

Evercreech Parish Council

Minutes of the Full Council Meeting of Evercreech Parish Council held this day 5th April 2022 7.00 pm, Evercreech Village Hall.

PRESENT AT START OF MEETING: Gail Wakeford, Sarah Breare, Rob Reed (Chair), Lesley Parham, Mark Saunders

Also present Lynn Crisp (Clerk) and 1 member of the public, Chris Ough Cricket Club (19.10), Paul Sealy Cricket Club, Vikki O'Connor Youth Club

Item No		Action
	Open Session Members of the public are invited to speak for 3 minutes. This item does not form part of the minutes of this meeting.	
001	Apologies for absence, received and accepted. RW BOL	
002	Declaration of Interests and Dispensation Item 007 planning 0395 – RR neighbour. Item 007 planning 0837 – MS own application. The relevant forms were duly completed and signed.	
003	Confirmation of the Minutes of the Parish Council Meeting of 01 03 22 Amendments were proposed: 011 d – change to Malcolm Gould 011 ii - Figure agreed was £600 and remainder of VE money (400) to be used. The agreed sum will only be used if necessary. Cllrs present agreed the amendments.	
004	Public Reps: County Cllr – Invitation to speak. Report received prior to the meeting. District Cllr – Invitation to speak. Report received prior to the meeting. Apologies received.	
	Proposal to move item 011 g. Cricket Club Deed of Release; update from meeting with Cricket Club. Proposed: RR Seconded: GW All agreed. Chair introduced the item. The item refers to the Cricket Club building, sited at Queens Road Playing Fields. Representatives from the Cricket Club (CC) were invited to present the costs of refurbishment and demolition: £15,000 demolish and put to grass. £35,000 to refurbish. £18,000 for materials, £17/18,000 for labour. CC representatives confirmed they have £10,000 towards the project and will further commit funds raised from Glastonbury Festival, approx.£2,400 due in September 2022. Youth Club (YC) rep confirmed that they would like to hold YC sessions in the building and noted that it is disappointing for the village children to have waited for 3 years whilst the legal/refurbishment side has been sorted out.	

	<p>CC representative confirmed that they have ordered security fencing, and this will be erected week commencing 11 04 22. They will fund the fencing.</p> <p>Discussions then took place regarding costs of refurbishment and timeline of repairs or demolition to commence: The refurb will take 7 or 8 weeks using mostly 2 men. The remaining £20,000 required will be raised by YC fund raising and grant applications. The work will commence in 2 months' time, June 2022. The question: are you going to complete as much work as possible until the funds CC have allocated has run out? was asked. The response was that they propose to replace doors and windows, £8,000. After this work is complete, internal work is cosmetic. Security fencing will mean that the internal work will not need to be completed immediately. Representatives from the CC confirmed to the meeting that the funds they have set aside for the work will not be withdrawn.</p> <p>Demolition work option would also commence in 2 months' time, June 2022.</p> <p>Referring to CC funds available: £10,000 - received from Mendip District Council, on behalf of the Government COVID fund. £5,000 – CC contribution. £15,000 total</p> <p>YC confirmed that they could not say how long it would take to raise the rest of the funds needed to complete the project.</p> <p>YC further confirmed that Toddler Group would like to use the existing YC building to be self-sufficient.</p> <p>The following was noted from discussions:</p> <p>Parish Council would own the building and lease to YC. Into Parish Council debate: Would CC pay for demolition? Y. YC looking to re-open soon in the existing building. Start works in June with windows and doors. Fencing costs have not been taken from the £15,000 agreed from CC funds.</p> <p>The Parish Council then entered council business:</p> <p>Proposal: To go ahead with refurbishment, most appropriate scenario. Proposed: MS Seconded: LP All agreed.</p> <p>The Clerk was asked to add the land and building to the Parish Council asset register.</p> <p>Chair and Paul Sealy will liaise regarding the legal matters.</p>	<p>Clerk</p> <p>Chair/PS</p>
005	<p>Actions List Clerk updated the list.</p>	
006	<p>Finance a. Payments/Receipts Resolution to approve income & expenditure. Resolve: Proposed: MS Seconded: LP</p> <p>b. PC to nominate 2 Cllrs to complete authorisation of meeting BACS payments on 6th April 2022</p>	

