

Evercreech Parish Council

Minutes of the Full Council Meeting of Evercreech Parish Council held this day 1<sup>st</sup> June 2021 at Evercreech Village Hall, 7.00pm.

PRESENT AT START OF MEETING: Roy Williams, Gail Wakeford, Sarah Breare, Rob Reed (Chair), Barry O’Leary, Lesley Parham, Michael Muncer, Garry Langwith

Also present Lynn Crisp (Clerk) and 6 members of the public.

Item No		Action
	<p><b>Open Session</b> Members of the public are invited to speak for 3 minutes. <b>This item does not form part of the minutes of this meeting.</b></p> <ul style="list-style-type: none"> <li>• The pathway outside Shapway Road, going along the boundary of Queens Road Playing Field (QRPF), is private.</li> <li>• Hedge is over 12 feet high in places. 2 x year cut is not enough. Chair told the meeting that the PC will meet with residents.</li> <li>• Another resident does cut the hedge back now and again. Young people gain access to path through a hole in the hedge. Enjoys a fair height hedge for privacy.</li> <li>• The entrance from path to QRPF is not public access.</li> <li>• Another resident. The pathway is the sole access to his property. Hedge extends more than 2ft into a 3ft path, blocking wheelchair access. QRPF swings interfere with privacy. Erect a proper fence to protect privacy.</li> <li>• 2 residents present with an interest in a planning application.</li> </ul>	
001	Apologies for Absence Mark Saunders	
002	Declaration of Interests and Dispensation None	
003	<p>Confirmation of the Minutes of: The Annual Parish Council Meeting 04 05 21 Proposed: BOL Seconded: RW The Parish Council agreed the minutes. The Parish Council Meeting 04 05 21 Proposed: BOL Seconded: GW The Parish Council agreed the minutes.</p> <p>Chair signed the minutes.</p> <p>Chair to sign acceptance of office form. Chair and Clerk signed the form.</p>	
004	<p>Public Reps: County Cllr – Invitation to speak. Response not received. District Cllr – Invitation to speak. Future of the Governance of Somerset, poll ends Friday. Business are grants available from Mendip District Council (MDC). MDC have appointed business recovery specialists to assist local businesses. 2 funds created by MDC, 1. Communities fund, 2. Ecological grant. Social housing, MDC are proposing to build 30 homes in Frome. No update for the ex-Greencore site to date. Amendments are expected. Previous re submission has not yet been withdrawn.</p>	
005	Police Report	

	The Parish Council no longer receive a tailored Evercreech report. This item will be removed from future agendas.	
006	Actions List Clerk updated the actions list.	
007	<p>Finance</p> <p>a. Payments/Receipts Resolution to approve income &amp; expenditure. Resolve: Proposed: RW Seconded: BOL</p> <p>b. PC to nominate 2 Cllrs to complete authorisation of meeting BACS payments on 02 06 2021 – am please.</p> <p>Cllrs: GW LP</p> <p>SB took reconciliations away for signature.</p> <p>c. Finance Committee Update</p> <p>i. Internal Audit Report received prior to meeting. The Parish Council congratulated The Clerk and RFO for a superb audit 2020/21.</p> <p>ii. RFO Internal Control Report Consider and approve. Proposal to approve report. Proposed: LP Seconded: GL The Parish Council agreed to approve the report.</p> <p>iii. a Annual Governance Statement Section 1 Resolve: To agree Section 1 and the Chair to sign on behalf of the Parish Council. Proposed: BOL Seconded: GW All agreed. Chair signed the AGAR form, Section 1.</p> <p>iii. b Annual Governance Statement Section 2 Resolve: To agree Section 2 and the Chair to sign on behalf of the Parish Council. Proposed: GW Seconded: BOL All agreed. Chair signed the AGAR form, Section 2.</p>	
008	<p>a. Planning</p> <p><b>Proposal:</b> Erection of single storey living room extension and entrance hall extension <b>Location:</b> Solis Ortus Maesdown Hill Evercreech Shepton Mallet Somerset <b>Applicant:</b> Mr and Mrs M Roffey <b>Application Type:</b> Householder Application <b>Application Number:</b> 2021/0734/HSE Recommend approval.</p> <p><b>Proposal:</b> Erection of dwelling following partial demolition of existing building <b>Location:</b> The Long Barn Maesdown Hill Evercreech Shepton Mallet Somerset <b>Applicant:</b> Mr and Mrs S Stanley <b>Application Type:</b> Full Application <b>Application Number:</b> 2021/0832/FUL</p>	

