

# Evercreech Parish Council

Tel: 01749 830265

E-mail: [clerk@evercreech-pc.gov.uk](mailto:clerk@evercreech-pc.gov.uk)

## Notice of the next Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	<b>Evercreech Parish Council</b>
Time...	<b>19:00hrs</b>
Date...	02 07 24
Venue...	<b>Evercreech Village Hall (subject to change)</b>

Councillors will be discussing all the items listed on the agenda.

Yours faithfully,

**Lynn Crisp**

**Parish Clerk**

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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## PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken<sup>1</sup>. A record of public participation shall not be included in the Minutes.

### Reports from County Councillors

**Short** oral reports are invited from Somerset Councillors, regarding matters affecting Evercreech and the wider local community (if applicable to the local community)

i)	<b>Public Open Session</b>	<b>LEAD</b>																																				
ii)	<b>County Councillor Report</b>																																					
	<b>Meeting open time</b>																																					
001	<b>To receive apologies for absence and to approve the reasons given</b> (LGA 1972 s85(1))																																					
002	<b>Declarations of interests.</b> Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)																																					
003	<b>To approve and sign as a correct record the minutes of the previous meeting</b> (LGA 1972 sch 12, para 41(1)) Meeting 04 06 24																																					
004	<b>Actions List</b>																																					
005	<p><b>Finance</b></p> <p>a. To APPROVE the Payment Schedule for July 2024</p> <p>Resolution:</p> <p>b. To REPORT income received in May 2024.</p> <table border="1" data-bbox="319 1366 1420 1500"> <thead> <tr> <th colspan="3">INCOME (MAY)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><b>Received</b></td> </tr> <tr> <td>A J Gallagher</td> <td>REFUND</td> <td>£ 143.55</td> </tr> <tr> <td colspan="2"><b>TOTAL INCOME FOR REPORT</b></td> <td><b>£ 143.55</b></td> </tr> </tbody> </table> <p>c. To REPORT payments made via Direct Debit/BACS.</p> <table border="1" data-bbox="287 1579 1380 1814"> <thead> <tr> <th colspan="3">BACS PAYMENTS (JULY MEETING APPROVAL)</th> </tr> </thead> <tbody> <tr> <td>STAFF</td> <td>SALARY &amp; EXPENSES - MTH 4</td> <td>£ 1,307.09</td> </tr> <tr> <td>SALC</td> <td>TRAINING 3172</td> <td>£ 25.00</td> </tr> <tr> <td>EVERCREECH VILLAGE HALL</td> <td>INV 18396</td> <td>£ 20.00</td> </tr> <tr> <td>THREE COUNTIES LANDSCAPING</td> <td>INV 6699,6700, 6701</td> <td>£ 2,754.00</td> </tr> <tr> <td>ICCM</td> <td>MEMBERSHIP</td> <td>£ 100.00</td> </tr> <tr> <td>OSBORNE TREE SERVICES</td> <td>HEDGE TRIMMING</td> <td>£ 720.00</td> </tr> <tr> <td colspan="2"><b>TOTAL BACS PAYMENTS FOR APPROVAL</b></td> <td><b>£ 4,926.09</b></td> </tr> </tbody> </table>	INCOME (MAY)			<b>Received</b>			A J Gallagher	REFUND	£ 143.55	<b>TOTAL INCOME FOR REPORT</b>		<b>£ 143.55</b>	BACS PAYMENTS (JULY MEETING APPROVAL)			STAFF	SALARY & EXPENSES - MTH 4	£ 1,307.09	SALC	TRAINING 3172	£ 25.00	EVERCREECH VILLAGE HALL	INV 18396	£ 20.00	THREE COUNTIES LANDSCAPING	INV 6699,6700, 6701	£ 2,754.00	ICCM	MEMBERSHIP	£ 100.00	OSBORNE TREE SERVICES	HEDGE TRIMMING	£ 720.00	<b>TOTAL BACS PAYMENTS FOR APPROVAL</b>		<b>£ 4,926.09</b>	
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<b>DIRECT DEBITS (MAY) REPORT</b>			
Direct Debit (GOCARDLESS)	STORAGE	£	82.33
Direct Debit (LLOYDS BANK PLC)	PARISH MEETING SUPPLIES	£	59.05
Direct Debit (VEOLIA ES UK LTD)	WASTE REMOVAL	£	62.28
Direct Debit (BT GROUP PLC)	INTERNET	£	37.98
Direct Debit (NEST)	PENSION	£	13.78
Direct Debit (LLOYDS BANK PLC)	SERVICE CHARGE	£	3.00
<b>TOTAL DD PAYMENTS FOR REPORT</b>		<b>£</b>	<b>258.42</b>
	<p>d. Nominate 2 Cllrs to authorise BACS payments.</p> <p>e. Finance Update:</p> <p>To APPROVE the setting up of a Village Cross earmarked reserve.</p> <p>To APPROVE moving £9200 from the Community Fund earmarked reserve to the Village Cross earmarked reserve.</p> <p>To APPROVE moving £3400 from the Election Fund to the Village Cross earmarked reserve.</p>		
006	<p><b>Planning</b>  <b>Greencore Update</b>  <b>Land off of Prestleigh Road update</b>                      0 Planning Applications have been received from Somerset Council.</p>		
007	<p><b>Cemetery</b>                      a. Update                      b. Approve any memorial requests</p>		
008	<p>Park Inspection Reports                      Queens Road Playing Fields                      Consider quote from Alvian and assign any urgent repairs.</p> <p>Skate Park                      Photos received re guard rail. Consider response from Bencrete.</p>		
009	<p>Village maintenance feedback:                      a. Village Cross                      b. Concrete planters on verge outside ex Greencore site.                      Possible new sites: Prestleigh Road, Queen's Road Playing Fields, Mill. Gardens, Cemetery.                      c. Consider feedback from meeting with Somerset Council 07 06 24 re the IDVERDE contract.</p>		
010 a	Village Hall update		<b>GW</b>
010 b	Police report		
010 c	LCN scheme of delegation. Approve		
010 d	Generator Testing		
010 e	Flood Warden online sessions		<b>RW</b>
010 f	Chesterblade Hills/Winterwell traffic signs update requested		
010 g	Evercreech Show – Parish Council stand		
010 h	Resident correspondence/meeting		<b>RR</b>
010 i	Resident correspondence to Somerset Council re A371 Pecking Mill corner, Parish Council copied in.		
010 j	Silver Time correspondence/request		
010 k	Notice that BT will discontinue the Public Switched Telephone Network (PSTN) services by 2025.		
010 l	Proposal to enter closed session – staffing.		
011	To note		

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	a. Rights of way online sessions – SALC – emailed to Cllrs 19 06 24 b. Flood Warden Newsletter - Spring 2024 – emailed to Cllrs 19 06 24	
012	Agenda items for next meeting	
013	Date & time of next meeting, Evercreech Village Hall, 7.00 pm (subject to change)	
014	Close of meeting. Name Time	