

Evercreech Parish Council

Minutes of the Meeting of Evercreech Parish Council held this day 18<sup>th</sup> August 2020 in Evercreech Village Hall, Victoria Square, High Street, Evercreech at 7.00pm.

PRESENT AT START OF MEETING: Roy Williams, Gail Wakeford, Sarah Breare, Harriet Fisher, Rob Reed (Chair), Barry O’Leary, Lesley Parham, Mark Saunders

Also present: Lynn Crisp (Clerk) & 8 (1 member of public arrived 19.05) members of the public.

Item		Action
	Open Session More heavy vehicles now than when Greencore was open. Better signage at the start of Prestleigh Road is required. The Village Bier.	
001	a. i Apologies for Absence None.  a ii Declarations of Interest and Dispensation None declared.  b. Appoint Vice-Chair LP Proposed: GW GW declined the invitation.  BOL Proposed: MS Seconded: RW All in favour MS accepted the invitation.  c. Review sub committees and re appoint Cllrs where necessary. Staffing: <b>Currently:</b> GW RR LP <b>New sub-committee</b> GW LP BOL  Finance <b>Currently:</b> RR SB Vacancy <b>New sub-committee:</b> MS RR SB  Planning Working Group RW GW HF  d. Set date for next finance meeting. Will set date.  e. Appoint key Cllrs to Parish areas of interest/business as first point of contact for Clerk:  Cemetery - RW Millennium Gdns - MS Skate Park - HF QRPF - LP	SB

Signed  
Date

	<p>Bank Reconciliations – SB Policy - standing orders etc – Chair of PC Audit – Chair of Finance GDPR - BOL</p> <p>f. Minutes from non-face to face meetings to be signed by Chair. Chair will sign after the meeting.</p> <p>g. Invoices and finance sheets from non-face to face meetings to be signed by two Cllrs. Some were signed. More will be signed at the next meeting.</p> <p>h. Cllr to sign Bank Reconciliation sheets. SB Signed the reconciliations.</p>	
002	<p>Re-sign AGAR forms. Chair signed the forms.</p> <p>i. Post forms to external auditors. ii. Note document with response to some items of the internal audit for external auditors. Document was noted. iii. Publish notice of public rights on website and noticeboard.</p>	<p>Clerk</p> <p>Clerk</p>
003	<p>a. Confirmation of the Minutes of the Parish Council Meeting of 07 07 2020 Proposed GW Seconded BOL Outcome: All agreed Chair signed as a true record.</p> <p>b. Update Actions List Clerk updated the list. Outcome from Actions: Dogs are not permitted in the village hall.</p>	
004	<p>Public Reps: invitations to speak (a) County Cllr– Invitation to speak Invitation sent, no response. (b) District Cllr – Invitation to speak <b>Barry O’Leary District Councillor Report: August 18, 2020</b></p> <p><b>Cabinet, Council &amp; Licencing Board Meetings</b></p> <p>The work of the District Council has continued regardless of the CV19 situation. All meetings have been held via Teams, with no security issues and with public participation. This is a requirement of any public body and Mendip continues to make all its decisions in a transparent way. I have continued to produce reports and update to my councillor sites as well as regular videos to keep villagers informed. I am now glad to see Parish Council Activity begin to return to a form that is visible.</p> <p><b>Grants / Council Tax support / CV 19 spending</b></p> <p>I am very pleased that in keeping track of the everchanging government guidelines that I established Evercreech (in addition to Pilton and Wookey) was entitled to a further £10,000 grant, which MDC informed Lynn of. I understand this has been paid. The grant should be spent for the purpose of “improvement to life in the village”, I have a modest proposal the meeting may wish to consider, which would effectively mean we use a portion of the funds for ‘match funding’.</p> <p>I am very pleased, if a little astonished to confirm to the council that Evercreech as a total community has benefited to the tune of £40,000. To any voluntary organisations the guidance is that such grants are spent on their facilities / facilities that will benefit the immediate community (i.e. the Parish). This is a positive outcome for our community amongst all the disorder and tragedy caused by CV19.</p>	

### **Local Meetings**

I organised a public meeting concerning the outlying ex-Greencore site proposal. I have sent a separate summary and the meeting is available on playback- all 90 minutes. Over 130 people took part, and there is widespread concern.

