

EVERCREECH PARISH COUNCIL NOTICE OF FINANCE COMMITTEE MEETING

To: The Chairman and all Members of Evercreech Parish Council, take note that the Finance Committee of the Parish Council are meeting on 03 01 20 at 10.00 in the rear room of the Village Hall.

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

AGENDA

Agenda Item No	Agenda Item	Lead
001	Agree draft minutes of 01.07.19 meeting	Chair
002	Instruct internal auditor to undertake Year-end audit and agree timeline with clerk	ALL
003	Agree for new clerk to be administrator of Unity Trust bank account	ALL
004	Review current financial statement and year-end outturn	ALL
004	Prepare 2020/21 budget	ALL
005	Discuss Parish Council current payroll system	SB
006	Date and time of next meeting	ALL