	<p>Cllrs: GW and LP</p> <p>c. Finance Committee Update Agree salary payments for May 2022 to be paid prior to May meeting.</p> <p>Proposed: RR Seconded: LP All agreed. Grant requests – Suggested a pro rata approach and/or consider 1 by 1. Grants are an item on the agenda and will be discussed then.</p>	
007	<p>a. Planning</p> <p>Application Number: 2022/0378/HSE Proposal: Erection of a single storey side extension, internal and external alterations. Location: Stratton Farm High Street Stoney Stratton Shepton Mallet Somerset Applicant: Mr and Mrs G McCarthy Application Type: Householder Application Resolve: Approve Proposed: GW Seconder: LP All agreed Application Number: 2022/0379/LBC Proposal: Erection of a single storey side extension, internal and external alterations. Location: Stratton Farm High Street Stoney Stratton Shepton Mallet Somerset Applicant: Mr and Mrs G McCarthy Application Type: Listed Building Consent Resolve: Revert to listed building officer Proposed GW Seconded LP All agreed. Application Number: 2022/0381/LBC Proposal: Erection of a single storey rear extension, a first floor rear extension, internal and external alterations, improvements made to the existing access and landscaping. Location: Stratton Farm High Street Stoney Stratton Shepton Mallet Somerset Applicant: Mr and Mrs G McCarthy Application Type: Listed Building Consent Resolve: Revert to listed building officer Proposed GW Seconded LP All agreed. Application Number: 2022/0537/TPO Proposal: (TPO M1031) T1- Cedar of Lebanon- remove limb Location: Evercreech House High Street Evercreech Shepton Mallet Somerset Applicant: Mr Saunders Application Type: Works/Felling of TPO Trees Resolve: Revert to TP Officer Proposed GW Seconded LP All agreed. Application Number: 2022/0380/HSE Proposal: Erection of a single storey rear extension, a first floor rear extension, internal and external alterations, improvements made to the existing access and landscaping. Location: Stratton Farm High Street Stoney Stratton Shepton Mallet Somerset Applicant: Mr and Mrs G McCarthy Application Type: Householder Application Resolve: Approval Proposed GW Seconded LP</p>	

	<p>All agreed. Application Number: 2022/0395/HSE Proposal: Replace summerhouse with erection of a timber workshop/garage Location: Lyndon Cottage Oxford Street Evercreech Shepton Mallet Somerset Applicant: Mr Nigel Lillywhite Application Type: Householder Application Resolve: Refusal, detailed drawings and plans required. Proposed GW Seconded LP All agreed. Application Number: 2021/2820/OTS Proposal: Application for Outline Planning Permission (with all matters reserved except access, appearance, layout and scale) for the demolition of all existing buildings and equipment other than Kemps Mill which will be retained as flexible Class E / F2 floorspace and erection of 120no. residential dwellings, together with open space, vehicular and pedestrian accesses, landscaping and related infrastructure and engineering works. Location: Former Greencore Factory Prestleigh Road Evercreech Shepton Mallet BA4 6JZ Applicant: West Estates Development Ltd Application Type: Outline - Some Matters Reserved Resolve: Object – response agreed and will be edited and emailed to planning. Proposed GW Seconded LP All agreed.</p>	
008	<p>Cemetery Update as necessary. Cemetery Shed doors quotation 974.72. The Parish Council should only have to pay any excess on this sum as the damage was the result of vandalism.</p> <p>It has been noted that the wire baskets and green bin at the cemetery fill up very quickly.</p> <p>The Clerk was asked to request quotes for 2 new wire baskets and a quote for weekly collection of the green bin.</p>	Clerk
009	<p>Inspection Reports Queens Road Playing Field i. Supplier has confirmed the missing plastic covers to the climbing equipment will be replaced free of charge. NB: Other defects have been reported this month which need addressing. Report in Members Pack. Resolution required: To request Alvian to inspect and repair. Resolve: Proposed LP Seconded GW All agreed.</p> <p>ii. Consider and action the Annual Play Park Report. Resolution required: To ask Alvian to quote to repair/replace as recommended in the report. Proposed: SB Seconded: GW All agreed</p> <p>The Parish Council agreed to a small fundraiser to be held in a corner of the playing fields.</p>	<p>Clerk</p> <p>Clerk</p>
010	<p>Footpaths Officer Report The Parish Council have a vacancy for the Footpaths Officer role.</p>	
011	Council Matters:	

