

Evercreech Parish Council

Tel: 01749 830265

E-mail: clerk@evercreech-pc.gov.uk

Notice of the next Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	Evercreech Parish Council
Time...	19:00hrs
Date...	01 10 2024
Venue...	Evercreech Village Hall (subject to change)

Councillors will be discussing all the items listed on the agenda.

Yours faithfully,

Lynn Crisp

Parish Clerk

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken¹. A record of public participation shall not be included in the Minutes.

Reports from County Councillors

Short oral reports are invited from Somerset Councillors, regarding matters affecting Evercreech and the wider local community (if applicable to the local community)

i)	Public Open Session	LEAD																																				
ii)	County Councillor Report																																					
	Meeting open time																																					
001	To receive apologies for absence and to approve the reasons given (LGA 1972 s85(1))																																					
002	Declarations of interests. Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)																																					
003	To approve and sign as a correct record the minutes of the previous meeting (LGA 1972 sch 12, para 41(1)) Meeting 03 09 2024																																					
004	Actions List																																					
005	<p>Finance</p> <p>a. To APPROVE the Payment Schedule for October 2024. Resolution:</p> <p>b. To REPORT income received in September 2024.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th colspan="3" style="text-align: center;">INCOME (AUG)</th> </tr> </thead> <tbody> <tr> <td colspan="3">RECEIVED</td> </tr> <tr> <td style="width: 50%;">CEMETERY</td> <td style="width: 40%;">PLOTS, MEMORIALS & BURIAL FEES</td> <td style="width: 10%; text-align: right;">£ 1,657.08</td> </tr> <tr> <td colspan="2">TOTAL INCOME FOR REPORT</td> <td style="text-align: right;">£ 1,657.08</td> </tr> </tbody> </table> <p>c. To REPORT payments made via Direct Debit/BACS in October 2024.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th colspan="3" style="text-align: center;">BACS PAYMENTS (OCT MEETING APPROVAL)</th> </tr> </thead> <tbody> <tr> <td style="width: 5%;">STAFF</td> <td style="width: 45%;">SALARY & EXPENSES - MTH 7</td> <td style="width: 50%; text-align: right;">£ 1,331.91</td> </tr> <tr> <td>1 LYNN CRISP</td> <td>REIMBURSE PADLOCK</td> <td style="text-align: right;">£ 33.99</td> </tr> <tr> <td>2 EVERCREECH VILLAGE HALL</td> <td>INV 18448</td> <td style="text-align: right;">£ 20.00</td> </tr> <tr> <td>3 THREE COUNTIES LANDSCAPING</td> <td>STREET CLEANING & GRASS CUTTING</td> <td style="text-align: right;">£ 3,148.80</td> </tr> <tr> <td>4 MR P CRANE</td> <td>GENERATOR REPAIRS</td> <td style="text-align: right;">£ 45.00</td> </tr> <tr> <td>5 PKF LITTLEJOHN</td> <td>EXTRNAL AUDIT</td> <td style="text-align: right;">£ 504.00</td> </tr> <tr> <td colspan="2">TOTAL BACS PAYMENTS FOR APPROVAL</td> <td style="text-align: right;">£ 5,083.70</td> </tr> </tbody> </table> <p>d. Nominate 2 Cllrs to authorise BACS payments.</p> <p>e. i. Finance Update To Note:</p> <ul style="list-style-type: none"> • AGAR Statement 2023/24 • Audit Conclusion Notice 2023/24 • External Auditor Report and Certificate 	INCOME (AUG)			RECEIVED			CEMETERY	PLOTS, MEMORIALS & BURIAL FEES	£ 1,657.08	TOTAL INCOME FOR REPORT		£ 1,657.08	BACS PAYMENTS (OCT MEETING APPROVAL)			STAFF	SALARY & EXPENSES - MTH 7	£ 1,331.91	1 LYNN CRISP	REIMBURSE PADLOCK	£ 33.99	2 EVERCREECH VILLAGE HALL	INV 18448	£ 20.00	3 THREE COUNTIES LANDSCAPING	STREET CLEANING & GRASS CUTTING	£ 3,148.80	4 MR P CRANE	GENERATOR REPAIRS	£ 45.00	5 PKF LITTLEJOHN	EXTRNAL AUDIT	£ 504.00	TOTAL BACS PAYMENTS FOR APPROVAL		£ 5,083.70	
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	ii. Budget setting arrangements.	
006	Cricket Club Feedback Invitation to speak	
007	Youth Club Feedback Invitation to speak	
008	<p>Planning Greencore – update Land off Prestleigh road – update Land adjacent to Evercreech primary School - update</p> <p>Application Number: 2024/1585/HSE Proposal: Internal and external alterations and extension to south-east elevation Location: Stratton House Back Lane Stoney Stratton Shepton Mallet Somerset Applicant: Mr & Mrs Hadwin Application Type: Householder Application Resolution</p> <p>Application Number: 2024/1586/LBC Proposal: Internal and external alterations and extension to south-east elevation Location: Stratton House Back Lane Stoney Stratton Shepton Mallet Somerset Applicant: Mr & Mrs Hadwin Application Type: Listed Building Consent Resolution</p> <p>Application Number: 2024/1627/LBC Proposal: Removal of the existing front staircase, partial demolition of the rear wall, erection of a new entrance porch, remodelling of the existing rear extension, and internal alterations. Location: Stratton Farm High Street Stoney Stratton Shepton Mallet Somerset Applicant: Mr and Mrs McCarthy Application Type: Listed Building Consent</p> <p>Application Number: 2024/1654/TPO Proposal: T1 - Irish Yew - Prune approx 1m. Location: 3 The Cedars Evercreech Shepton Mallet Somerset BA4 6LG Applicant: Mrs Morgan Application Type: Works/Felling of TPO Trees Resolution</p> <p>Application Number: 2024/1664/TCA Proposal: T1 - Birch - Fell. Location: 3 Fernleigh Close Evercreech Shepton Mallet Somerset BA4 6JA Applicant: Mrs Deane Application Type: Works/Felling Trees in a CA Resolution</p>	

