

Evercreech Parish Council

Minutes of the Finance Committee Meeting of Evercreech Parish Council held this day 21st October 2020 in Evercreech Village Hall, Victoria Square, High Street, Evercreech at 7.00pm.

PRESENT AT START OF MEETING: Sarah Breare, Rob Reed, Mark Saunders

Also present: Lynn Crisp (Clerk) & 0 members of the public.

Item		Action
	Open Session This item does not form part of the minutes of this meeting.	
001	Apologies None received.	
002	Confirm MS as Chair of Finance Committee Proposed RR Seconded SB Agreed Agree minutes of meeting 08 09 2020 MS Proposed RR Seconded Noted: Quorum of 2 – this change in the Finance Regulations would trigger an amendment to Standing Orders. Should we keep this change or request another Clr for the Finance Committee? Resolve: Keep as quorum of 3 and request another member. Agenda Item Full Council meeting.	LC complete
003	Finance regs Agreed by this committee Comments: Point 11 h Contracts - 3 quotes requirement changed on master to £1,000 Point 1.14 has been changed from £5,000 to £2,000. Resolution: Take to full council. Recommend approval of the new fin regs. Proposed: MS Seconded: SB. All agreed Clerk to amend regulations as per above and take to Full Council in December 2020 for agreement	LC
005	Policies to be updated Resolution required: Proposal to ask full council regarding the policies and for full council to review and suggest amendments. December 2020. Resolve: All agreed.	LC agenda item
005	To set out and agree budget setting timeline and dates of meetings We will aim to present the budget at the Full Council Meeting in December. Noted from sample budget: Allocation between Cemetery and maintenance not quite right. Hard to see actual spend and does not seem to match the budget. MS has analysed figures and will email this to Clerk. Proposal to collapse codes and have actuals on the budget. This will be clearer. May need the input of the accounting software company.	MS

Date:
Signed

