reasons given (LGA 1972 s85(1)) Lesley Parham - personal</p>	
003	<p>Declarations of interests. Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations) None received.</p>	
004	<p>To approve and sign as a correct record the minutes of the previous meeting (LGA 1972 sch 12, para 41(1))</p> <p>Full Council Meeting 07 04 2026 Agreed Chair signed as a true record</p> <p>Extraordinary meeting 13 04 26 MS abstained Agreed Chair signed as a true record</p> <p>Papers from the meeting 03 03 26 to be signed as the printer not previously available: Minutes of 03 03 26 meeting Chair signed as a true record Officer Forms GW signed the officer form. LP will sign the form at the next meeting.</p>	
005	<p>Actions List Clerk updated the actions list.</p>	
006	<p>Finance a. To APPROVE the Payment Schedule for April 2026 See Appendix A Resolution: Approved</p>	

	<p>Proposed: RW Seconded: DI</p> <p>b. To REPORT income received in See Appendix A Resolution: Approved Proposed: RW Seconded: DI</p> <p>d. Nominate 2 Cllrs to authorise BACS payments. GW & DS</p> <p>e. Finance Update:</p> <p>i. To NOTE the Annual Internal Audit Report, consider any recommendations and responses. Cllrs confirmed they were happy with the responses. Comment from Cllr: Website comment from Auditor was disappointing. Noted</p> <p>ii. To APPROVE the AGAR Section 1 – Annual Governance Statement. Proposed DI Seconded: DS Agreed</p> <p>iii. To APPROVE the AGAR Section 2 – Accounting Statement. Proposed: RW Seconded GW Agreed</p> <p>iv. To ANNOUNCE and NOTE the period for the exercise of public rights – Proposed: Wed 3rd June 26 – Tuesday 14th July 26. Announced</p> <p>f. Finance Officer vacancy update 2 candidates have been interviewed. One candidate declined the job offer. Interviews will continue.</p>	
007	<p>Planning</p> <p>Application Number: 2026/0524/CLP Proposal: Certificate of Lawfulness for the proposed erection of a workshop building within the cartilage of Corner House. Location: Corner House Shapway Lane Stoney Stratton Shepton Mallet Somerset Applicant: Mr Bramwell Brightey Application Type: Certificate of Proposed Use/Development No action required.</p> <p>Application Number: 2026/0630/HSE Proposal: Single storey extension to the rear of the detached house Location: 1 Woodpecker Crescent Evercreech Shepton Mallet Somerset BA4 6AQ Applicant: Mr Matthew Cornish Application Type: Householder Application Approve Proposed: DI Seconded: RW RR abstained Agreed</p> <p>Application Number: 2026/0633/VRC Proposal: Variation of condition 2 (Equestrian occupancy restriction) relating to planning permission 2010/2184 (Erection of equestrian worker's dwelling). Location: Hollytrees Farm Chesterblade Road Chesterblade Shepton Mallet Somerset</p>	

	<p>Applicant: Mary McBryde Application Type: Variation or Removal of conditions</p> <p>Proposal to refuse as planning permission was originally granted to house equestrian workers. Proposed: RW Seconded: DI A vote took place: 4 votes for refusal 2 votes to approve RR abstained Motion carried for refusal.</p> <p>Application Number: 2026/0636/FUL Proposal: Erection of a new dwelling and holiday let, along with effective transfer of a holiday occupancy condition from Unit 4 to open market dwelling, with associated access, landscaping and infrastructure. Location: The Byre Leighton Lane Evercreech Shepton Mallet Somerset Applicant: Randel and German Application Type: Full Application Approve Proposed: RW Seconded: DI RR abstained Agreed</p> <p>Application Number: 2026/0644/VRC Proposal: Application to remove condition 2 (Development shall be used for holiday accommodation purposes only) of planning approval 107965/000 (Conversion of barn to holiday accommodation) Location: Red Tiles Broad Street Stoney Stratton Shepton Mallet Somerset Applicant: The Reverend Richard Neill Application Type: Variation or Removal of Conditions</p> <p>Refuse as planning permission was previously granted as a holiday let. Proposed: RW Seconded: MS Agreed RR abstained</p> <p>Application Number: 2026/0752/HSE Proposal: Demolition of existing garage/workshop and erection of larger garage/workshop. Location: Mildura Weymouth Road Evercreech Shepton Mallet Somerset Applicant: Mr & Mrs M And H Ritchie Application Type: Householder Application Approve Proposed: RW Seconded: CS RR abstained Agreed</p> <p>i. Solar Farm – Rodmore Farm Community Consultation event - Tuesday June 30th between 3 and 7 pm, Evercreech Village Hall. Noted</p> <p>ii. Ex-Greencore Site update None received.</p>	
008	<p>Cemetery a. Update None</p>	

