

EVERCREECH PARISH COUNCIL

Clerk: Lynn Crisp

Tel: 01749 830265

E-mail: clerk@evercreech-pc.gov.uk

Minutes of meeting 02 12 25

Present: Lesley Parham (Chair), Derek Sharp, Rob Reed, Roy Williams, Gail Wakeford, Murray Stewart, Bethan Stanley, Christian Sellar, Daryl Issitt

2 members of the public.

Lynn Crisp – Clerk

i)	Public Open Session Community car scheme – any questions please pass them to Bus Representative. The Bus Representative requested that item 010a be brought forward. Cllr Williams read out a letter from a resident thanking all for support regarding the planning application on Land on Prestleigh Road. Resident also thanked Cllr Stanley for her excellent representation.	Action																																												
ii)	Somerset Councillor Report Received prior to the meeting. Cllr Reed added his thanks to The Clerk for getting in touch with West Estates regarding the criminal removal of metal from the site. He is in touch with West Estates.																																													
	Meeting open 7.03 pm																																													
001	To receive apologies for absence and to approve the reasons given (LGA 1972 s85(1)) None received.																																													
002	Declarations of interests. Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations) None declared.																																													
003	To approve and sign as a correct record the minutes of the previous meeting (LGA 1972 sch 12, para 41(1)) Meeting 04 11 25 The minutes were agreed and the Chair signed as a true record. Proposed: RW Seconded: CS																																													
004	Actions List Clerk updated the list																																													
010 a	Proposal to bring item 010a forward – Bus Representative Proposed: LP Seconded: DS Agreed Somerset Council have completed a bus survey but did not travel on buses in Mendip. There may be an East/West divide at Somerset Council regarding bus services in Somerset.																																													
005	Finance a. To APPROVE the Payment Schedule for December 2025 <table><tr><th colspan="4">December 25 Payment Schedule</th></tr><tr><th>Inv.</th><th>Payee</th><th>Particulars</th><th>Amount</th></tr><tr><td>1</td><td>Alvian</td><td>INV 1271 Play Inspection</td><td>£ 54.00</td></tr><tr><td>2</td><td>Evercreech Village Hall</td><td>Inv tbc</td><td>tbc</td></tr><tr><td>3</td><td>Three Counties Landscaping</td><td>Village Maint Nov25 Inv 8213 & 8228 & 8235</td><td>£ 1,626.00</td></tr><tr><td>4</td><td>Alvian</td><td>INV 1278 - Play Area maintenance</td><td>£ 1,719.60</td></tr><tr><td>5</td><td>Evercreech Village Hall</td><td>Bingo Donation</td><td>£ 50.00</td></tr><tr><td colspan="4">PAYMENTS FOR REPORT</td></tr><tr><td></td><td>Staff</td><td>Salaries and expenses</td><td>£ 639.44</td></tr><tr><td></td><td>Lloyds Credit Card</td><td>Various (stamps and stationary)</td><td>£ 51.26</td></tr><tr><td colspan="3">Month Payments TOTAL</td><td>£ 4,140.30</td></tr></table>	December 25 Payment Schedule				Inv.	Payee	Particulars	Amount	1	Alvian	INV 1271 Play Inspection	£ 54.00	2	Evercreech Village Hall	Inv tbc	tbc	3	Three Counties Landscaping	Village Maint Nov25 Inv 8213 & 8228 & 8235	£ 1,626.00	4	Alvian	INV 1278 - Play Area maintenance	£ 1,719.60	5	Evercreech Village Hall	Bingo Donation	£ 50.00	PAYMENTS FOR REPORT					Staff	Salaries and expenses	£ 639.44		Lloyds Credit Card	Various (stamps and stationary)	£ 51.26	Month Payments TOTAL			£ 4,140.30	
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Proposed: LP
Seconded: BS
Agreed

b. To REPORT income received in December 2025

Oct 25 Receipts for REPORT			
	Received	Particulars	Amount
1	Various	Burials and Memorials	£ 744.00
		TOTAL	£ 744.00

c. Nominate 2 Cllrs to authorise BACS payments.
LP GW

d. Finance Update
Policies:

- i. BYOD (Bring your own device)
- ii. IT Policy 2025
- iii. Privacy Notice

Resolution required:
To adopt the policies:
Proposed: CS
Seconded: LP
Agreed

f. GDPR Plan
Document received from Finance Officer
Resolution required
For Parish Council to move asap to a Cloud-based system, Microsoft 365. A company will need to be employed to implement this on behalf of the Parish Council and provide training, if required. A quotation has been requested from a company suggested by the Parish Council's IT provider. To note that a quote was requested from a company called Microshade who is now part of Flowtech. A Teams meeting for 4th December has been arranged to begin the quotation process.
Questions: Migrate and host emails and website to this company.
Wi Fi required.
Website usage – check
Carry item forward to January 2026 when more information has been acquired.

006

Planning
Application Number: 2025/1961/HSE
Proposal: Re-roofing, replace windows & erection of a rear extension, raise gable to allow attic space, re-fenestration at the rear.
Location: 3 Orchard Terrace Gartons Mead Evercreech Shepton Mallet Somerset
Applicant: Mr Steve Wilson
Application Type: Householder Application
Outcome: Approve
Proposed: GW
RW
Agreed

Application Number: 2025/2024/TCA
Proposal: T1 - Cherry - Reduction by 1.5m all over to manage tree size & increase light into garden.

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	<p>Location: Cloverlea Victoria Lane Evercreech Shepton Mallet Somerset</p> <p>Applicant: Mr Case</p> <p>Application Type: Works/Felling Trees</p> <p>Refer to Tree Preservation Officer</p> <p>Application Number: 2025/2074/TCA</p> <p>Proposal: T1 - Cypress - Fell.</p> <p>Location: The Cemetery Bruton Road Evercreech Shepton Mallet Somerset</p> <p>Applicant: Evercreech parish council</p> <p>Application Type: Works/Felling Trees in a CA</p> <p>Refer to Tree Preservation Officer</p>	
007	<p>Cemetery</p> <p>a. Update – Memorial testing quotation circulated to Cllrs</p> <p>Noted from discussions: Cllr noted that the Parish Council (PC) would still be responsible if anything happened. Cllr would not be comfortable signing the test off. On a personal level, if anything happened with a headstone falling it would be dreadful. The Parish Council has completed the test this year, so it should be ok for a year. If there are 400 graves, the cost just to test will be £800.00. Then £5.00 per memorial for a report. Very conscious of the cost.</p> <p>If the PC commissions the work, the headstones will fall into 3 categories:</p> <p>No action required Needs lying down immediately Needs work in 6 months, 1 year, 2 years This could be a starting point/benchmark going forward for future years.</p> <p>Proposal: Cllrs to survey the number of memorials. RW GW will count them tomorrow. After that a cost can be reached. £2.00 per test. Proposed: LP Seconded DI Agenda item for January 2026</p> <p>b. Approve any memorial requests Enquiry re a proposed memorial from a former Master of the Somerset Guild of Craftsmen regarding the construction and fixing of a memorial headstone himself.</p> <p>Resolution: To write to the enquirer stating that the Parish Council does not feel that the proposal reaches the quality standards stipulated and they would prefer the memorial to be constructed and fitted by a currently qualified person. The Parish Council cannot recommend stonemasons.</p> <p>Agreed</p>	RW/ GW
008	<p>Park Inspection Reports</p> <p>Received for: Queens Road Playing Fields Skate Park</p>	
009	<p>Village maintenance feedback: Dog waste bin – Millenium Gardens</p> <p>Resolution: To order a new bin: £291.23 Retriever 50 dog waste bin to be fixed to the wall.</p> <p>Agreed Lamp post – Victoria Square.</p>	Clerk

