

Evercreech Parish Council

Minutes of the Closed Session of the Full Council Meeting of Evercreech Parish Council held this day 6th July 2021, Evercreech Village Hall, at 8.40 pm.

PRESENT AT START OF MEETING: Gail Wakeford, Rob Reed (Chair) Lesley Parham, Michael Muncer, Mark Saunders

Also present Lynn Crisp (Clerk), Julie Bolton (RFO) and 0 members of the public.

Item No		Action
001	Apologies for Absence BOL SB RW	
002	Declaration of Interests and Dispensation None declared	
003	Agree updated Job Description for Clerk Resolve: The new job description was agreed.	
004	Agree updated Job Description for RFO The new job description was agreed.	
005	Agree Home/office allowance of 18.00 per month. Rules state this is the maximum allowed before submitting evidence to HMRC. Resolve The meeting agreed to the proposal of £18.00 per month.	
006	Staffing update Street Cleaner has returned to work. RW and GW will carry out H&S inspection of street cleaning equipment.	GW RW
007	Meeting Close: 20:50 Lynn Crisp	

Date:
Signed