**Minutes of meeting 04 03 25**

**Present: Lesley Parham (Chair), Derek Sharp, Rob Reed 7.15, Roy Williams, Gail Wakeford, Murray Stewart, Christian Sellar**

**2 members of the public.**

**Lynn Crisp – Clerk**

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| **i)** | **Public Open Session** | **Action** |
| **ii)** | **Somerset Cllr Report**  Somerset Cllrs were not present for this item. Item was revisited after agenda item 012  RW Proposed to return to item ii  Seconded GW  Agreed  The annual budget will be set tomorrow.  Feeding into that will be car park charges. Free parking will end including on a Sunday.  Some towns will remain free if the Town Councils cover costs.  Q: A371 – 40 mph signs have been painted on the road. |  |
|  | **Meeting open time**  7.00 pm |  |
| 001 | **To receive apologies for absence and to approve the reasons given** (LGA 1972 s85(1)) Cllr Stanley – work commitments  Absent:  Somerset Cllr Sully |  |
| 002 | **Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)  None declared. |  |
| 003 | **To approve and sign as a correct record the minutes of the previous meeting** (LGA 1972 sch 12, para 41(1))  Meeting 04 02 25  Closed session 04 02 25  Proposed GW  Seconded RW  The chair signed both sets of minutes as true records. |  |
| 004 | **Actions List**  Clerk updated the actions list. |  |
| 005 | **Finance**  a. To APPROVE the Payment Schedule  Resolution:  Proposed: LP  Seconded: GW b. To REPORT income received   c. To REPORT payments made via Direct Debit/BACS    d. Nominate 2 Cllrs to authorise BACS payments. GW LPe. Finance UpdateInternal audit booked for 04 04 25 |  |
| 006 | **Planning**  2025/0118/HSE (response deadline request granted)  **Proposal:** Retrospective consent for the conversion of Garage store building  to ancillary accommodation.  **Location:** 1 Lower Bagborough Cottages Bagborough Lane Pylle Shepton  Mallet Somerset  **Applicant:** Mr. and Mrs S Wheeler  **Application Type:** Householder Application  Response: Approve  Proposed: GW  Seconded: RW  Agreed  **Application Number:** 2025/0261/TPO  **Proposal:** G1 - Sycamore - Ivy severed and removed from all tree's low  stems. Remove dead wood and rubbing branches. Tag 3071  requires south east crown reduction of up to 6m at suitable lateral  branches to reduce overhang of wall & buildings and reduce  excess leverage. Remaining three trees to have up to 3m crown  reduction on the south side of crowns at suitable lateral branches  to reduce the likelihood of further storm damage landing on high  value targets. (M1084)  **Location:** The Glen Nursing Home Shapway Lane Evercreech Shepton  Mallet Somerset  **Applicant:** Weatherall  **Application Type:** Works/Felling of TPO Trees  Response:  Proposed:  Seconded  Refer to TPO  **Application Number:** 2025/0268/HSE  **Proposal:** Proposed single storey extensions to front and rear.  **Location:** Orchard Farm Redlands Farm Lane To Prestleigh Road  Evercreech Shepton Mallet Somerset  **Applicant:** Mr and Mrs Martin  **Application Type:** Householder Application  **Application Number:** 2025/0268/HSE  Response: Approve  Proposed: RW  Seconded: GW |  |
| 007 | **Cemetery**  a. Update  i. War memorial cleaning:  The company will visit site to photograph and quote. No date for this has been given.  ii. All benches in the cemetery are memorial benches placed there by families and remain the responsibility of families regarding maintenance.  Proposal to remove the cemetery benches from the Parish Council asset register.  Proposed: LP  Seconded: CS  Outcome:  b. Approve any memorial requests  None received. |  |
| 008 | Park Inspection Reports  Queens Road Playing Fields  Leave the concrete plinth and keep the offer to residents to place a bench there open for one month.  Skate Park |  |
