

Evercreech Parish Council

Tel: 01749 830265

E-mail: clerk@evercreech-pc.gov.uk

Notice of the next Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	Evercreech Parish Council
Time...	19:00hrs
Date...	19 08 25
Venue...	Evercreech Village Hall (subject to change)

Councillors will be discussing all the items listed on the agenda.

Yours faithfully,

Lynn Crisp

Parish Clerk

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken¹. A record of public participation shall not be included in the Minutes.

Reports from County Councillors

Short oral reports are invited from Somerset Councillors, regarding matters affecting Evercreech and the wider local community (if applicable to the local community)

i)	Public Open Session	LEAD																																																																																
ii)	Somerset Councillor Report Received prior to meeting																																																																																	
	Meeting open time																																																																																	
001	To receive apologies for absence and to approve the reasons given (LGA 1972 s85(1))																																																																																	
002	Declarations of interests. Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)																																																																																	
003	To approve and sign as a correct record the minutes of the previous meeting (LGA 1972 sch 12, para 41(1)) Meeting 01 07 25																																																																																	
004	Actions List																																																																																	
005	Finance a. To APPROVE the monthly receipts and payments: <table><tr><th colspan="4">JUNE 25 Receipts for REPORT</th></tr><tr><th></th><th>Received</th><th>Particulars</th><th>Amount</th></tr><tr><td>1</td><td>Various</td><td>Burials/Memorials</td><td>£ 62.00</td></tr><tr><td>2</td><td>UTB</td><td>Q1 Interest</td><td>£ 662.35</td></tr><tr><td colspan="3">TOTAL</td><td>£ 724.35</td></tr></table> <table><tr><th colspan="4">AUGUST 25 Payment Schedule</th></tr><tr><th>Inv.</th><th>Payee</th><th>Particulars</th><th>Amount</th></tr><tr><td>1</td><td>Evercreech Village Hall</td><td>INV 18635 & 18650 Hall Hire</td><td>£ 50.00</td></tr><tr><td>2</td><td>Three Counties Landscaping</td><td>INV 7805 MG, Cem Maint & Street Clean</td><td>£ 1,926.00</td></tr><tr><td>3</td><td>Avian</td><td>INV 1230 Play Inspection</td><td>£ 54.00</td></tr><tr><td>4</td><td>SWAST</td><td>DEFIB</td><td>£ 540.00</td></tr><tr><td>5</td><td>RM Stonework</td><td>Play park work</td><td>£ 425.00</td></tr><tr><td>6</td><td>SPFA</td><td>Annual Subscription</td><td>£ 15.00</td></tr><tr><td>7</td><td>Vision ICT</td><td>Email & Website hosting</td><td>£ 666.76</td></tr><tr><td>8</td><td>Tozers</td><td>Legal work - Cricket Club</td><td>£ 415.20</td></tr><tr><td>9</td><td>PKF Littlejohn</td><td>Annual external audit fee</td><td>£ 378.00</td></tr><tr><td>10</td><td>C Sellar</td><td>Reimburse - Land searches</td><td>£ 14.00</td></tr><tr><th colspan="4">PAYMENTS FOR REPORT</th></tr><tr><td></td><td>Staff</td><td>Salaries and expenses</td><td>£ 627.13</td></tr><tr><td colspan="2">Month Payments TOTAL</td><td>Aug-25</td><td>£ 5,111.09</td></tr></table> Resolution:	JUNE 25 Receipts for REPORT					Received	Particulars	Amount	1	Various	Burials/Memorials	£ 62.00	2	UTB	Q1 Interest	£ 662.35	TOTAL			£ 724.35	AUGUST 25 Payment Schedule				Inv.	Payee	Particulars	Amount	1	Evercreech Village Hall	INV 18635 & 18650 Hall Hire	£ 50.00	2	Three Counties Landscaping	INV 7805 MG, Cem Maint & Street Clean	£ 1,926.00	3	Avian	INV 1230 Play Inspection	£ 54.00	4	SWAST	DEFIB	£ 540.00	5	RM Stonework	Play park work	£ 425.00	6	SPFA	Annual Subscription	£ 15.00	7	Vision ICT	Email & Website hosting	£ 666.76	8	Tozers	Legal work - Cricket Club	£ 415.20	9	PKF Littlejohn	Annual external audit fee	£ 378.00	10	C Sellar	Reimburse - Land searches	£ 14.00	PAYMENTS FOR REPORT					Staff	Salaries and expenses	£ 627.13	Month Payments TOTAL		Aug-25	£ 5,111.09	
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	<p>b. Nominate 2 Cllrs to authorise BACS payments.</p> <p>c. Finance Update</p> <p>i. Q1 summary report</p> <p>Note and approve.</p> <p>ii. Locum Clerk donation to Happy Landing in lieu of payment</p> <p>Resolution:</p>	
006	<p>Planning</p> <p>Application Number: 2025/1139/CLE</p> <p>Proposal: Application for a existing lawful development certificate for Change of use of garage formerly associated with 2 Westfield Cottages to a single dwellinghouse.</p> <p>Location: Paddock View 2 Westfield Cottages Westbrook Farm Lane Evercreech Shepton Mallet</p> <p>Applicant: Mr S Heal</p> <p>Application Type: Certificate of Use Existing</p> <p>Application Number: 2025/1220/HSE</p> <p>Proposal: Conversion of outbuildings for guest bedrooms and amenity space.</p> <p>Location: Smalldown Farm Small Down Lane Westcombe Shepton Mallet Somerset</p> <p>Applicant: Mr B Ashford Russell</p> <p>Application Type: Householder Application</p> <p>Application Number: 2025/1287/HSE</p> <p>Proposal: Extensions and alterations to existing dwellinghouse and erection of outbuilding (ancillary use).</p> <p>Location: Lilac Cottage Weymouth Road Evercreech Shepton Mallet Somerset</p> <p>Applicant: Mr and Mrs Waters</p> <p>Application Type: Householder Application</p> <p>Application Number: 2025/1305/CLE</p> <p>Proposal: Certificate of Lawfulness of existing use for the extension of garden.</p> <p>Location: Corner House Shapway Lane Stoney Stratton Shepton Mallet Somerset</p> <p>Applicant: Mr & Mrs Bramwell & Tamsyn Brightey & Lofts-Brightey</p> <p>Application Type: Certificate of Use Existing</p> <p>Application Number: 2025/1383/CLE</p> <p>Proposal: Certificate of Lawfulness for the commencement of development approved under 103065/001.</p> <p>Location: Manor Farm Winterwell Lane Chesterblade Shepton Mallet Somerset</p> <p>Applicant: Mr Peter Powell</p> <p>Application Type: Certificate of Use Existing</p> <p>Application No: SCC/3854/2021</p> <p>Proposal: Section 73 application to vary conditions 2 (approved plans), 3 (noise mitigation) and 4 (night time noise limit) in respect of planning permission reference 2017/3147/CNT (section 73 application to amend condition 2[approved plans and specification], 3 [noise</p>	