	<p>Recommend approval. Extension granted to 02 06 2021.</p> <p><b>Proposal:</b> Extension and garage conversion to rear <b>Location:</b> Edreston House Back Lane Stoney Stratton BA4 6EA <b>Applicant:</b> Mr and Mrs Simper <b>Application Type:</b> Householder Application Recommend approval. <b>Application Number:</b> 2021/0958/HSE Extension granted to 02 06 2021.</p> <p><b>Proposal:</b> Application to vary conditions 2 (Drawings) &amp; 7 (Parking spaces) of planning approval 2018/0463/FUL (Demolish workshop and replace with dwelling). <b>Location:</b> The Shed Land Off Weymouth Road Evercreech Shepton Mallet Somerset <b>Applicant:</b> Mr. Marcus Crofton <b>Application Type:</b> Variation or Removal of Conditions Recommend revert to Planning Officer. <b>Application Number:</b> 2021/1067/VRC</p> <p><b>Appeal Proposal:</b> Erection of 1no 5 bedroom dwelling house and annexe. <b>Appeal Location:</b> Stratton Farm Buildings Westcombe Road Stoney Stratton Shepton Mallet Somerset <b>Appellant:</b> Thomas Olunloyo <b>Application Number</b> 2020/1326/FUL Parish Council previous response – approval – no requirement to comment further.</p>	
009	<p>Cemetery</p> <p>a. <b>Memorial request.</b> Resolve: Approved</p> <p>b. <b>Memorial repair.</b> The Parish Council have 1,000 budgeted for misc costs for the cemetery. The Parish Council have a zero budget for memorial costs, as agreed at their budget meeting. The quote to make safe previously received was mostly made up with the hire of the gantry. The gantry is required to lay the memorial down safely. It is not recommended that any other method be employed. The memorial mason could use a gantry provided by the Parish Council, i.e., a builder's gantry.</p> <p>The Parish Council discussed options to make the memorial safe.</p> <p>Proposal to accept the quote for £475.00 and instruct the work to go ahead. Proposed: RW Seconded: BOL All agreed.</p> <p>c. <b>Discuss planters outside of the ex-Greencore site.</b> Look towards moving these prior to development. The Parish Council asked The Clerk to inform Anna Clarke (Planning Officer) MDC that the planters and the telephone kiosk belong the Parish Council.</p> <p>d. Aerial photography of cemetery. Has taken place.</p> <p>e. Tree work will take place 1 and 2 June 2021.</p>	Clerk
010	<p>Inspection Reports</p> <p>a. Weston Town Skate Park Skate Park Closed. Will be discussed later in the agenda.</p> <p>b. Queens Road Playing Field Report not received. Clerk will request the report and email to Cllrs when received.</p>	Clerk
011	<p>Footpaths Officer Report Parish Online. Discuss merits of joining. Cost £168.00 per annum. Resolution: Look at budget next year.</p>	