| 009 | Village maintenance feedback:  **Mill. Gardens:**  Arrangements have been made for the remaining laurel shrubs to be cut back. Other shrubs will be cut back lower than usual as part of the maintenance contract.  The laurel shrubs have been attended to.  Further quote requested to remove bin, liner, lid and concrete plinth.  CS will remove the bin liner and lid.  Lamp post – several requests for replacement bulbs has been made.  Lamp is now working.  Quotes requested for:  **The Cemetery:**  Shed gutter to clear  Bramble and rubbish removal around the shed  2 or 3 piles of foliage to be removed  a/w quote  **Bin Collections**  The quote received from Somerset Council did not quite reflect the number of bins the Parish Council are responsible for. Clerk to ask for a new quote.  Ensure correct number of bins is sent to Somerset Council.  CS will highlight the bins on the Parish Online map and list them. CS will email the list to The Clerk. | **LC CS** |
| 010 a | Bus representative  Reported that they attended LCN (Local Council Network) meeting and found it interesting.  It feels that weekend and evening bus services need to be put on, but this does not look as though it will happen.  Chair thanked the Bus representative for attending the LCN. |  |
| 010 b | Village Hall  AGM in March.  New Secretary has joined the committee.  Film nights are going well. |  |
| 010 c | Police report  Not received. |  |
| 010 d | Building Control communication from Somerset Council Building Control regarding the ex-cricket club building, Queens Road Playing Fields.  Cllrs felt this was a successful outcome.  Discussions took place.  Cllrs asked The Clerk to begin the transfer of deed of release. | **LC** |
| 010 e | Parish Online mapping update:  Good progress has been made. We are currently adding photographs to the asset map.  Discussions took place. Chair and CS will meet.  Assets will be colour coded. | **CS LP** |
| 010 f | Annual Parish Meeting (residents and groups invited)  Village Hall booked and confirmed for 7 - 9pm on Thursday 15th May  Noted. |  |
| 010 g | Cllr Sellar has kindly offered to take the role of Footpaths Officer.  Resolution required:  To appoint Cllr Sellar to the post of Footpaths Officer  Proposed: LP  Seconded: GW  Outcome: Agreed  CS accepted the role. |  |
| 010 h | Bus stop Prestleigh Road  To agree to donation of up to £150.00 for paints and materials for the artwork to be installed inside of the shelter:  Proposed: GW  Seconded: CS  Outcome all agreed. | **LC** |
| 010 i | Hedges opposite Pecking Mill Inn  To monitor height/view from the A371at monthly meetings. |  |
| 010 j | Bath and West Blue Paper notice Licensing Act 2003  To note any objections  None made. |  |
| 010 k | Victoria Square Evercreech - public consultation notice from Highways:  A copy of the draft Traffic Regulation Order and the associated plans may be examined online at www.somerset.gov.uk/TRO. Search for Mendip Order 2012, (Amendment No. 34). If you are unable to access, please contact 0300 123 2224. TROinbox@somerset.gov.uk stating the reasons for their objections and received no later than 21 days from the publication date of this notice. Any objectors will be notified of the council’s decision in due course.  Noted. |  |
| 011 | To Note   1. Somerset Local Plan Call for Sites ending soon – details forwarded to Cllrs on 22 03 25. 2. ‘Please pick up after your dog’ signs have been ordered for the dog walk/footpath at Weston Town Sports Club. 3. Village Cross, Church View. The grant submitted to SUEZ was unsuccessful. SW Heritage continues to look for funding streams on behalf of Somerset Highways. 4. SHEPTON (Local Council Meeting) LCN NEXT MEETING – 3 MARCH (details emailed to Cllrs 26 02 25) 5. LCN EMERGENCY PLAN WRITING – 4 MARCH. 6. Copy correspondence received regarding surface water in Stoney Stratton. |  |
| 012 | Agenda items for next meeting  Concrete plinth QRPF.  Procedure for expenditure on future projects.  VE day celebrations  Neales Way car park  Quote to remove concrete bin at QRPF  To monitor height/view of hedge from the A371 at monthly meetings  Cllr Williams proposed to return to item ii (Somerset Cllr was not present for the item).  Seconded GW  Agreed |  |
| 013 | Date & times of next meetings:  **01 04 25** 7.00 pm Evercreech Village Hall (subject to change)  Future dates:  **06 05 25** Annual Council Parish Meeting, followed by monthly meeting, Evercreech Village Hall, 7.00 pm  **15 05 25** Annual Parish Meeting, 7.00 pm, Evercreech Village Hall  (Note date changes) |  |
| 014 | Close of meeting.  Name Lynn Crisp  Time 7.55 |  |