Notice of the next Parish Council Meeting

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| Members of the Public and Press are invited to attend all Council Meetings  (Public Bodies (Admission to Meetings) Act 1960) |

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of… **Evercreech Parish Council**

Time… **19:00hrs**

Date… **07 10 25**

Venue… **Evercreech Village Hall (subject to change)**

Councillors will be discussing all the items listed on the agenda.

Yours faithfully,

Lynn Crisp

**Parish Clerk**

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| Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.  Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.  If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. |

**PUBLIC SESSION**

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken. A record of public participation shall not be included in the Minutes.

**Reports from County Councillors**

**Short** oral reports are invited from Somerset Councillors, regarding matters affecting Evercreech and the wider local community (if applicable to the local community)

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| **i)** | **Public Open Session** | **LEAD** |
| **ii)** | **Somerset Councillor Report**  Monthly report received prior to meeting |  |
|  | **Meeting open time** |  |
| 001 | **To receive apologies for absence and to approve the reasons given** (LGA 1972 s85(1)) |  |
| 002 | **Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations) |  |
| 003 | **To approve and sign as a correct record the minutes of the previous meeting** (LGA 1972 sch 12, para 41(1))  Meeting 02 09 25 |  |
| 004 | **Actions List** |  |
| 005 | **Finance**  a. To APPROVE the Payment Schedule for October 2025  Resolution: b. To REPORT income received in September 2025 c. To REPORT payments made via Direct Debit in September 2025  d. Nominate 2 Cllrs to authorise BACS payments. e. Finance Update i. Approve new Finance Regulations  Resolution  ii. Budget and set a budget meeting date  Resolution  iii. Preparation for Precept Requirements for the 2026/27 Financial Year |  |
| 006 | **Planning**  **Application Number:** 2025/1511/FUL  **Proposal:** Conversion of outbuildings to ancillary residential accommodation.  **Location:** Smalldown Farm Small Down Lane Westcombe Shepton Mallet  Somerset  **Applicant:** Mr Brian Ashford Russell  **Application Type:** Full Application  **Application Number:** 2025/1533/CLP  **Town and Country Planning Act 1990**  **Proposal:** Removing a small tree from left front of garage and relocate to  back garden. Remove 3.5 meters of front garden wall from garage  towards bungalow to allow extension of garage. Proposed  extension is 3.5 meters wide by 7 meters. Double roller door on the  front. Standard size personal door to the rear into back garden.  Standard size personal door and window 1 meter x 1.2 meter on  side to mirror bungalow kitchen window and door with access onto  patio area. Existing flat roof to remain at existing height of existing  garage 2.5 meters for the extension, complete new flat roof for  whole of garage. Extension to allow space for 2 cars, 2 motorbikes  and lawn mower, garden tools etc. Side and back walls will be  block and render and painted to match bungalow and the estate  colour. The existing garage and extension front will be faced stone  to match bungalow. Driveway and access will remain as it is as its  suitable.  **Location:** 22 Shapway Road Evercreech Shepton Mallet Somerset BA4 6JT  **Applicant:** Mr Robin Brown  **Application Type:** Certificate of Proposed Use/Development  **Application Number:** 2025/1536/HSE  **Proposal:** Complete part-converted barn interior, joinery, flooring, repair  stonework and openings. Install windows and doors, retention and  reuse of historic barn doors  **Location:** The Barn High Street Stoney Stratton Shepton Mallet Somerset  **Applicant:** Mr Newton  **Application Type:** Householder Application  **Application Number:** 2025/1537/LBC  **Proposal:** Complete part-converted barn interior, joinery, flooring, repair  stonework and openings. Install windows and doors, retention and  reuse of historic barn doors  **Location:** The Barn High Street Stoney Stratton Shepton Mallet Somerset  **Applicant:** Mr Newton  **Application Type:** Listed Building Consent   |  |  | | --- | --- | | **Application Number:** | 2025/1624/HSE |  |  |  | | --- | --- | | **Proposal:** | Erection of single storey side extension. | | **Location:** | Shapstone 23A Shapway Road Evercreech Shepton Mallet Somerset | | **Applicant:** | Mr A Poore | | **Application Type:** | Householder Application |  |  |  | | --- | --- | | **Application Number:** | 2025/1706/PAA |  |  |  | | --- | --- | | **Proposal:** | Prior Approval for a proposed change of use of agricultural building to a single dwelling | | **Location:** | Home Farm Back Lane Stoney Stratton Shepton Mallet Somerset | | **Applicant:** | Mr James Beazer | | **Application Type:** | Prior App CoU Agricult. to Residential |   **Application Number: 2025/1731/TCA**  Proposal: T1 - Willow - Fell - To be replaced elsewhere as causing stuctural damage. Location: Park Lodge High Street Evercreech Shepton Mallet Somerset Applicant: Mr Borrman Application Type: Works/Felling Trees in a CA. |  |
| 007 | **Cemetery**  a. Update  Headstone topple test – middle section left to inspect  Decision re path/road and tree root – note highlighted sections re cemetery trees in report  Resolution:  b. Approve any memorial requests  1 to approve  Resolution: |  |
| 008 | Park Inspection Reports  Queens Road Playing Fields  2 new bins ordered  Skate Park |  |
| 009 | Village maintenance feedback:  Village cross – repair work has started  Tree inspection report  Gully position feedback |  |
| 010 a | Bus representative |  |
| 010 b | Village Hall  Patient Participation Feedback - Park Surgery |  |
| 010 c | 29th November 2025 – Christmas Tree lights switch on |  |
| 010 d | Phone box bookstore |  |
| 010 e | Victoria Sq parking restrictions update |  |
| 010 f | Parking on double yellow lines outside of the Bakers’ premises. |  |
| 010 g | Support Somerset Art Works  £30.00 donation request |  |
| 010 h | BMX/Pump Track |  |
| 011 | To note/forwarded  Somerset Drug and Alcohol Service Newsletter  Somerset Parishes Conference  It’s a free event that your council can send up to two councillors to, with a rather packed agenda.  Friday 3nd October – bookings are made online.  Somerset Association of Local Councils training opportunities  **Temporary Road Closure:**Station Road To Turnpike Cottage, Castle Cary and Ansford. 03rd October 2025 and is expected to last until 07th October 2025 Somerset Bus Partnership - Buses Must Be the Priority in Somerset’s Transport Plan Somerset Council - Parish Briefing Sheet  Flood Wessex lunchtime session  Somerset Council - Somerset Festival of Remembrance 2025  Somerset Council **-** The consultation is now live on Sunday parking charges  An update regarding flags on the Highways and how to report them if they are causing concern  Somerset Prepared Sept/Oct 2025 NewsletterWessex Water Community Drop in- Shepton Mallet  Avon & Somerset Police - FW: Events and Security Update - January 2025 (Note to Local Authorities)  Local Council Meeting: Reminder: Neighbourhood Meeting - Thursday, 2 October 2025 – Shepton Mallet  Update on Motion to Support Parish Councils on Planning  Flood Wessex - Flood Drop in Events and Flood Warden Workshops  Plan-it Somerset - Planning policy news |  |
| 012 | Agenda items for next meeting |  |
| 013 | Date & time of next meeting, 04 11 25, Evercreech Village Hall, 7.00 pm (subject to change) |  |
| 014 | Close of meeting:  Name  Time |  |