	Stile replacement booked for last year, back of Rodmore Farm, will check it has been carried out.	MM
012	<p>Council Matters</p> <p>a. <b>Street Cleaner.</b> 3 months' probation meeting has taken place. Resolve: Recommend the Parish Council write to Mary Lou Poore confirming her employment. Proposed: GL Seconded: BOL All agreed. To note, for a weekly report to be emailed to Clerk, a Parish Council email address will be required. Resolve: Order email address – Streetcleaner@.</p> <p>b. <b>Proposal to change insurance contact details to RFO in line with Financial Regulations:</b> Resolve: Proposed: RW Seconded: LP all agreed Clerk to advise new details.</p> <p>c. <b>Planning responses – the way forward.</b> Discuss The Parish Council resolved to remain as a working party. This means the working party will continue to advise the Parish Council regarding responses. The Parish Council asked the Clerk to inform Planning that their consultation deadlines do not always correspond with Parish Council meeting dates and therefore the Parish Council request extensions to avoid costly extraordinary meeting to discuss single planning applications. BOL informed the meeting that Planning Officers receive guidance on planning applications and that they have different consultation date deadlines. BOL further advised the response still goes on the portal for the application, if received after the general consultation deadline.</p> <p>Clerk to advise MDC planning re the difficulty with deadlines. Rachel Tadman – BOL will email The Clerk, the contact details. Cllr commented that the recent MDC Planning Portal training was excellent.</p> <p><b>d i Queens Road Playing Field</b> Wall repair quotes. Quotes not yet received. Will remain on the actions list.</p> <p>ii Wooden Shelter. This can be repaired and RW offered to request a quote for repairs.</p> <p>iii Gaps noted on previous inspection reports.</p> <p>e. <b>Shapway Estate paths and entrance to Queens Road play area.</b> Resolve: Arranged residents meeting 23<sup>rd</sup> June 2021, 7.00 on site RR GW RW will attend. The Chair requested that residents present at this meeting inform other residents of the date and time, the residents present agreed.</p> <p>BOL has a letter regarding the path which he will email to the Clerk for cascading to the Parish Council.</p> <p>f. <b>Skate Park Working Group</b> Feedback. Cost of Safety Fencing – agree for cost to be taken from the £3,000 earmarked for skate park repairs. The Parish Council agreed to this. The Parish Council agreed that the way forward is to remove the existing skate ramp and apply for grants to replace this. BOL commented that the Parish Council could apply for a community grant from MDC and that he would be happy to lead on this with Julie Bolton (RFO). The grant application would be for £18,000. When the further quote is received, GL will email it to the Parish Council.</p> <p>g. <b>Litter Bin – Village Hall</b> Consider costs and ancillary equipment required to fix bin to ground. Resolve:</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>BOL</p> <p>RW MS</p> <p>RW</p> <p>BOL</p> <p>BOL JB</p> <p>GL</p>

	<p>To order the Futoro litter bin and ancillary equipment to site the bin.</p> <p><b>h. Cllr Training Events</b> Please look at the events and book via the Clerk. The Parish Council have a Cllr training budget and training is highly recommended.</p> <p><b>i. COVID 19 Risk Assessment.</b> Some Health &amp; Safety details have been added. Resolve: The Parish Council have read and understood the risk assessment. Proposed: BOL Seconded: LP All agreed.</p> <p><b>j. Consider request from Rugby Tots to use Queens Road Playing Fields for their sessions.</b> Resolve: The Parish Council agreed to Rugby Tots using QRPF. Clerk to inform and ask for copy of their public liability insurance.</p> <p><b>k. Proposal for double yellow lines for The Cedars.</b> Agree to begin the process of applying in the interests of traffic safety and property, via highways. The Parish Council discussed this matter at length. Noted from discussions: Due to social media comments, a Cllr was informed by a resident that this (yellow lines) was a 'done deal'. The Cllr explained to the resident that it was not, and the Parish Council had not yet discussed the matter. The correct procedure should have been to approach the Parish Council in the first instance.</p> <p>The Parish Council proposed for the Clerk to write to Highways to inform and ask them for a different solution to yellow lines. Proposed: BOL Seconded: GW All agreed.</p> <p><b>l. The yellow zig zag school safety lines to the front of the ex-Greencore site have faded.</b> Agree to request their repainting, via highways. Resolve: Clerk to request they are re painted.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
013	<p>To Note:</p> <p>a. New History Society Website <a href="https://www.evercreechhistorysociety.org.uk/">https://www.evercreechhistorysociety.org.uk/</a> Link is available from Parish Council Website.</p> <p>b. NALC response to local Govt re organisation.</p> <p>c. Road Closure. Temporary Road Closure: ttro447616ME - BT - Wraxall Road, Ditchheat and East Pennard 1st June 2021 and last for 3 days (09:30 - 15:30)</p>	
014	<p>Agenda Items for next meeting: Shapway road residents meeting feedback. Greencore planters.</p>	
015	<p>Date &amp; Time of next meeting 6<sup>th</sup> July 2021, 7.00 pm Evercreech Village Hall, subject to change.</p>	
016	<p>Meeting Close Lynn Crisp Clerk</p>	