

# Evercreech Parish Council

Tel: 01749 830265

E-mail: [clerk@evercreech-pc.gov.uk](mailto:clerk@evercreech-pc.gov.uk)

## Notice of the next Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	<b>Evercreech Parish Council.</b>
Time...	<b>19:00hrs</b>
Date...	07 05 24
Venue...	<b>Evercreech Village Hall (subject to change)</b>

Councillors will be discussing all the items listed on the agenda.

Yours faithfully,

Lynn Crisp

**Parish Clerk**

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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## PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken<sup>1</sup>. A record of public participation shall not be included in the Minutes.

### Reports from County Councillors

**Short** oral reports are invited from Somerset Councillors, regarding matters affecting Evercreech and the wider local community (if applicable to the local community)

i)	<b>Public Open Session</b>	<b>LEAD</b>																																																								
ii)	<b>County Councillor Report</b>																																																									
	<b>Meeting open time</b>																																																									
001	<b>To receive apologies for absence and to approve the reasons given</b> (LGA 1972 s85(1))																																																									
002	<b>Declarations of interests.</b> Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)																																																									
003	<b>To approve and sign as a correct record the minutes of the previous meeting 04 04 24</b> (LGA 1972 sch 12, para 41(1))																																																									
004	<b>Actions List</b>																																																									
005	<p><b>Finance</b>  <b>a. To APPROVE the Payment Schedule for May 2024.</b></p> <table border="1"> <thead> <tr> <th colspan="4">PAYMENT SCHEDULE - MAY24</th> </tr> </thead> <tbody> <tr> <td>IDVERDE</td> <td>PLAY INSPECTIONS (MAR)</td> <td>£</td> <td>40.16</td> </tr> <tr> <td>STAFF</td> <td>SALARIES</td> <td>£</td> <td>1,307.09</td> </tr> <tr> <td>MODERAMEN AUDITING</td> <td>ANNUAL INTERNAL AUDIT</td> <td>£</td> <td>226.00</td> </tr> <tr> <td>EVERCREECH VILLAGE HALL</td> <td>INV 18354</td> <td>£</td> <td>24.00</td> </tr> <tr> <td>SALC</td> <td>CLLR TRAINING INV 3132</td> <td>£</td> <td>20.00</td> </tr> <tr> <td>GALLAGHER</td> <td>ANNUAL PC INSURANCE (TBC)</td> <td>£</td> <td>2,277.59</td> </tr> <tr> <td>GLASDON</td> <td>BIN PARTS</td> <td>£</td> <td>121.20</td> </tr> <tr> <td>L CRISP</td> <td>REIMBURSE HAZZARD TAPE</td> <td>£</td> <td>10.38</td> </tr> <tr> <td colspan="2"><b>TOTAL BACS MAY APPROVAL</b></td> <td><b>£</b></td> <td><b>4,026.42</b></td> </tr> </tbody> </table> <p>Resolution:</p> <p><b>b. To REPORT income received in March 2024.</b></p> <table border="1"> <thead> <tr> <th colspan="4">INCOME - MAR 24</th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>Received</b></td> </tr> <tr> <td>CEMETERY</td> <td>BURIAL PLOT</td> <td>£</td> <td>1,202.00</td> </tr> <tr> <td colspan="2"><b>TOTAL INCOME FOR REPORT</b></td> <td><b>£</b></td> <td><b>1,202.00</b></td> </tr> </tbody> </table>	PAYMENT SCHEDULE - MAY24				IDVERDE	PLAY INSPECTIONS (MAR)	£	40.16	STAFF	SALARIES	£	1,307.09	MODERAMEN AUDITING	ANNUAL INTERNAL AUDIT	£	226.00	EVERCREECH VILLAGE HALL	INV 18354	£	24.00	SALC	CLLR TRAINING INV 3132	£	20.00	GALLAGHER	ANNUAL PC INSURANCE (TBC)	£	2,277.59	GLASDON	BIN PARTS	£	121.20	L CRISP	REIMBURSE HAZZARD TAPE	£	10.38	<b>TOTAL BACS MAY APPROVAL</b>		<b>£</b>	<b>4,026.42</b>	INCOME - MAR 24				<b>Received</b>				CEMETERY	BURIAL PLOT	£	1,202.00	<b>TOTAL INCOME FOR REPORT</b>		<b>£</b>	<b>1,202.00</b>	
