

EVERCREECH PARISH COUNCIL NOTICE OF MEETING

To: The Chairman and all Members of Evercreech Parish Council, I hereby inform you that the meeting of 7th July 2020 will take place using ZOOM, due to the outbreak of COVID 19:

<https://zoom.us/j/91494927653?pwd=akhiUFJRMER1TmhtdXFWbVgzNlZTUT09>

Meeting ID: 914 9492 7653

Password: 066226

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

A G E N D A

Agenda Item No	Agenda Item	Lead
	Appoint Chair of Parish Council. Appoint Vice Chair of Parish Council if necessary.	RR
	Open Session Question received via Cllr Wakeford from Member of the Public: BT Phone box - Who owns it, could somebody clean it and therefore be utilised? Research into this was received prior to the meeting by Cllrs.	GW
001	Apologies for Absence	
002	Declarations of Interest and Dispensation	
003	Confirmation of the Minutes of the Parish Council Meeting of 02 06 2020 Proposed: Seconded: Outcome: Chair will sign at next face to face meeting. Actions List: Update Actions List	
004	Public Reps: invitations to speak (a) County Councillor – Invitation to send report/attend (b) District Councillor – Invitation to send report/attend	
005	Highways All planned maintenance has been postponed. Essential maintenance will go ahead.	
006	Resolution required: a) Agree and complete Annual Governance Statement (AGAR forms 2019/2020). For comparison 2018 19 forms were issued to Cllrs. 2019 20 Year end was successfully completed by the accounts company, Rialtas. All supporting documents were received by Cllrs prior to this meeting. ai) Complete and sign AGS 19 20 form Part 3PM Section 1 Resolve: aii) Complete and sign AGS 19 20 form Part3PM Section 2 Resolve: Finance b) Payments/Receipts – Resolution to approve income & expenditure. Resolve: c) PC to nominate 2 authorised members to complete authorisation of 7 th July meeting BACS payments on 8 th July 2020. Resolve:	

007	<p>Planning Applications 2020/0350/FUL Proposal: Erection of 4 poultry houses and associated works. (additional information rec'd 17.06.2020) Location: Lower Easton Farm Easton Lane Pylle Shepton Mallet BA4 6SY Applicant: Mr M Seager, Lower Easton Farm Easton Lane Pylle Shepton Mallet BA4 6SY Application Type: Full Application Grid Ref 362311 138374</p> <p>Outcomes 2020/0869/HSE Mr Tiley Sunnyside Westcombe Road Stoney Stratton Shepton Mallet BA4 6EB Approval with Conditions</p> <p>2020/1046/AGB Mr Trevor Bolton Brookfield Farm Leighton Lane Evercreech Shepton Mallet Somerset BA4 6DS Proposal: Application for prior notification of agricultural development for a proposed building. Location: Brookfield Farm Leighton Lane Evercreech Shepton Mallet Somerset Parish: Evercreech Parish Council The MENDIP DISTRICT COUNCIL has decided pursuant to legislation that the proposed development is deemed to be permitted development under the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) and PRIOR APPROVAL IS NOT REQUIRED for the siting, design and external appearance of the proposed development.</p> <p>2020/1099/AGB Mr Simon Heal Brook Hall Leighton Lane Evercreech Shepton Mallet BA4 6DP Mendip District Council have received your correspondence regarding this application and the department will now regard this application as having been withdrawn and take no further action upon it.</p> <p>M1379 For your information, we would like to notify you of the following provisional Tree Preservation Order made by Mendip District Council Evercreech No.28 (2020) Former Greencore Factory Site and N.W. Corner of Recreation field, Prestleigh Road, Evercreech. (M1379)</p>	
008	<p>Inspection Reports a) Weston Town Playing Field – Skate Park b) Queens Road Playing Field Noted that gaps need filling in around the surface – wet pour. Resolution required: To commission the work. Resolve:</p>	
009	<p>Council Matters ai). Resolution required: Agree quotation from Osbourne Tree Services to survey and report back on the safety of the trees in the following locations: Evercreech Cemetery, Millennium Garden and Queens Road Playing Field: £270.00 Resolve:</p> <p>aii) Resolution required: Consider advice from Osbourne Tree Services re felling of the tree in the Millenium Gardens. Resolve:</p>	

	<p>b. Resolution required: Agree quotation from Robin Cockle to complete the refurbishment of PC owned benches in the village: £450.00 Resolve:</p> <p>c. Bench @ Gartons Mead. Resolution required: To look into the purchase of new bench The existing bench is almost beyond repair. Resolve:</p> <p>d. Resolution required: Consider and approve memorial request from Exclusive Memorials Ltd: Resolve:</p> <p>e. Resolution required: Agree quotation for the fixing of the new dog bin – Horsehill Meadow £48.00 Resolve:</p> <p>f. Resolution required: Play Inspection Advice. Note any actions to be taken/assign tasks prior to re-opening. Guidance emailed to Cllrs with rules on re opening. Propose to keep QRPF playpark closed until further notice/can safely be re-opened. Resolve:</p> <p>g. Resolution required: Somerset Waste Partnership Survey. Agree to respond to survey or not? Agree replies to survey questions. Resolve:</p> <p>h. Resolution Required: PE in the Park proposal from Vicky Vowles Resolve:</p> <p>i. Resolution required: Agree quotation for 'pre-purchased' grave markers £747.00 These are required to mark pre purchased plots in Evercreech Cemetery. Resolve:</p> <p>j. Resolution required: PC Laptop. Current laptop has issues. Propose to contact Microbitz to source a solution. Resolve:</p> <p>k. Resolution required: Clerk – annual leave 3rd August meeting. (w/c 02 05 2020) Proposal: to move meeting to August 18th to allow for finance and agenda preparation. The Village Hall can accommodate this at the time of publishing the Agenda. Resolution:</p> <p>l. Resolution required: Purchase hand sanitiser and place in entrance to Cemetery: Resolve:</p>	RW
--	---	----

	<p>m. Former Greencore Site Consultation Resolution required: Meeting notes documents received prior to meeting. Council's agreement to either write to Lichfields with thoughts regarding the contents of the document and/or for the link to be reinstated onto the Parish Council Website. Resolve:</p> <p>n. Resolution required LGR Response Form from SALC Decide whether to reply or not. Agree response answers. Resolve:</p>	BO'L/GW
010	<p>To Note:</p> <p>a. Purchase of new PC telephone in July 2020.</p> <p>b. Lloyds Corporate Card complaint outcome. £35.00 awarded to PC. Complainant unknown.</p> <p>c. Internal Auditor collecting paperwork 10th July. Some will be sent electronically.</p> <p>d. Cricket Club response from Paul Sealy. We are continuing to proceed with registering the Playing Field with the Land Registry, and the existence of the covenant will be noted on the registration documents.</p> <p>e. The Payroll Company now use a SAGE portal. Clerk has opened the portal account. Payroll Company require timesheets to be sent to them by the 20th of every month.</p> <p>f. Resident request to place a vase on a Grave as a memorial has been agreed.</p>	
011	Agenda Items for next meeting	
012	Date and Time of next meeting August 2020 Venue to be confirmed.	
013	Meeting close Lynn Crisp	