- I was disappointed that it fell to myself as your District Councillor to call the public meeting, rather than the site owner. I see little effort on the owner's part beyond 'box ticking' as to any effort to consult or involve the wider extant community. There seems to be next to no understanding or awareness on the developer's part of the opportunity this site can offer.
- I was quite shocked to discover that the site owners seemed to have little grasp of the detail of their own proposal.
- It is clear there will only be a negative impact on Evercreech from the addition of 129 homes with a consequent overwhelming pressure on village infrastructure and our environment (school, shops, surgery, roads).
- The rejection of any plan for employment use will rob future generations of local work opportunities. It ignores the obvious need for associated infrastructure including any matched expansion of the village shop or adding more retail and community services to serve a muchexpanded population.
- There is a lack of any integration with the village with the current proposed development, since the site owners plan to build a 'gated citadel' that would in effect be a stranded urban island in a rural village. The new residents there would be cut-off from the rest of Evercreech.
- There seems a determination to wipe away our finely built village heritage forever. By seizing on English Heritage's decision, taken on technical grounds, not to provide listing protection for the original buildings, the site owners are being selfishly opportunistic and insensitive. The architecture is of quality and an important part of our village.
- Finally, there is a lack of ecological or design awareness. Their plan is for a bland 'off the shelf' standardised and very unimaginative development that could be built in any inner city setting. Their repeated reference to 'profits or margins' showed the true direction of travel of their proposal. They show little thought or concern for impacts on our rural settlement including parking provision or the visual impact of an unsuitable design in a beautiful rural environment.

### **Planning Applications**

I have requested two planning applications be sent to board, in one case the PC had recommended refusal and the other the PC's determination had been deemed by MDC to be unclear. In addition, a local resident in Weston Town has received permission via a planning inspector who found against MDC in their initial refusal of permission.

### **Clean Up**

Today I had confirmation that Idverde will visit the village to engage a full clean-up within the next two weeks, I will ensure Lynn is informed.

### **Pavement Licences**

MDC has now an ability to grant a pavement licence for cafes and bars serving beverages. This means that tables and chairs can be place outside during daylight. The Fee is £100, far less than the fees via SCC for a more complex licence. I have had the process amended so that both Charities and Community Interest Companies who wish to operate community style cafes can receive a licence free of charge.