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	<p><b>c. To REPORT payments made via Direct Debit in March 2024.</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th colspan="4" style="text-align: left; background-color: #f2f2f2;">PAYMENTS FOR REPORT - DIRECT DEBITS - MAR24</th> </tr> </thead> <tbody> <tr> <td style="width: 40%;">Direct Debit (GOCARDLESS)</td> <td style="width: 30%;">STORAGE</td> <td style="width: 10%;">£</td> <td style="width: 20%; text-align: right;">82.33</td> </tr> <tr> <td>Direct Debit (NEST)</td> <td>PENSION</td> <td>£</td> <td style="text-align: right;">12.48</td> </tr> <tr> <td>Direct Debit (LLOYDS BANK PLC)</td> <td>CC - ADMIN SUPPLIES</td> <td>£</td> <td style="text-align: right;">212.26</td> </tr> <tr> <td>Direct Debit (GOCARDLESS)</td> <td>PAYROLL</td> <td>£</td> <td style="text-align: right;">50.16</td> </tr> <tr> <td>Direct Debit (BIFFA WASTE SERVIC)</td> <td>WASTE REMOVAL</td> <td>£</td> <td style="text-align: right;">331.97</td> </tr> <tr> <td>Direct Debit (VEOLIA ES UK LTD)</td> <td>WASTE REMOVAL</td> <td>£</td> <td style="text-align: right;">61.88</td> </tr> <tr> <td>Service Charge</td> <td>BANK CHARGES</td> <td>£</td> <td style="text-align: right;">18.00</td> </tr> <tr style="background-color: #fce4d6;"> <td colspan="3"><b>TOTAL DD PAYMENTS FOR REPORT</b></td> <td style="text-align: right;"><b>£ 769.08</b></td> </tr> </tbody> </table> <p>d. Nominate 2 Cllrs to authorise BACS payments.</p> <p>e. Finance Update</p> <p>i. To note the Internal Audit Report. Consider recommendation for Cllr dispensation training from auditor.</p> <p>ii. To approve AGAR section 1 Complete and sign.</p> <p>iii To Approve AGAR section 2 Sign.</p> <p>vi. To note the period for exercise of public rights is Monday 3 June 2024 to Friday 12<sup>th</sup> July 2024.</p> <p>f. Receive the End of Year paperwork 23/24: Cashbook payments Cashbook receipts Accounts summary March 24 - Chair to sign. Bank statements</p>	PAYMENTS FOR REPORT - DIRECT DEBITS - MAR24				Direct Debit (GOCARDLESS)	STORAGE	£	82.33	Direct Debit (NEST)	PENSION	£	12.48	Direct Debit (LLOYDS BANK PLC)	CC - ADMIN SUPPLIES	£	212.26	Direct Debit (GOCARDLESS)	PAYROLL	£	50.16	Direct Debit (BIFFA WASTE SERVIC)	WASTE REMOVAL	£	331.97	Direct Debit (VEOLIA ES UK LTD)	WASTE REMOVAL	£	61.88	Service Charge	BANK CHARGES	£	18.00	<b>TOTAL DD PAYMENTS FOR REPORT</b>			<b>£ 769.08</b>	
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006	<p><b>Planning</b></p> <p>Outcome of the ex-Greencore site appeal.</p> <p><b>Application Number:</b> 2024/0266/FUL  <b>Proposal:</b> Change of use of land to use as a residential caravan site for two gypsy/traveller families, each with 2 caravans, including no more than one static caravan/mobile home per family, together with erection of amenities building and laying of hardstanding.  <b>Location:</b> Land At The Smithy Easton Lane Pylle Shepton Mallet Somerset  <b>Applicant:</b> Mr B. McDonagh  <b>Application Type:</b> Full Application</p> <p><b>Application Number:</b> 2024/0406/OUT  <b>Proposal:</b> Application for Outline Planning Permission with all matters reserved apart for access, for the erection of up to 40no. dwellings, public open space, landscaping, sustainable urban drainage system and engineering works, with two respective vehicular accesses off Prestleigh Road.  <b>Location:</b> Land At 364558 139409 Prestleigh Road Evercreech Shepton Mallet Somerset  <b>Applicant:</b> F Lynch  <b>Application Type:</b> Outline Application</p>																																					