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	<p>A request for this to be repaired/replaced has been made. This has been fixed.</p> <p>Completed Safety Repairs in Mendip South – October 2025 - EVERCREECH provided by Somerset Cllr Sully:</p> <ul style="list-style-type: none"> • CW- Carriageway Pothole U2234/10 WESTBROOK VALE • KB- Loose / Rocking Kerb B3081/560 BRUTON ROAD/HIGH STREET/PRESTLEIGH ROAD • FW- Damaged Cobbles F1054/140 URBAN FOOTPATH • CW- Carriageway Pothole T2239/10 LEIGHTON LANE • RM- Worn Markings T2239/10 LEIGHTON LANE • CW- Edge Loss T2239/10 LEIGHTON LANE • CW- Carriageway Pothole T2242/20 WESTON TOWN • CW- Carriageway Pothole T2242/30 WEYMOUTH ROAD • CW- Carriageway Pothole U2253/10 ROPE WALK • CW- Step in Level U2253/20 GARTONS MEAD • CW- Carriageway Pothole U2253/20 GARTONS MEAD • FW- Footway Pothole U2254/10 OXFORD STREET • FW- Trip behind Kerb U2254/40 BOWNS CLOSE • CW- Carriageway Pothole U2257/10 THE CEDARS <p>In addition, faded white lines re painted around the village.</p>	
010 a	<p>Bus representative Update Item moved to beginning of agenda.</p>	
010 b	<p>Village Hall Thank you received for the donation to Christmas Bingo.</p>	
010 c	<p>Youth Club peppercorn rent agreement/hire agreement Draft documents provided for discussion. Q: Can we rent it for other things? A: Yes. 5-year lease.</p> <p>The peppercorn lease was agreed with the following amendment: P6 middle paragraph, change term to 5 years. Re new after every 5 years.</p> <p>Proposed: LP Seconded MS Agreed</p>	
010 d	<p>Gully checking For Cllrs to begin the process of checking them LP will divide the areas and inform Cllrs of their allocated area. Check gully responses by next meeting please.</p>	LP
010 e	<p>BMX Track Update Remove from agenda. Residents have not come forward with any ideas/proposals. The sports club are currently maintaining the area.</p>	
010 f	<p>Footpaths Update Letters have been issued to various landowners re broken styles and diverted footpaths</p> <p>Support from Somerset Council Footpaths Officer could be more robust and timelier. The Parish Council requested Cllr Reed speak to the department regarding the matter.</p>	RR
010 g	<p>PC noticeboard - Village Hall – contribution to refurbishment request. Total cost 286.00 Resolution required To contribute £143.00 Proposed: DS</p>	

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	Seconded: CS Agreed.	
010 h	Consultation on proposed Charitable Collection Licensing Policy Somerset Council is proposing a new <i>Charitable Collection Licensing Policy</i> to standardise how street and house-to-house collections are regulated across Somerset. Link https://somersetcouncil.citizenspace.com/licensing/charitable-collection-licensing-policy/ Consultation runs 1 November 2025 to 23 January 2026 . Noted	
010 i	Election Costs – Somerset Council document circulated Somerset Council suggest a figure of £1,250 for smaller Parish Councils, and larger Parish Councils will be considerably more. Noted, The Parish Council have reserves set aside for this.	
010 j	Deed of Release – ex cricket club building - update Ongoing.	
010 k	Stoney Stratton email from resident - concerns re possible flooding Cllr Reed will action this and report back at next meeting.	RR
010 l	Financial support request from The Octagon Theatre, Yeovil Unable to support currently.	
011	To note/forwarded: The Local Government Boundary Commission – new electoral boundaries, have your say. Link https://localgovernmentboundarycommissionforengland.cmail19.com/t/j-l-ydzmhl-hjidokyik-t/ Email: reviews@lgbce.org.uk , Post: Review Officer (Somerset) LGBCE 7th Floor 3 Bunhill Row London EC1Y 8Y Extension of Dates - Temporary Road Closure: tto262834E - Queens Road, Evercreech - The date for the works is now: 24th November 2025 - 30th November 2025 (08:00 - 16:00) . Various other road closures – non Evercreech parish Severe Weather Emergency Provision is Active – Somerset Council Weekly Parish email – Somerset Council Various training opportunities Various road closures – non Parish locations Local Council Network - Shepton Community Cars Scheme supporting documents Environment Agency – Flood Wardens – upcoming events Somerset Association of Local Clerks - Newsletter November 2025	
012	Agenda items for next meeting Agree budget West estates response – circulate to Cllrs in advance of the meeting Cloud storage and sharing Headstones topple test Stoney Stratton possible Flood Risk Deed of release	
013	Date & time of next meeting, 06 01 26 Evercreech Village Hall, 7.00 pm (subject to change)	
014	Close of meeting: 8.16 Name: Lynn Crisp	