	<p><b>Planning Permission Changes</b></p> <p>I have written a detailed explanation as to the proposals, these would not come into effect for another 2-3 years and we await a full proposal from the minister.</p> <p><b>Unitary for Somerset, Stronger Somerset</b></p> <p>It would seem that the days of having MSC and SCC may be numbered. There are now two proposals with the minister for consideration and we should know 'in theory' by October the direction of travel. Both councils will continue for now and certainly there would be a period of transition.</p>																	
005	<p>Highways</p> <p><b>ttro371264ME - Fosse Way, Lydford on Fosse - Temporary Road Closure:</b> Fosse Way, Lydford-on-Fosse.</p> <p>The order becomes effective on 13 August 2020 and will remain in force for eighteen months.</p>																	
Item 009b	<p><b>RR proposed to bring forward this item to allow the speaker to leave the meeting after their presentation. All agreed.</b></p> <p>b. Greencore photo history offer. Resolution required. Offer from Gill and David Lindsay to donate the photos for display in Village Hall. Would suggest the Village Hall committee be approached. Mrs. G Lindsay explained that some of the photos are safely kept in Taunton. 4 framed pictures were shown.</p> <p>BOL: Proposed that the PC take ownership of them and ask the Village Hall to display them. PC Village Hall representative GW will take the proposal to Village Hall Committee. Proposed the Parish Council own them in perpetuity, insure them and add to asset register but display in the village hall</p> <p>MS seconded All agreed.</p>	GW																
006	<p>Finance</p> <p>a) Payments/Receipts – Resolution to approve income &amp; expenditure for August 2020. Resolve: Proposed: LP Proposed: GW</p> <p><b>Finance Sheet for Meeting 18 08 2020</b> BASCS payments be authorised 05 08 2020)</p> <table> <tr> <td><b>Received</b></td> <td></td> </tr> <tr> <td>Forsey for Bidwell</td> <td>125</td> </tr> <tr> <td>Connock for Holland</td> <td>436</td> </tr> <tr> <td>Trotman for Wingrove</td> <td>218</td> </tr> <tr> <td>Exclusive Memorials for Aze</td> <td>174</td> </tr> <tr> <td>Forsey for George</td> <td>125</td> </tr> <tr> <td>Trotman for Suggs Connock for Heritage</td> <td>250</td> </tr> <tr> <td></td> <td><b>1328</b></td> </tr> </table> <p><b>Grants</b></p> <p><b>Payments</b> <b>BACS</b></p>	<b>Received</b>		Forsey for Bidwell	125	Connock for Holland	436	Trotman for Wingrove	218	Exclusive Memorials for Aze	174	Forsey for George	125	Trotman for Suggs Connock for Heritage	250		<b>1328</b>	
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	<p>Somerset Playing Fields Assoc 15</p> <p>Street Cleaner Salary 475.8</p> <p>Clerk Salary 769.33</p> <p>Veolia 53.3</p> <p>Deb's Designs 10.5</p> <p>Rob Cockle 160</p> <p>Rob Cockle 48</p> <p>Local Council Services - internal audit 208</p> <p>3 Counties 316.8</p> <p>3 Counties 729.6</p> <p>Mendip Accounting Solutions 30</p> <p><b>In Month Payment</b></p> <p>Printer Ink (Clerk/Rymans) 59.99</p> <p><b>Direct Debits</b></p> <p>Plusnet 30</p> <p>C/Card Fee 3</p> <p>NEST 6.68</p> <p>NEST 18.56</p> <p>C/Card 115.78</p> <p>3050.34</p> <p><b>Credit Card</b></p> <p>Amazon 37.95</p> <p>Zoom 14.39</p> <p>Amazon 71.52</p> <p>Tesco 7</p> <p>Monthly Fee 3</p> <p>Amazon 51.17</p> <p>185.03</p> <p>b) LP and RR authorised BACS payments on 04 08 2020.</p>	
007	<p>Planning</p> <p>NB. Due to this PC meeting taking place later in the month than usual, planning applications were sent to the Planning Working Group for response due to MDC deadlines being after the meeting date. Extension to deadlines were requested.</p> <p><b>Applications:</b></p> <p>2020/1278/HSE</p> <p>Proposal: Single storey side and rear extension Location: 30 Westbrook Road Evercreech Shepton Mallet BA4 6LR Applicant: Mr &amp; Mrs Birchall Application Type: Householder Application</p> <p>Response sent: Approval.</p> <p>2020/1306/FUL</p> <p>Proposal: Change of Use of Agricultural Land to a Natural Burial Ground (Use Class Sui Generis). Erection of a Cabin (Use Class Part B1 Office and B8 Storage) and a Compost Toilet. Location: Land At 366477 142179 Southill House To Brottens Road West Cranmore Shepton Mallet Somerset Applicant: Mr Ed Green Application Type: Full Application</p> <p>Deadline extension granted.</p> <p>Outside Parish – no comment</p> <p>2020/1308/FUL</p>	

