

Evercreech Parish Council

Minutes of the Full Council Meeting of Evercreech Parish Council held this day 5th January 2021 via Zoom at 7.00pm.

PRESENT AT START OF MEETING: Roy Williams, Gail Wakeford, Sarah Breare, Rob Reed (Chair), Barry O’Leary, Lesley Parham, Mark Saunders

Also present, Lynn Crisp (Clerk) & 1 member of the public, N Hewitt-Cooper – SCC Cllr

	<p>Open Session Members of the public are invited to speak for 3 minutes. This item does not form part of the minutes of this meeting. Street signs for Prestleigh Road and Shapway Lane – BOL will take to Mendip District Council. Street light near The Bell. LED light does not reach to the pavement. Highways matter. Email photos to BOL and he will pass to NHC. Planning application still require a notice at the premises. LP read a letter from a member of public: Concerns: Use of social media. Zebra Crossing proposal should have had a public vote</p>	
001	<p>Apologies for Absence None received.</p>	
002	<p>Declaration of Interests and Dispensation None declared.</p>	
003	<p>Confirmation of the Minutes of the Parish Council Meeting of 01 12 2020 Confirmed as a true record Proposed: MS Seconded: GW Chair will sign as a true record Update Actions List. The list will be updated after Item 004.</p>	
004	<p>Public Reps: County Cllr – Invitation to speak. Report will be emailed to clerk. District Cllr – Invitation to speak. Over 80s (with vulnerabilities) are being contacted and they will be vaccinated at home. Planning - Greencore factory site representatives will be submitting more documents to Mendip District Council Planning Dept by the 18th January 2021. Greencore consultation - BOL to arrange a Zoom Consultation meeting again. Climate grants no update. Mendip will have a community grant application opportunity soon - Parish Councils will be invited to apply. Thanks to LP for printing the volunteer leaflets. Thanks, given to the Volunteers. Guidance re Covid and playgrounds will be circulated to Parish Councils.</p>	
005	<p>Police Report Report received. No community speed watch happening during lockdown.</p>	
006	<p>Finance a. Payments/Receipts Receive finance sheet for January 2021 b. PC to nominate 2 Cllrs to complete authorisation of meeting BACS payments on 06 01 2021</p>	

	<p>CIlrs: LP & GW</p> <p>c. Finance Committee Update Note: Detailed Receipts & Payments by Budget Heading 08/12/2020. Note: Proposed budget and papers will be received by CIlrs prior to the meeting. Parish Council have historically been using reserve funds which should not continue. Last year the Finance Committee suggested a 5% rise which was voted down to 3%. The difference was made up out of reserve funds. This year the budget alone must reflect the spending on services for the village. Reminder given that the budget meeting is next week.</p>	
007	<p>a. Planning Due to planning response dates, some responses have been sent. 2020/2318/VRC Proposal: Application to vary condition 2 (drawings) of planning approval 2019/1687/FUL. Location: Plot South Of Sunnyside Westcombe Road Stoney Stratton Shepton Mallet Somerset Applicant: Mr T Olunloyo Application Type: Variation or Removal of Conditions Response: Revert to Planning Officer. 2020/2421/HSE Proposal: Erection of a Single Storey Side and Rear Extensions. Location: Entrevaux Enfield Road Evercreech Shepton Mallet BA4 6LJ Applicant: Mr A. Wilson Application Type: Householder Application Response: Approval 2020/2590/TCA Proposal: T1 - Hawthorn - Fell. Location: The Kennels Tinings Lane Evercreech Shepton Mallet Somerset Applicant: Mrs Keane Application Type: Works/Felling Trees in a CA Response: Revert to TPO Outcomes: 2018/1770/FUL Home Farm Back Lane Approval with Conditions 2020/1532/APP Weston Town House Weston Town Evercreech Shepton Mallet BA4 6PD Approval with Conditions Stoney Stratton Shepton Mallet BA4 6EA 2020/2063/FUL Erection of a shipping container and a two-storey portacabin. Unit 2 Nash Business Area Evercreech Junction Evercreech Shepton Mallet Approval with conditions 2020/2074/TCA T2 - Yew Tree - Fell. Yew Cottage Victoria Lane Evercreech Shepton Mallet Somerset TPO not required 2020/2309/TPO 3 The Cedars Evercreech Shepton Mallet Somerset BA4 6LG Works/Felling of TPO Tree Approval with conditions M1379 Town and Country Planning Act 1990 Town and Country Planning (Tree Preservation) (England) Regulations 2012 Mendip District Council Tree Preservation Order - Evercreech No.28 (2020) Former Greencore Factory Site and N.W. Corner of Recreation field, Prestleigh Road, Evercreech. (M1379) On 1st December 2020, the Council decided to confirm the order.</p>	