	b. Approve any memorial requests None	
009	Park Inspection Reports Queens Road Playing Fields a. Report received Look at earmarking funds next year for maintenance. b. Email from Resident regarding the position of the play park. Cllrs know nothing about the play park being originally planned for elsewhere on the fields. Discussions took place. Skate Park a. Report received b. The Sports Club has kindly offered to fit the new litter bin. Cllrs thanked the sports club for their help	
010	Village maintenance feedback: a. A new dog waste bin has been fitted in the Millenium Gardens. Thanks to Cllr Sellar for arranging this. b. Opening/widening to fence behind new youth club building update. Carry item forward. c. Waste bins and dog waste bins in the Parish - list provided by Somerset Council. The list was amended and will be sent to Somerset Council. d. War memorial cleaning – Minerva Ltd - consider quote for a test clean. NB other companies have not offered this - £300.00 plus VAT. Then for full cleaning £3650 Plus VAT. Other quotes received: Military Grave Restorer £1,446.85 Lazer Heritage restoration £4400.00 then carry forward Proposal: To ask Military Grave Restorer for 2 references from other Parish/Town Councils. When received, bring back to full council for decision. Proposed: GW Seconded: RW Agreed	Clerk
011 a	Bus representative Apologies for absence at last meeting. Will be attending the annual parish meeting on the 14 May. Attending the plant sale on 16 th , joint with Mendip Community Transport. Asked all to read Make the Sunshine report released just before Easter. Shepton Mallet Town council website. Somerset bus partnership met after the Shepton LCN (Local Council Network). The SCITS (Somerset Connectivity and Integrated Transport Strategy) – online questionnaire was missed from LCN agenda. Concerned that people will not know it is available. Discussions took place. RR and bus rep. will contact LCN regarding the matter. The bus rep gave verbal permission for the Clerk to pass on their email details.	Clerk
011 b	Village Hall No update.	
011 c	Patient Participation Group (Park Medical Practice and Evercreech Practice) Actively joining in local events.	
011 d	Footpaths Nothing to report.	
011 e	REACH - consider their offer for the hire of new Youth Club Building Resolution required. Full discussions took place and Cllrs asked The Clerk to contact the Youth Club committee and request a list of outstanding refurbishment work. Noted that REACH will be paying a lesser rate for hire of the building until work is complete (The Parish Council were unaware of this until this meeting). Proposal to accept their offer of £20.00 per session until the building refurbishment is complete then £40.00 per session. Proposed: GW Seconded: DI Agreed Hire agreement – GW will ask the Village Hall for their form. Invoicing – to be sent out by Finance Officer.	Clerk GW