<p>Proposal: TO TAKE DOWN AND REBUILD AN EXISTING BARN IN A NEW LOCATION AT THE SAME PROPERTY Location: Brook Hall Leighton Lane Evercreech Shepton Mallet BA4 6DP Applicant: MR SIMON HEAL Application Type: Full Application Currently, the application has been made invalid. Once the application is re-validated, a new consultation will be issued. 2020/1326/FUL Proposal: Erection of 1no 5 bedroom dwelling house and annexe. Location: Stratton Farm Buildings Westcombe Road Stoney Stratton Shepton Mallet Somerset Applicant: Thomas Olunloyo Application Type: Full Application Resolve: Recommend approval. Disappointed with choice of building materials in a traditional setting. We draw the officer's attention to this and recommend they give consideration to the fact. Proposed: GW Seconded: GW BOL abstained. Agreed. 2020/1333/HSE Proposal: First floor rear extension over existing ground floor extension. Location: Staddle Stones Queens Road Evercreech Shepton Mallet BA4 6JR Applicant: Mr C Davis And Mrs S Moon Application Type: Householder Application Deadline extension granted. Resolve: Recommend: approval Proposed: RW Seconded: GW BOL abstained. All agreed 2020/1367/TPO Proposal: Works to trees covered by TPO M93 (G1) (Please refer to Tree Works Schedule). Location: Church Of St Peter Church View Evercreech Shepton Mallet BA4 6HX Applicant: Jones Application Type: Works/Felling of TPO Trees Resolve: Revert to TPO 2020/1372/TCA Proposal: Proposed works to tree/s in a Conservation Area: T1 (Yew) - Reduce by 1.5-2m. Location: Staddle Stones Queens Road Evercreech Somerset BA4 6JR Applicant: Mrs Moon Application Type: Works/Felling Trees in a CA Resolve: Revert to TPO 2020/1321/TCA Proposal: T1 Ash - Pollard to a high frame work by removing approx 5m of height and lateral growth. Location: Brewers Arms Weymouth Road Evercreech Shepton Mallet BA4 6JB Applicant: Lewis Application Type: Works/Felling Trees in a CA Resolve: Revert to TPO 2020/0778/HSE Proposal: Erection of a single storey side extension and garage with associated driveway (revised drawings rec'd 01 July 2020) Location: 3 Beech Way Evercreech Shepton Mallet BA4 6NZ Applicant: Mr &amp; Mrs Wilkinson, 3 Beech Way Evercreech Shepton Mallet BA4 6NZ Application Type: Householder Application Recommend refusal Deadline extension refused. Response sent to MDC: 'comments as before'.  <b>Outcomes:</b> Ash tree T1 on TPO M1060 - Prune by 1.5m. LOCATION: Batts House Victoria Square Evercreech Shepton Mallet Somerset PARISH: Evercreech Parish Council DECISION: Approval with Conditions 2020/0262/TPO</p>	
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	<p>PROPOSAL: Ash tree T1 on TPO M1060 - Prune by 1.5m. LOCATION: Batts House Victoria Square Evercreech Shepton Mallet Somerset PARISH: Evercreech Parish Council DECISION: Approval with Conditions 2020/0676/FUL</p> <p>Proposal: Proposed replacement roof. Location: Church Of St Mary Chesterblade Road Chesterblade Shepton Mallet BA4 4QX I refer to your application for the above development dated 30th March 2020. We have received your correspondence regarding this application and the department will now regard this application as having been withdrawn and take no further action upon it. APP/Q3305/Y/19/3241205</p> <p>The appeal is allowed and listed building consent is granted for the conversion of a detached outbuilding to form an annex in the curtilage of Weston Town House, Weston Town, Evercreech, Shepton Mallet BA4 6PD in accordance with the terms of the application Ref 2019/1047/LBC, dated 23 April 2019, subject to the conditions. 2020/0223/FUL</p> <p>Keevil &amp; Cawley Race Horse Barn Pecking Mill Road Evercreech BA4 6PF Refusal</p> <p><b>Planning complaint – to note:</b> <b>Resolution required – to respond or not</b> Planning Application 2018/1770 – Change of Use, Home Farm Barn, Stoney Stratton Complicated issue. Units were there prior. Sound proofing installed which is why the PC recommended permission. Resolve: No comment – leave to MDC planning officers. Proposed: GW Seconded: RW All agreed.</p>	
008	<p>Inspections/Reports Inspection Reports a) Weston Town Playing Field – Skate Park Defect noted – discuss. Quotes to repair this. b) Queens Road Playing Field Playdale to be approached, possibly under guarantee. Defect noted – discuss. Defect from last month: Next month agenda Gaps need filling around the surface. Been in touch with Playdale. RR will speak to them about both defects.</p>	LC/HF  RR
009	<p>Council Matters</p> <p>a. Ex Greencore Site Resolution required: The way forward for the Parish Council regarding the site. Security – intruders on site. Social disturbance – West Estates asked if police have been called. Cllr escalated to Police and MDC. Can the police not enforce security onto the owners? Police are not present at this meeting. Concerns for children entering the site. Not Evercreech PC responsibility, although we care. Police have attended when called re one incident.</p> <p>The Zoom Meeting referred to in this agenda item took place on 22 07 2020. The meeting was arranged by Mendip District Council Cllr Barry O’Leary. The Parish Council did not take notes or record the meeting.</p> <p>Planning will alert BOL when a planning application is received. West Estates have not shared any feed-back from Zoom meeting.</p>	