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	<p><b>Application Number:</b> 2024/0628/HSE  <b>Proposal:</b> Two storey side extension with garage below.  <b>Location:</b> 31 Bowns Close Evercreech Shepton Mallet Somerset BA4 6JQ  <b>Applicant:</b> Mr R Salt  <b>Application Type:</b> Householder Application</p> <p><b>Application Number:</b> 2024/0569/TCA – <b>notification only</b>  <b>Proposal:</b> T1( Field Maple)- Remove to ground level.  <b>Location:</b> 7 Fernleigh Close Evercreech Shepton Mallet Somerset BA4 6JA  <b>Applicant:</b> Fairey  <b>Application Type:</b> Works/Felling Trees in a CA</p> <p><b>Application Number:</b> 2024/0756/FUL  <b>Proposal:</b> Proposed development of 1 no. single barn to a single dwelling house  <b>Location:</b> Westbrook Barns Leighton Lane Evercreech Shepton Mallet Somerset  <b>Applicant:</b> Mr and Mrs Tony and Judith German and Randel  <b>Application Type:</b> Full Application</p> <p><b>Application Number:</b> 2024/0751/HSE  <b>Proposal:</b> Proposed removal of existing asymmetric, tiled and bituminous felt roof to be replaced with new pitched roof, tiled on both sides. Including two conservation style rooflights.  <b>Location:</b> Lyndon Cottage Oxford Street Evercreech Shepton Mallet Somerset  <b>Applicant:</b> Mr N Lillywhite  <b>Application Type:</b> Householder Application</p>	
007	<p><b>Cemetery</b>  a. Update  Awaiting response from Mendip Land Survey.  b. Approve any memorial requests</p>	
008	<p>Park Inspection Reports  Queens Road Playing Fields  Consider annual inspection report and accompanying spreadsheet of repairs. See quotation from Playdale re the roundabout.</p> <p>Monthly inspection reports:  Queens Road Playing Fields.  Skate Park.</p>	
009	<p>Village maintenance feedback:  Bollard – Neal’s way car park.  Query re Village Cross.  Laurel bushes – Millenium Gardens.  Consider 2 quotes and appoint work.</p>	
010a	Skate Park update.	LP
010b	Village Hall update.	GW
010 c	Youth Club/Cricket Club Building. Business rates – response required.	
010d	Allotments.	
010e	Insurance documents and updated asset register. <b>Insurance renewal date 01/06/2024.</b>	
010 f	Sara Dyke request for Liberal Democrat news content to be uploaded to the Parish Council website.	
010g	Consider budget and skate park correspondence from resident.	

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010h	WestWorld Music Festival – annual licence application.	
010 i	Parking and corner cutting Queens Road BA4 6JP.	
010 j	Support with flooding in your community.	
010 k	Correspondence re bungalows within the ex-Greencore site.	
010 l	Somerset Playing Fields Association membership.	
010m	The Big Somerset Picnic.	
010 n	HGV signs in Stoney Stratton – Chesterblade Hills.	
010 o	Rights of way – Somerset Council request.	
010 p	Receive verbal report from Bus Representative.	
011	To note Glastonbury Festival traffic management – 1 <sup>st</sup> notice. Local Council network meeting minutes. New signs for HGV directing were installed in December/January on the A371 Prestleigh Road junction. Police report.	
012	Agenda items for next meeting	
013	Date & time of next meeting, 04 06 24 Evercrech Village Hall, 7.00 pm (subject to change)	
014	Close of meeting. Name Time	