

# EVERCREECH PARISH COUNCIL

**Clerk:** Lynn Crisp

**Tel:** 01749 830265

**E-mail:** clerk@evercreech-pc.gov.uk

## Minutes of the Meeting of Evercreech Parish Council held on 2<sup>nd</sup> May 2023 at 19:00hrs.

**Present** – Councillors: Lesley Parham (Chair) Gail Wakeford Murray Stewart Rob Reed Roy Williams Andy Chinnock Jane Mackness

In attendance: 4 members of the public, 1 member of the public arrived 19:23

### PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken<sup>1</sup>. A record of public participation shall not be included in the Minutes.

#### Reports from District and County Councillors

Short oral reports are invited from District and County Councillors, regarding matters affecting Evercreech and the wider local community (if applicable to the local community)

- i) Public Open Session** **ACTION**
- Resident's planning application being considered this evening. Asked the Parish Council to take into consideration their further alterations regarding proposed windows. Informed that Mendip District Council (MDC) had explained to them (residents) that the Parish Council could consider this and add to their response, to avoid re submission of the planning application.  
The Parish Council explained this item was on the agenda and would be discussed later.
- ii) County Councillor Report**
- Cllr Sully was not present.  
Report received prior to the meeting.  
**Meeting open time:**  
19:02
- 001 **To receive apologies for absence and to approve the reasons given** (LGA 1972 s85(1))
- 002 There were no apologies for this meeting.
- 002 Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)  
None declared.
- 003 To approve and sign as a correct record the minutes of the previous meeting 04 04 23** (LGA 1972 sch 12, para 41(1))  
The Chair signed as a true record, with the following amendments, by hand to page 191:  
Cllr Williams was not present and sent apologies.  
Cllr Stewart was present.
- 004 Actions from previous meetings**  
Clerk updated the list.
- 006 Finance**
- a. To approve the payment schedule for May 2023.

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Proposed: GW

Seconded: JM

Unanimously agreed with a show of hands.

b. To approve the cashbook and bank reconciliation to 30<sup>th</sup> April 2023.

These were not available at the time of the meeting.

c. Total Monthly Payments:

Total Monthly income:

Bank Account Balance:

Authorise BACS transfers:

LP and GW

d. To note receipt of the precept.

Noted.

e. To receive and note the Annual Internal Audit Report

Received and noted.

f. To approve AGAR Section 1 – Annual Governance Statement.

Cllrs went through the statement line by line and approved unanimously with a show of hands.

g. To approve AGAR section 2 - Accounting Statements.

Agreed unanimously with a show of hands.

h. To announce and note the period for the exercise of public rights (to include the first 10 working days of July)

The Chair announced the dates as 5<sup>th</sup> June 2023 to 14<sup>th</sup> July 2023.

007

## **Planning**

**Application Number:** 2023/0614/VRC

**Proposal:** Application to vary condition 2 (drawings) of planning approval 2021/0832/FUL (Erection of dwelling following partial demolition of existing building) to new drawings.

**Location:** The Long Barn Maesdown Hill Evercreech Shepton Mallet Somerset

**Applicant:** Mr And Mrs S Stanley

**Application Type:** Variation or Removal of Conditions

Response:

Proposal to respond as follows:

To refuse on the grounds that clear, concise plans need to be made available online, on the Somerset Council planning portal, clearly showing the proposed alterations. The current plans online are not clear.

Proposed: GW

Seconded: RW

Agreed unanimously with a show of hands.

008

Short discussion took place regarding alterations to existing approved plans.

## **Cemetery**

Cllr requested that any spending decisions be carried forward to the June meeting after consultations with the Finance Officer.

It was agreed to carry items forward as they were discussed.

a. Update

i. Tree felling quotation – Osborne Trees

Carry forward.

ii. Repair to path quotation – Rob Cockle

Carry forward and in the meantime mark the area and erect a sign.

**RW LP  
GW**

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iii. Lych Gate repair quotes:

3 Solutions  
R Bartlett  
N Lillywhite  
Carry forward.

iv. Soldier Silhouette installation

GW The Clerk and RW will meet on site to discuss where to place the statue.

**GW**  
**Clerk**  
**RW**

**b. Approve any memorial requests.**

2 memorials were approved.

Proposed: GW

Seconded: RW

Agreed unanimously with a show of hands.

009

**Park Inspection Reports**

Queens Road Playing Fields

i. Receive monthly report.

Received.

ii. From the Annual report, decide priorities regarding repairs.

Carry forward.