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009	<p>Cemetery a. Update b. Approve any memorial requests 1 to approve.</p>	
010	<p>Park Inspection Reports Queens Road Playing Fields Skate Park</p>	
011	<p>Village maintenance feedback: Generator – to discuss if the current generator is 'fit for purpose'. Resolution required Speed limit reduction – A371. To request that Somerset Clls provide an update/date of scheduled works at next meeting. Village Cross Response from Southwest Heritage.</p>	
0102 a	<p>Bus representative</p>	
012 b	<p>Village Hall</p>	
012 c	<p>Police report</p>	
012 d	<p>Highways Maintenance Somerset Council (SC) are asking Partish Councils to seek Village volunteers to undertake some aspects of their (SC) current maintenance responsibilities. SC envisage that training via themselves will be available. Insurance, protective equipment and tools (not power or electric tools) will be provided by the Parish Council.</p> <p>Receive report from Clerk regarding changes proposed by SC, Receive questions and answers transcribed from City Town and Parish Meeting 18 09 24. Receive Volunteer Handbook information. Receive Volunteer Training Course information.</p> <p>SC will remain responsible for emptying waste and dog waste bins on their land within Evercreech.</p>	
012 e	<p>Training Partner Council – Request from Somerset Association of Local Councils (SALC) to provide training venues across the County. Response required.</p>	
012 f	<p>The Community Council for Somerset (CCS) has formed an Advisory Group for its Rural Housing Enablers (RHE) Project – seeking representatives from Parish Councils. Their project lead, has identified Evercreech as one of the relatively short list across Somerset Resolution required:</p>	
012 g	<p>Community Health and Wellbeing in conjunction with SALC remote meeting Time: 18:00 Date: Wednesday 2nd October 2024: The Clerk can provide the link for interested Cllrs. Funding for projects could be available.</p>	
012 h	<p>Parish Online – village asset mapping service Link emailed to Cllrs. https://www.parish-online.co.uk/services/digital-mapping-software Request for Cllrs to view the link and feedback at this meeting.</p>	
012 i	<p>Asset Register Set date for Cllr Village Inspection of assets. Resolution required</p>	
013	<p>To note Southwest Ambulance Service DFIB contact has left their position. A replacement will be appointed in due course. In the meantime, the Parish Council have an emergency email address and telephone number to contact if required.</p>	
014	<p>Agenda items for next meeting</p>	

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015	Date & time of next meeting, 05 11 24 Evercreech Village Hall, 7.00 pm (subject to change)	
016	Close of meeting. Name Time	