	<p>a. Consider written feedback from Southwood residents re the lowering of the speed limit. At the time of publishing, the information had not been received by The Clerk. Representatives were not present at the meeting and written information had not been received.</p> <p>b. Broken bins in village. Proposal to purchase 1 black bin from Queens Road Maintenance budget code, for the playing fields, and remove wire bin. Proposed: GW Seconded: LP</p> <p>In addition, the Parish Council instructed the Clerk to order 1 new black bin to replace the broken one opposite The Pharmacy. Proposed: LP Seconded: GW</p> <p>c. i Ukraine Update – NALC – note correspondence. ii Possible Somerset County Council Education response to primary school application for places. The meeting agreed for the Parish Council to write to County in support of the school if the normal County admissions policy was applied in the case of Ukrainian children.</p> <p>d. Mendip District Council skate park funding contract i. Parish Council to agree to the terms and agree whether 1 or 2 signatures are required. The meeting agreed to accept the grant offer and 2 signatures would be required. ii. Parish Council to nominate 2 contacts for the document. The meeting agreed that the 2 contacts would be The Clerk and Finance Officer. Note document is in draft form. After the Parish Council's agreement, the final document will be issued for signature by Mendip District Council.</p> <p>e. Millennium Garden wall and debris. Resolution required re the wall damage and the removal of debris. Resolve: The meeting agreed for 3 Counties to remove the debris. We are awaiting address details for the wall damage.</p> <p>f. Youth Club Update. See 011 g. A YC committee meeting will take place soon.</p> <p>g. Cricket Club Deed of Release update from meeting with Cricket Club. See 011 g.</p> <p>h. Skate Park Working Party update. Meeting venue will change. Agreed to consult Evolution Skate Park regarding staged fitting of the ramps. Details of the proposal and company have been forwarded to the working party. Meeting venue to change.</p> <p>i. Jubilee Celebrations update. The venue has changed to Queens Road Playing Fields. The proposal to allow dogs on leads for this one-off event was made. Proposed: MS Seconded SB All agreed.</p> <p>£600.00 grant was agreed at last meeting, the grant will only be used if donations do not cover all the costs. Proposed: MS</p>	<p>Clerk</p>
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	<p>Seconded: GW Agreed</p> <p>j. Date to be set for the Annual Parish Meeting in May/June. 24th May 2022 - 7.00</p> <p>k. Community Fund grant/donation applications:</p> <p>i. Citizens Advice - £500.00 Resolution: £500.00 to be granted. Proposed: GW Seconded: LP Vote: 3 for 2 abstained,</p> <p>ii. Old Stores Studios – Jack in the Green - £500.00 Resolution: Proposal to grant £200.00 Proposed: GW: Seconded: LP Vote: 3 for 2 against</p> <p>l. Consider Parish Council response to wireless telecommunications facilities. Resolve: Respond stating that the Parish Council cannot speak for residents.</p> <p>m. Consider response to resident re council tax email. Resolve The Chair and Clerk will respond.</p>	
012	<p>To Note:</p> <p>a. Tree Planting has taken place at Weston Town Sports Field. b. Yearend booked for 11th April 2022; Internal audit booked for 13th April 2022. c. Correspondence regarding HGVs and Leighton Lane. d. Damaged fence along hedge Queens Road Playing Fields and Shapway Road has been removed.</p>	Clerk/Chair
013	<p>Agenda Items for next meeting Jubilee update. Skate Park update. Cricket Club deed of release update.</p>	
	<p>Proposal to enter closed session to consider staffing matters. 8.19 pm Proposed: GW Seconded: LP Meeting returned 8.23 pm</p>	
014	<p>Date & Time of next meeting Annual Parish Council Meeting followed by Monthly Parish Council Meeting 10th May 2022, 7.00 pm, Rear room, Evercreech Village Hall, subject to change. Annual Parish Meeting 24th May 2022 7.00 pm Evercreech Village Hall.</p>	
015	<p>Meeting Close Lynn Crisp Clerk 8.25</p>	