**LP**

010

**Maintenance Working Party feedback:**

a. Plaques

New plaque to be requested for the tree planted in commemoration: Coronation of King Charles 111, 6<sup>th</sup> May 2023.

**Clerk**

b. Village Cross

Cllr Stewart kindly agreed to investigate funding streams.

**MS**

c. Bus shelter roof

Has been repaired.

011 a

Skate Park update

Public consultation has taken place. Have received the updated version with extra items as suggested at the consultation.

Skate Park Working Party will meet.

**AC LP RR**

011 b

Youth Club Update

The committee meets monthly. Policies and procedures are being worked on.

The Parish Council requested an opening date in the existing building.

011 c

Parking enforcement in the village

Parking enforcement officers are visiting site and will inform the Parish Council regarding their findings.

011 d

Dog Fouling

Noted that it is not the responsibility of the Street Cleaner to clean up after dogs.

The responsibility remains with the dog owners.

The Parish Council has provided numerous bins for the disposal of dog waste.

Request that a note regarding the matter is posted on the Parish Council website. GW will provide suitable wording.

**GW**

011 e

Hire of car park @ Neals Way request

Upon studying the lease agreement, the Parish Council are not at liberty to sublet the car park.

The Parish Council continue to wait for a response from Ross Wyke regarding possible acquisition of the car park. RR will investigate.

**RR**

011 f

Parish Priorities for Local Council Network (LCN)

The LCN working group will meet to discuss and bring a list of suggestions for the Parish Council to consider.

**RR LP**

**MS**

011 g

Asset register – decide priority actions.

C/F Clerk to look at this.

**Clerk**

011 h

Planter at Prestleigh Road entrance to village.

Discussions took place.

**Clerk**

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Proposal: The Clerk to commission 3 Counties landscaping to carry out remedial work to the planter, quotation cost £120.00.

Proposed: RW

Seconded: GW

Vote:

2 abstained.

5 in favour.

Motion carried.

011 i Speed Indicator Device update – receive quote from Somerset Council approved supplier Smartgroup.

Funding may have to be topped up by the Parish Council.

The Clerk was asked to begin the funding application process.

011 j Stoney Stratton Speed restrictions update

No costings received to date, despite several requests to Highways.

The chair will ask Cllr Sully for a response regarding costings.

011 k Review Privacy Notice for website

Agreed.

011 l Approve advanced website training for The Clerk.

75.00

Agreed.

Noted that this training may take place in the winter months.

011 m Agree Somerset Association of Local Councils' recommended Somerset Code of Conduct.

Agreed.

012 **A. Correspondence circulated via email:**

The following items were circulated via email:

Somerset Wildlife newsletter

Somerset Council news - How a small Somerset town grew its care and volunteer workforce and brought in a cool £1m in unclaimed benefits.

Somerset Association of Local Councils (SALC) reminder - Will you attend SALC's 2023 AGM.

Somerset WildLife Newsletter - IS YOUR COMMUNITY READY FOR CLIMATE CHANGE? NEW CLIMATE ADAPTATION TOOLKIT ANNOUNCED!

Somerset Council - Waste Services briefing

Somerset Council - Traffic Management - Key Decision Update - Road Closures for Events in Somerset

The Rural Bulletin - 4 April 2023

SALC - Training Events from Breakthrough Coming Up...

Somerset Council (Various Roads) (Temporary Traffic Restrictions) Order 2023 (Glastonbury Festival)

Somerset Council - Somerset Day - Saturday 13th May 2023

Somerset Council - Bank Holiday changes to waste collection in May

Somerset Council - PRESS RELEASE Flushing away inequalities - accessible toilet arrives in Glastonbury

Cllrs did not feel this item needed to be on the agenda in future.

**b. Note:**

Old Stores Studios – email of thanks for donation agreed at last meeting.

013 **Agenda items for next meeting**

NAAS funding- AC

Layby - GW

Financial spending - LP

i. Tree felling quotation – Osborne Trees

Carry forward.

ii. Repair to path quotation – Rob Cackle

Carry forward.

**Clerk**

**LP**

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iii. Lych Gate repair quotes:

3 Solutions

R Bartlett

N Lillywhite

Carry forward.

Queens Road Playing Fields Annual report analysis.

LCN priorities

Asset register maintenance priorities.

014 **Date & time of next meeting**, Evercreech Village Hall, 6<sup>th</sup> June 2023 7.00 pm  
(subject to change)

015 **Close of meeting.**

Name Lynn Crisp

Time 20:06

DRAFT