

## EVERCREECH PARISH COUNCIL NOTICE OF MEETING

To: The Chairman and all Members of Evercreech Parish Council, I hereby summons you to attend the meeting of Evercreech Parish Council on Tuesday 7<sup>th</sup> January 2020 at 7.00pm in Evercreech Village Hall.

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

### AGENDA

Agenda Item No	Agenda Item	Lead
1	Apologies for Absence Sarah Breare – Away.	Chair
2	Declarations of Interest and Dispensation	ALL
3	Confirmation of the Minutes of the Parish Council Meeting of 03 12 19 Confirmation and signature  Confirmation of the <b>Closed Session</b> Minutes of the Parish Council Meeting of 03 12 19 Confirmation and signature	ALL
4	Open Session	
5	Public Reps: invitations to speak (a) County Councillor – Invitation to speak (b) District Councillor – Invitation to speak	
6	Highways Nothing to report.	
7	Planning <b>i. Applications</b> a) 2019/2914/FUL Proposal: Change of use from Agricultural to B1 & B8 use. Location: Wayside Farm Redlands Farm Lane To Prestleigh Road Evercreech Shepton Mallet BA4 6QW Response date extension – 09 01 20 b) 2019/2981/FUL Proposal: Conversion of redundant barns to dwelling house Use Class (C3). Location: Brook House Westcombe Road Stoney Stratton Shepton Mallet BA4 6EB <b>ii Approval/Refusal:</b> <b>iii General</b> See Appendix 1	ALL
8	Finance a) Payments/Receipts – Resolution to approve income & expenditure. Sign balance sheet and invoices.  b) PC to nominated 2 authorised members to complete authorisation of 7th January meeting BACS payments on 8th January 2020.	ALL

	c) Bank signatories Resolution required.	Chair
9	Inspection Reports QPPF Note any Cllr comments Weston Town Sports field Note any Cllr Comments	ALL
10	Parish Council Matters a. CAB grant request. Resolution required. b. Appoint Simon Pritchard for annual audit. Resolution required. d. Agree Clerk's Accounts training – Trainer to visit home address. Agree Cllr to attend training as well. Resolution required. e. Note Clerk is booked for initial Clerks' training on 22 01 20 f. Agree purchase of payroll system. Resolution required. g. ChurchCare Read and note prior to meeting. h. Good Councillors Guide to Transport Planning Read and note prior to meeting. i. Street cleaner vacancy  j. Storage of historical minutes. Resolution re the storing of historic minutes required.  Items from meeting 03 12 19 not included above:  j. DFIB funding k. Cemetery pruning Resolution required re cost l. PC vacancy co-opt – report on progress m. Dementia awareness representative Resolution required.	Fin C'ttee  Fin C'ttee  Staff C'ttee ALL  GW Chair  Clerk LP
11	Misc Correspondence Weller Headleys' Newsletter	
12	Items for Next Agenda:	
13	Date & Time of Next Meeting: Precept Meeting 21 <sup>st</sup> January 2020 Back Room Evercreech Village Hall 7.00 pm. The next Parish Council meeting to be held on 4 <sup>th</sup> February 2020 at 7pm in Evercreech Village Hall (subject to change).	
14	<b>Proposal to Exclude Press and Public from the meeting due to the Confidential Nature of the remaining Items Staffing, Cemetery - mapping</b>	
15	CLOSE OF MEETING: Clerk - Lynn Crisp Time:	