	<p>BOL is cascading information when he gets it via The Clerk.  Recoding of Zoom meeting with public and West Estates meeting was noted.  Noted on Zoom call the owners are quick to speak about vandalism possibly inferring that this a village issue rather than the site's issue.  Can walk straight into the site.</p> <p>What can PC do?</p> <p>Catalogue incidents. All Cllrs were requested to email any concerns from residents to the Clerk in order for a list to be kept.</p> <p>BOL stated that Westfield Estates have committed to planting more trees after some were felled on the site. Possibility of asking them to contribute to the maintenance of Millennium Garden? Agenda item next month.</p> <p>Send another letter saying still happening pointing out what's going on, them to make the site secure. BOL to compose letter and email out to all Cllrs for agreement.</p> <p>c. Village benches:  Resolution required:  Consider 2 quotes received and commission the work:  CH Maintenance - £660.00  R Cockle - £ 490  Resolve: Commission R Cockle to complete the repair work to benches.  All agreed.</p> <p>d. BT Phone Box  Resolution required.  Paper work received prior to meeting for consideration of initial cost and on- going costs to the Parish.  To ascertain the future use of the phone box. Possibly a book swap.  To begin the process of adopting the phone box:  Proposed: GW  Seconded: MS seconded  5 votes for the proposal  3 abstain  Resolve: carried and begin the process.</p> <p>e. Cemetery  Resolution required:  Quote for 'purchased' grave markers has verbally been received. £11.00 each. a/w written quote.  To purchase the markers.  Resolve: RW will ascertain exactly how many 'P' or 'Purchased' markers we have in storage.</p> <p>f. Village Signage  BOL, County Cllr and Somerset County Council Highways met and walked the Parish looking a signage.  Proposals have been requested to Highways from this walk about.  Highways confirmed that no signage requests for Evercreech have been received for 8 years.  Highways stated that a much large sign should be erected stating which companies are on Leighton Lane Industrial Estate.  Perhaps the companies trading from the estate might like to contribute to the new signage re lorries entering the village.  PC will be billed for some of the cost of the work undertaken by Highways.</p> <p>g. Village Maintenance/litter pick/update re MDC carrying out the work.  Covered in DC report.</p> <p>h. The Bier  Resolution required:</p>	<p>ALL</p> <p>BOL</p> <p>Clerk</p> <p>Clerk</p> <p>RW</p>
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	<p>The Bier has to be moved from its current storage.  New storage proposals or allow the Bier to be sold.  Resolve: We have had an offer to store at Shepton Mallet Prison for 5 years.  A person had enquired re purchasing the Bier. At no time had this PC considered selling the Bier.</p> <p>2 options:  1. Cemetery shed.  2. Prison display.  Proposal: Remove from current storage and relocate to Shepton Mallet Prison on loan.  Proposed: RW  Seconded LP  All agreed.  Noted: its rightful place should be in the church.  Clerk to email contact at the prison with this outcome.</p> <p>i. Annual Play Park Inspections  Resolution:  Appoint Cllr to go through the reports and note on spreadsheet (provided by Clerk) repairs requiring attention:  Resolve:  QRPF – LP  Skate Park – HF  Clerk to email reports and spreadsheet.</p> <p>j. Data security and protection:  Resolution required:  In order to protect Parish Council data proposal to purchase encrypted data sticks which must be used by Cllrs for council business. This will avoid Cllrs uploading Parish Council documents to their personal laptops. PC Standing Orders will be amended to reflect this change.  £20.00 - £100.00.  Resolve: To purchase data keys.  LP proposed  BOL seconded  All in favour.  Clerk will update risk assessment.</p> <p>k. Social Media  We will discuss a Social Media Policy in the coming months when we discuss other policies and procedures.  Resolution required:  Should we create a Parish Council Page from which we post Parish Council News? Discussion document received prior to meeting.  Resolve: To create a Parish Council Page.  Proposed: LP  Seconded: BOL  All in favour.</p> <p>l. Felling of Elm Tree and pruning of Maple in QRPF  Resolution required: To commission the work.  