008	<p>Inspection Reports</p> <p>a. Weston Town Skate Park Note defect. Inspection of the equipment requested. Quote from Alvian to inspect the work needed. Clerk to arrange for fence to close the skate ramps and place signs. Advise via PC website and social media. Proposal to fence the skate ramps off until structural report received.</p> <p>Proposed: RW Seconded: LP All agreed</p> <p>b. Queens Road Playing Field Have requested Inspector take photos of gaps as our contractor could not locate the problem. RR will meet with contractor to identify the issue. COVID sign LP will move the small sign.</p>	<p>LC LC LC</p> <p>RR LP</p>
009	<p>Council Matters</p> <p>a. i Street Cleaner Contract Resolution required: To agree contract Resolve: Contract agreed. Proposed: BOL Seconded: GW All agreed</p> <p>ii To date, 0 expressions of interest have been received for the post. The Parish Council agreed to the Clerk advertising the post on the Castle Cary, Shepton Mallet and Shepton Mallet job opportunities sites after re designing the advert.</p> <p>b. Direct Debits Resolution required: Proposal from RFO to transfer some regular payments to DD to avoid late payment. Resolve: To go ahead. Proposed: MS Seconded: RR All agreed</p> <p>c. Media Coverage Resolution required: For Council to agree the process for dealing with media coverage, taking into consideration wording in the proposed Media Policy. Noted Cllrs must make clear which council they are representing at the time of speaking to the media. No one Cllr has the right to speak on behalf of the PC. The media policy deals with this which will be discussed in item 008e Resolve: Will discuss the policies. All agreed.</p> <p>d. Social Media Policy Resolution required For Council to adopt the Social Media Policy and review annually. Resolve: Agreed Proposed: LP Seconded: RW</p> <p>e. Media Policy For Council to adopt Media Policy and review annually. Resolve</p>	

	<p>Agreed Proposed: LP Seconded: RW</p> <p>f. To receive, note and comment on the Parish Council Action Plan 2021/22 Cllrs noted that they are happy with the action plan and conveyed thanks to RFO and Clerk.</p> <p>g. Cycle Path update RR walked the path with Mendip Cycling Officer and Cllr Edric Hobbs. Will continue with the environment fund application form.</p> <p>h. Climate change grants update</p> <p>i. Village Signage No update.</p> <p>ii. Cycle Path feasibility study Being applied for.</p> <p>i. Zebra Crossing progress No update.</p> <p>j. BT phone box update The WI are ready to proceed. Repairs and cleaning have been requested.</p> <p>k. Agree meeting dates: i. Annual Parish Meeting to be held in April 2021 (Village organisations invited). Add to groups invitation list received in members' pack. Cllrs suggested to also invite Horsehill Meadows Residents Association. BOL will forward contact details to the Clerk. Peter Green Eurolait CRS Evercreech Primary School Date for APM 13 04 21 add date to diaries please.</p> <p>ii Annual Meeting of the Parish Council Will take place prior to monthly meeting 04 05 2021. Elect Chair, Vice Chair, Committee members, village group representatives. Agreed.</p> <p>l. Trees in QRPF Update One Birch tree is saveable from the group of trees. Proposal to remove the other trees and the Parish Council will commit to planting trees to replace these. No work shall take place until residents have been advised. RR will draw up letter to residents regarding the trees. Resolve: Proposed: RR Seconded: BOL All agreed.</p> <p>m. Correspondence from Shapway Road Resident re boundary hedge. Carry forward to February Meeting.</p> <p>n. Cllr Training. Discuss. Training details are circulated regularly. Clerk requested Cllrs take advantage of the training opportunities. Currently most training is delivered via Zoom, in the evenings for Cllrs.</p>	<p>BOL</p> <p>ALL</p> <p>RR</p>
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	Please book the training direct and inform Clerk.	
010	<p>To Note:</p> <p>a. Temporary Road Closure: ttro386825ME - BT - Weymouth Road, Evercreech Please follow the link to view the above road closure; https://one.network/?tm=118016032 and the link for the Notice 2: https://one.network/downloads/tm/1111/3-notice-2_118016032_3276640_faa4d7b2f0.pdf The order becomes effective on 21 January 2021 and will remain in force for eighteen months. The works are expected to commence on 28th January 2021 and last for 2 days to enable BT Openreach to carry out high voltage poling works.</p> <p>b. 2 vacancies for co-opted Cllrs. Noted.</p> <p>c. Practitioners Guide 2020 – please ensure you read this. Clerk asked Cllrs to ensure they read this document distributed by RFO.</p>	
011	<p>Agenda Items for next meeting Volunteer network. Boundary hedge – QRPF and Shapway Road.</p>	
012	<p>Date & Time of next meetings Budget Meeting – 12 01 2021 7 pm via Zoom Full Council Meeting – 02 02 2021 7 pm via Zoom</p>	
013	<p>Meeting Close 20:14 Lynn Crisp Clerk</p>	

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