011 f	Youth Club update regarding the old building and storage container The Youth Club Committee has not met since the Parish Council request was made. Carry forward.	
011 g	Neal's Way Car Park lease To consider a long lease as suggested by Somerset Council: Resolution required. Discussions took place. Noted that Somerset Council are currently undertaking a car park inventory, county wide. Should the school be involved? The Clerk was asked to write to Evercreech School and see if they will support the Parish Council in buying the car park or extending the lease. Leasing, who is responsible for maintenance? Cllrs did not know the answer and asked Cllr Reed to enquire. Cllrs also asked Cllr Reed to check if the car park is listed as Queens Road Cricket Club car park instead of Neal's way car park.	Clerk RR
011 h	Parish Council website and email – consider quotes and way forward Resolution required. Discussions took place Proposal: To ask Hugo Fox for more details and recommend CS and working group will take forward and report back via email. If all Cllrs agree, then to commission Hugo Fox to design the new website and host Parish Council emails: Set up £199, Monthly £39.98, Annual £479.76 3 years £1,638 Proposed: DS Seconded: GW Agreed	CS
011 i	Parish Council business i. Approve and agree IT policy Resolution required Agreed Proposed: CS Seconded: DI ii. Master Risk Assessment Approve and agree Resolution required Agreed Proposed: CS Seconded: DI	
011 j	NHS Somerset - 'Somerset's Big Conversation 2025' – Engagement findings report https://bit.ly/SBC_Engagement_Report25 Noted	
011 k	Enhanced Maintenance Pilot New Process (Highways) – Somerset Council Link to an interactive map showing upcoming maintenance. https://www.somerset.gov.uk/roads-travel-and-parking/somerset-highways-annual-works-map/ NB initial requests should be made via Local Council Networks. Noted.	
012	To note/forwarded Update regarding Fusion Leisure from Somerset Council Shepton Local Community Network - 27 April 2026, 7pm-9pm Council Chamber, Council Offices, Shepton Mallet, BA4 5BT Various local road closures Flood Warden Newsletters Various Somerset Council Parish Council Newsletters Energy & Cost of Living Crisis – help that is available from Somerset Council and Citizens Advice from Cllr Sully. Local Plan timetable and evidence documents published – Somerset Council National Allotment Survey	
013	Agenda items for next meeting Opening/widening to fence behind new youth club building update. PC Logo. List of outstanding work to Youth Club Building.	

	Youth Club update to the removal of shed and container request. Website feedback	
014	Date & time of next meeting, Annual Parish Meeting, May 14th 6.30 – 9, Evercreech Village Hall, all residents invited. 02 06 26 Evercreech Village Hall, 7.00 pm.	
015	Close of meeting: Name Lynn Crisp Time 8.49	

Appendix A

February 26 Receipts for REPORT			
	Received	Particulars	Amount
1	Various	Burials and Memorials	£ 802.00
TOTAL			£ 802.00
April 26 Payment Schedule			
Inv.	Payee	Particulars	Amount
1	Alvian	INV tbc Play Inspection	£ 54.00
2	Evercreech Village Hall	Inv 18782 18808	£ 48.00
3	Three Counties Landscaping	Village Maint Feb26 Inv 8091, 9084, 9117	£ 1,080.00
4	SALC	Annual subscription Inv 2814	£ 1,056.84
5	SW Heritage Trust	Stonework repairs to the Cross - Contribution	£ 5,000.00
6	Somerset Council	Q4 2026 dog bin emptying	£ 405.60
7	Glasdon	Dog bins	£ 809.14
PAYMENTS FOR REPORT			
	Staff	Salaries and expenses	£ 622.26
Month Payments TOTAL			£ 9,075.84

Appendix B

Provider	One-off Setup	Monthly Cost	Annual Cost	3-Year Total	Notes
VisionICT (Current)	-	-	-	£1,998	Existing supplier baseline
Zephi	£1,095	£50	£120 hosting	£3,255	Full agency service, higher cost
Hugo Fox	£199	£39.98	£479.76	£1,638	Parish specialist, includes .gov.uk
Jimmy Flynn	£450 (max)	£0	£270	£1,260	Lowest cost, single provider risk
Parish Online	£0	~£46	~£560	£1,680	Compliance-focused, structured platform

DRAFT