

Evercreech Parish Council

Minutes of the Finance Committee of Evercreech Parish Council held this day 10/02/21 via Zoom at 7pm.

PRESENT AT START OF MEETING: Cllr Mark Saunders, Cllr Rob Reed

Also present: Julie Bolton - RFO & 0 members of the public.

Absent: Cllr Sarah Breare

Meeting ID: 935 2010 4642 **Passcode:** 921689

A G E N D A

Item No		LEAD
	Open Session Members of the public are invited to speak for 3 minutes. This item does not form part of the minutes of this meeting. No members of the public present.	
001	Apologies for Absence Cllr SB absent	
002	Declaration of Interests and Dispensation None.	
003	Confirmation of the Minutes of the Finance Meeting 21 12 2020 Proposed MS Seconded RR Outcome AGREED	
004	Budgetary Review – Quarter 3 (October-December 2020) RFO reported to cllrs that there were increased payments this quarter on new computer equipment/stationery/filing cabinet for RFO/Clerk. There was not a budget in place for computer expenses and there is a resulting overspend. Also had installation of a new dog bin and tree work has had to take place and that will continue into quarter 4 and next year as a result of the tree survey conducted in August. Christmas trees were an overspend as cllrs agreed to pay half to support local businesses. Potential overspends also include salaries as close to budgeted amount. RFO reported higher than expected income at £2531, quarter 4 is likely to be just under £2000. RFO estimates that we will use between £5000/£6000 of reserves by year end as long as we are careful. RR raised the need for the election fund and defib reserves to be earmarked. It was felt by the finance committee that due to general overspend that earmarked reserves on both cost codes will begin in April 2021.	
005	Monthly Expenditure – January 2021	

	<p>Councillors reviewed January's expenditure. RR raised a query on 2 payments to Mendip Accounting Solutions. RFO explained this was due to the DD being set up meaning payment now leaves at the end of the month instead of after full Parish Council meeting.</p>	
006	<p>Agenda Items for next meeting Review of monthly expenses against budget Possible restructure of computing software</p>	
007	<p>Date of next meeting 15/03/21 via zoom at 10am</p>	
008	<p>Close of meeting. Time 19.35hrs</p>	