

# Evercreech Parish Council

**Tel:** 01749 830265

**E-mail:** [clerk@evercreech-pc.gov.uk](mailto:clerk@evercreech-pc.gov.uk)

## Notice of the next Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	<b>Evercreech Parish Council</b>
Time...	<b>19:00hrs</b>
Date...	<b>06 01 26</b>
Venue...	<b>Evercreech Village Hall (subject to change)</b>

Councillors will be discussing all the items listed on the agenda.

Yours faithfully,

Lynn Crisp

**Parish Clerk**

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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## PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken<sup>1</sup>. A record of public participation shall not be included in the Minutes.

### Reports from County Councillors

**Short** oral reports are invited from Somerset Councillors, regarding matters affecting Evercreech and the wider local community (if applicable to the local community)

i)	Public Open Session	LEAD																															
ii)	Somerset Councillor Report																																
	Meeting open time																																
001	To receive apologies for absence and to approve the reasons given (LGA 1972 s85(1))																																
002	<b>Declarations of interests.</b> Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)																																
003	To approve and sign as a correct record the minutes of the previous meeting (LGA 1972 sch 12, para 41(1)) Meeting																																
004	<b>Actions List</b>																																
005	<b>Finance</b> a. To APPROVE the Payment Schedule and report income received for January 2026: <b>January 26 Payment Schedule</b> <table border="1"><thead><tr><th>Inv.</th><th>Payee</th><th>Particulars</th><th>Amount</th></tr></thead><tbody><tr><td>1</td><td>Alvian</td><td>INV tbc Play Inspection</td><td>tbc</td></tr><tr><td>2</td><td>Evercreech Village Hall</td><td>Inv 18726</td><td>£ 20.00</td></tr><tr><td>3</td><td>Three Counties Landscaping</td><td>Village Maint Dec25 Inv tbc</td><td>tbc</td></tr><tr><td>4</td><td>Tozers</td><td>Legal charges - Cricket Club INV 121223</td><td>£ 888.24</td></tr><tr><td>5</td><td>Evercreech Village Hall</td><td>Donation towards noticeboard</td><td>£ 143.00</td></tr></tbody></table> <b>PAYMENTS FOR REPORT</b> <table border="1"><tbody><tr><td>Staff</td><td>Salaries and expenses</td><td>£ 640.48</td></tr></tbody></table> <b>Month Payments TOTAL</b> <u>£ 1,691.72</u> <b>Nov 25 Receipts for REPORT</b> <table border="1"><thead><tr><th>Received Particulars</th><th>Amount</th></tr></thead><tbody><tr><td>1 Various Burials and Memorials</td><td>£ 1,262.00</td></tr></tbody></table> <b>TOTAL</b> <u>£ 1,262.00</u>	Inv.	Payee	Particulars	Amount	1	Alvian	INV tbc Play Inspection	tbc	2	Evercreech Village Hall	Inv 18726	£ 20.00	3	Three Counties Landscaping	Village Maint Dec25 Inv tbc	tbc	4	Tozers	Legal charges - Cricket Club INV 121223	£ 888.24	5	Evercreech Village Hall	Donation towards noticeboard	£ 143.00	Staff	Salaries and expenses	£ 640.48	Received Particulars	Amount	1 Various Burials and Memorials	£ 1,262.00	
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	<p>Resolution:</p> <p>b. Nominate 2 Cllrs to authorise BACS payments.</p> <p>c. Finance Update</p> <p>i. Approve the draft budget agreed in November 2025.</p> <p>ii. Note the Precept report supplied by Finance Officer.</p>	
006	<p><b>Planning</b></p> <p>To note:</p> <p><b>Somerset Planning Dept are no longer granting planning response date extension requests.</b></p> <p>Cllrs to discuss how they will handle planning applications in future.</p> <p>Resolution required.</p> <p><b>Application Number:</b> 2025/2196/HSE</p> <p><b>Proposal:</b> Proposed car port and garden room to side of existing dwelling.</p> <p><b>Location:</b> Staddle Stones Queens Road Evercreech Shepton Mallet Somerset</p> <p><b>Applicant:</b> Mrs Susan Moon</p> <p><b>Application Type:</b> Householder Application</p> <p><b>Application Number:</b> 2025/2211/CLE</p> <p><b>Proposal:</b> Application for a existing lawful development certificate to confirm that the dwelling identified was constructed in 2003 and has been occupied as the applicants primary residence</p> <p><b>Location:</b> The Grove Prestleigh Road Evercreech Shepton Mallet Somerset</p> <p><b>Applicant:</b> Elizabeth Palmer-Horsey</p> <p><b>Application Type:</b> Certificate of Use Existing Notification Only</p> <p><b>Application Number:</b> 2025/2252/TPO</p> <p><b>Proposal:</b> T1 (TPO M1031) - Oriental Plane - Crown reduction by 3 metres all over. See tree survey for further details.</p> <p><b>Location:</b> 6 The Cedars Evercreech Shepton Mallet Somerset BA4 6LG</p> <p><b>Applicant:</b> Mrs Tessa Calver</p> <p><b>Application Type:</b> Works/Felling of TPO Trees</p> <p><b>Application Number:</b> 2025/2218/TCA</p> <p><b>Proposal:</b> Yew - Removal of limbs growing towards neighbouring chimney and gutter.</p> <p><b>Location:</b> Hampton Cottage Bruton Road Evercreech Shepton Mallet Somerset</p> <p><b>Applicant:</b> Mr Preece</p> <p><b>Application Type:</b> Works/Felling Trees in a CA</p>	
007	<p><b>Cemetery</b></p> <p>a. Update</p> <p>i. Further advice from the tree surgeon is that removing the Lawson Cypress tree root will destabilise the tree. Therefore, work to the tree will not be going ahead.</p> <p>ii. War Memorial cleaning.</p> <p>iii. Headstones topple test – number of graves feedback.</p> <p>b. Approve any memorial requests</p> <p>1 to consider</p> <p>1 to possibly consider if family representatives attend the public session</p>	GW/R W

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008	Park Inspection Reports Queens Road Playing Fields Skate Park BMX Track information	
009	Village maintenance feedback: Grass Verge adjacent to Stripey Close Mill. Gdn dog waste bin Gully checking progress	
010 a	Bus representative	
010 b	Village Hall	
010 c	Data protection officer and role within PC Cloud storage and sharing	
010 d	West Estates (Ex Greencore site owners) response to site security concerns – circulated to Cllrs in advance of the meeting	
010 e	Stoney Stratton possible Flood Risk feedback	RR
010 f	Grant Application – Life Education and Evercreech Primary School - £155.00	
010 g	Footpaths update	
011	To note/forwarded: Various road closure notifications Weekly Somerset Council email to Parishes x 2 Christmas greeting from Somerset Civic Offices Parish Online Newsletter Letter from the Leader of Somerset Council – reflections and updates St Margaret's Hospice Masquerade Charity Ball Somerset Association of Local Councils – Newsletter Various training opportunities Turning Point newsletter	
012	Agenda items for next meeting	
013	Date & time of next meeting, 03 06 26 Evercreech Village Hall, 7.00 pm (subject to change)	
014	Close of meeting: Name Time	