Quote received from 3 Counties  Labour and machinery = £820.00 + VAT  Quote requested and not received from Osbourne Tree Services.  Prior to the meeting but after agenda published, quote received from Osbourne Trees: £320.00  Resolve:  To commission the work be undertaken by Osbourne Trees:  Proposed: BOL  Seconded: MS  All agreed</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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	<p>m. Felling of Willow Tree in Millennium Gardens  Resolution required: To commission the work.  Quote received from 3 Counties  The cost to do this work and to remove the debris would be £450.00 + VAT.  Quote requested and not received from Osbourne Tree Services.  Prior to the meeting but after agenda published quote received from Osbourne Trees: £320.00</p> <p>Resolve:  To commission the work be undertaken by Osbourne Trees:  Proposed: BOL  Seconded: MS  All agreed</p> <p>n. Weeds in Village  Resolution required  To train Holger Harras to enable him to spray the weeds:  Training Cost for the course: £465.95 plus village hall hire and trainer mileage.  Ask IDVERDE and 3 Counties if they can quote for this work.  Prior to requesting quote, roads must be identified at this meeting  Resolve: The meeting agreed that as MDC have cleared some weeds, the summer season drawing to a close together with our Street Cleaner using tools to clear some weeds, not to proceed with this.</p> <p>o.i. Resolution required:  To consider response from Cricket Club re registering QRPF with land registry.  Resolve:  A meeting with the Cricket Club, Youth Club and Parish Council Cllrs be set up.  RR/RW will ask for dates at the Cricket Club AGM on 19 08 2020.  Parish Cllrs to attend RR RW LP  Cllrs must take notes during the meeting and these will be circulated to all Cllrs and the Clerk.</p> <p>p. Somerset Waste Partnership Survey  Resolution required:  To respond or not to Somerset Waste Partnership survey.  Resolve:  Not to respond.</p> <p>q. Local Government Re-organisation  Resolution required:  To respond or not.  To decide answers to questions as a Parish Council  Resolve:  Cllrs to send comments to Clerk by Friday 21<sup>st</sup> August 2020.</p> <p>r. Invitation to cheque distribution event by Evercreech Winter Ball Committee, 8.00 pm 04 09 2020  The Bell Inn. To receive cheque for Defibrillator.  Resolution required: Cllr to represent PC.  Resolve:  GW will attend.</p> <p><b>To Note:</b></p> <p>a. Audit  The internal audit carried out by Simon Pritchard has been received by all Cllrs and The Clerk. The contents have been noted and a response applied where necessary.</p> <p>b. FOI  Information has been emailed to the requester.</p>	<p>Clerk</p> <p>RR RW LP</p> <p>ALL</p>
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	<p>c. Work to survey trees on PC land has been commissioned. To date the report has not been received. Now received. Carry forward.</p> <p>d. Cllr Vacancy Re-advertise the position.</p>	
<b>010</b>	<p>Proposal to enter closed session – confidential staffing matters Proposed RW Seconded GW Time entered 20:44</p> <p><b>Confidential Item 003:</b> Discussion re the splitting of the Clerk and Responsible Finance Officer (RFO) roles. Documents received prior to meeting for consideration</p> <p><b>Confidential Item 004:</b> Resolution: To agree to the splitting of the roles and to the recruitment of RFO after full discussions. Resolve: Proposed: RR Seconded: MS All in favour.</p> <p><b>Confidential Item 005</b> Assisting the Clerk. Cllrs agreed to: Letting the Clerk know if they are unavailable for day to day contact for any reason. Activating Out of Office for emails. Being clear in the body of emails if they wish an item to be added to an agenda. To include the question/proposal and the resolution required. Cllr BOL left the confidential meeting at 21.00. Time returned 21.05</p>	
<b>011</b>	<p>Agenda items for next meeting Signage &amp; BOL proposal. Benches &amp; BOL proposal Westfield Estates and Millennium Garden upkeep. BOL £waterm80.00 Tom Killen land survey RR Commission the remedial work re trees survey. ALL IT review. MS Response from Playdale re ground defects and play horse. Feed back from sports club AGM LP RR RW</p>	
<b>012</b>	<p>Date and time of next meeting 1<sup>st</sup> September 2020. 7.00pm Evercreech Village Hall, subject to change.</p>	
<b>013</b>	<p>CLOSE OF MEETING Clerk: Lynn Crisp Time: 21.10</p>	