**Evercreech Parish Council**

**To: The Chairman and all Members of Evercreech Parish Council, I hereby summons you to attend the meeting of The Full Council on 7th March 2023 7.00 pm, Evercreech Village Hall.**

**Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.**

**A G E N D A**

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| **Item No** |  | **LEAD** |
|  | **Present** |  |
|  | Open Session  Members of the public are invited to speak for 3 minutes.  This item does not form part of the minutes of this meeting. |  |
| 001 | a. Apologies for Absence  b. Co-opted Cllr Vacancies  The Parish Council currently has 2 vacancies. |  |
| 002 | Declaration of Interests and Dispensation |  |
| 003 | Confirmation of the Minutes:  Parish Council Meeting: 7th February 2023  Proposed  Seconded  Outcome |  |
| 004 | Public Reps invitation to speak:  County Cllrs  District Cllr |  |
| 005 | Actions List |  |
| 006 | Finance:  a. Payments and Receipts  Resolution to approve income and expenditure:  Proposed:  Seconded:  Total monthly payments:  Total monthly income:  Bank account:  b. Parish Council to nominate 2 Cllrs to complete BACS payments:  Cllrs:  Payments may be authorised immediately.  c. Finance Update  i. Audit date. |  |
| 007 | Planning  2022/2304/HSE  **Proposal:** Erection of side Dormer window in existing attic  **Location:** West Lodge Weston Town Evercreech Shepton Mallet Somerset  **Applicant:** Mr P Robinson  **Application Type:** Householder Application  i. Consultation Notification – Somerset Council Statement of Community Involvement |  |
| 008 | Cemetery  a. Update  i. Lych Gate  ii. Damage to memorial planting.  iii. Agree Cemetery rules.  iv. Tree roots  b. Approve any memorial requests: |  |
| 009 | Park Inspection Reports  Queens Road Playing Fields |  |
| 010 | Maintenance Working Party feedback:  Bus stop  Village Cross  Village Square railings  Bin outside Greencore – Queens Road |  |
| 011 | Council Matters  a. Skate Park Update  b. Youth Club Update  c. Cricket Club building Update  d. Maintenance Contracts  e. Kings Coronation tree planting  f. Kings Coronation arrangements Update.  i. picnic  ii. memorabilia  g. Planters on Prestleigh Road  h. Village Larder scheme update  i. GW meeting feedback  j. Village walkabout – asset update  k. Agree Policies  Finance Regulations, Staff Grievance, Code of Conduct, Standing Orders, Records Management, New Cllr Co-option, Master risk assessment, Health & Safety, GDPR, Standing Orders.  l. Request from St Margaret’s hospice to upload posters to the Parish Council website.  m. No Confidence request  n. Citizen’s Advice Grant request.  o. Presentation | **LP**  **LP**  **Clerk**  **Clerk**  **JM**  **LP**  **JM**  **GW**  **GW**  **ALL**  **All**  **LP** |
| 012 | To note: |  |
| 013 | Agenda items for next meeting |  |
| 014 | Dates & times of next meetings:  **The Annual Council Meeting** will be held prior to the **Full Council Meeting**:  04 04 23.  **Annual Parish Meeting** (local groups invited) date: 25 04 23 Village Hall booked.  Evercreech Village Hall, 7.00 pm (subject to change) |  |
| 015 | Close of meeting.  Name  Time |  |