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	<p>mitigation] and 5 [dust control] in respect of planning permission 2013/2083 for the construction of an Anaerobic Digestion plant)"</p> <p>Location: Unit 22 Evercreech Junction Shepton Mallet Somerset BA4 6NA GRID REF 363604 137025</p> <p>Licence application: SunM Chinese Restaurant, No 1, The Showroom, Evercreech Junction, Evercreech, Shepton Mallet, Somerset, BA4 6NA Supply of Alcohol: (on the premises) Monday to Sunday 12:00pm until 10:30pm. Hours premises are open to the public: Monday to Sunday 12:00pm until 10:30pm</p>	
007	<p>Cemetery a. Update Cemetery Gates maintenance Headstones topple test b. Approve any memorial requests</p>	
008	<p>Park Inspection Reports Queens Road Playing Fields Maintenance update – small fire reported Skate Park</p>	
009	<p>Village maintenance feedback:</p> <ul style="list-style-type: none"> • Queens Road Playing Fields • Tree Survey • Grass verge outside of the ex-Greencore site, Cllrs to agree to the ground's maintenance company cutting this: Resolution required • Neales Way Car Park update Awaiting response to questions: When does the lease expire? Is purchasing the car park viable? • LCN (Local Council Network) Enhanced Highways Maintenance Pilot Update • Grass verges x 2 on the border of The Cedars • Village Cross Update 	
010 a	<p>Bus representative Better Buses for Somerset and the Enhanced Partnership + Support Team explaining why Somerset Bus Partnership are no longer supporting the group</p>	
010 b	Village Hall	
010 c	Helicopter air traffic during Glastonbury Festival 2025	
010 d	<p>Deed of Release – resolution required: To agree the document as presented and to agree with the updated map provided Resolve:</p>	
010 e	<p>Proposal to amend the Staffing Sub Committee to Staffing Committee Resolve If resolved, to agree terms of reference Resolve</p>	
010 f	<p>Youth Club (YC) update a. Consider outline proposal from an educational establishment to rent the YC building. Resolve: b. YC would like to hold a car boot sale around the building Resolve c. Peppercorn lease agreement between Parish Council and YC Resolve</p>	

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	d. Use of Queens Road Playing Fields for more events using the building as a community hub.	
010 g	Speed and giving way @ Weston Town (beneath the old viaduct)	
010 h	Road Safety – A371 \Pecking Mill Corner Cllr Sellar has written to Somerset Cllr Sully requesting this matter be discussed via the appropriate Somerset Council Department	
010 i	Playing Pitch Strategy, Built Sports Facilities Strategy and Open Space Assessment. Somerset Council assessment, information and evidence gathering	
010 j	Proposal to enter closed session – Staffing Resolve	
011	Correspondence forwarded to Cllrs Plan it Somerset (Council) takes action to tackle planning application backlog SALC - Community Health & Wellbeing Programme Newsletter August 2025 Flood Wessex Lunch & Learn Recordings & Materials - Flash Flooding & PFR Local Council Network - Parish Information Sheet - Development July 2025 - Council takes action to reduce backlogs in Development Management Planning Enforcement in Somerset – Cllr Diogo Rodrigues CloudyIT Digital Learning Series – Training opportunity SALC Newsletter Somerset Council - Dog control measures active in Somerset East Somerset Council - Parish Briefing Note - Volunteer Highway Maintenance Somerset Council - Mendip Local Plan and Neighbourhood Plan Updates Somerset Rivers Authority: Annual Report 2024-25 Somerset Council - Parish Preparedness Survey	
012	Agenda items for next meeting	
013	Date & time of next meeting, 02 09 25 Evercreech Village Hall, 7.00 pm (subject to change) Date for your diary – Annual Parish Meeting (Residents and Businesses invited <u>13th May 2026 7.00 pm, Evercreech Village Hall.</u>	
014	Close of meeting. Name Time	