

# Evercreech Parish Council

Tel: 01749 830265

E-mail: [clerk@evercreech-pc.gov.uk](mailto:clerk@evercreech-pc.gov.uk)

## Notice of the next Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,  
You are hereby summoned to attend the following meeting:

Meeting of...	<b>Evercreech Parish Council</b>
Time...	<b>19:00hrs</b>
Date...	<b>05 09 23</b>
Venue...	<b>Evercreech Village Hall (subject to change)</b>

Councillors will be discussing all the items listed on the agenda.  
Yours faithfully,

Lynn Crisp

**Lynn Crisp**

**Parish Clerk**  
Date

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

# Evercreech Parish Council

Tel: 01749 830265

E-mail: [clerk@evercreech-pc.gov.uk](mailto:clerk@evercreech-pc.gov.uk)

## PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken<sup>1</sup>. A record of public participation shall not be included in the Minutes.

### Reports from County Councillors

Short oral reports are invited from District and County Councillors, regarding matters affecting Evercreech and the wider local community (if applicable to the local community)

i)	Public Open Session	LEAD
ii)	County Councillor Report	
	Meeting open time	
001	To receive apologies for absence and to approve the reasons given (LGA 1972 s85(1))	
002	<b>Declarations of interests.</b> Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)	
003	<b>To approve and sign as a correct record the minutes of the previous meeting</b> (LGA 1972 sch 12, para 41(1)) Meeting 01 08 23	
004	<b>Actions List</b>	
006	<b>Finance</b> a. To approve the payment schedule for current month.  Nominate 2 Cllrs to authorise BACS payments.  b. To approve the cashbook and bank reconciliation to 31 <sup>st</sup> August 2023.  c. Total Monthly Payments: Total Monthly income: Bank Account Balance:  d. Finance Update Proposed finance meeting date 17 <sup>th</sup> October 2023.  e. Note External Auditor report and certificate.	
007	<b>Planning</b> <b>Application Number:</b> 2023/1445/TPO <b>Proposal:</b> T9 - Horse chestnut - reduce two leaders by 3 metres to reduce weight and leverage. T10 - Walnut - reduce leader by 3 metres to reduce weight and leverage and to shape tree. T14 - Copper Beech - reduce 2 large layeracs by approx 25 feet by 3 metres to reduce leverage on non tensile forks. T22 - Horse chestnut - crown reduction of 3 metres all over to prune out dieback and reduce weight.	

## Evercreech Parish Council

Tel: 01749 830265

E-mail: [clerk@evercreech-pc.gov.uk](mailto:clerk@evercreech-pc.gov.uk)

	<p>T23 - Horse chestnut - Pollard tree at main tree forks approx 12 feet to prevent total tree failure in car park. T6 - Reduce crown by 3 metres all over. <b>Location:</b> The Glen Nursing Home Shapway Lane Evercreech Shepton Mallet Somerset <b>Applicant:</b> The Glen <b>Application Type:</b> Works/Felling of TPO Trees <b>Information only.</b></p> <p><b>Application Number:</b> 2023/1475/HSE <b>Proposal:</b> Remove existing single storey roofs. Separate single storey linked buildings, create 2 x detached dwellings. Form second storey extensions over single storey buildings. Construct detached garage to No.1 Westfield Cottage. <b>Location:</b> Westfield Cottages Westbrook Farm Lane Evercreech Shepton Mallet Somerset <b>Applicant:</b> Mr Simon Heal <b>Application Type:</b> Householder Application</p> <p><b>Application Number:</b> 2023/1481/VRC <b>Proposal:</b> Application to vary condition 2 (Plans List) of planning approval 2021/2504/HSE (Erection of a single storey extension) to reduce scheme. <b>Location:</b> Bay Tree Cottage Weston Town Evercreech Shepton Mallet Somerset <b>Applicant:</b> Mr Statham <b>Application Type:</b> Variation or Removal of Conditions</p> <p><b>Application Number:</b> 2023/1507/LBC <b>Proposal:</b> Repairs to roof and walls following 2022 tree fall <b>Location:</b> The Kennels Tinings Lane Evercreech Shepton Mallet Somerset <b>Applicant:</b> Mrs J Keen <b>Application Type:</b> Listed Building Consent</p>	
008	<p><b>Cemetery</b> a. Update Approve request for funeral Saturday 28<sup>th</sup> October 2023. b. Approve any memorial requests</p>	
009	<p>Park Inspection Reports Queens Road Playing Fields</p>	
010	<p>Village maintenance feedback: a. Village Cross i. Repairs ii Church View bollards b. Tree inspection c. Planter – Prestleigh Road d. Planters – situated on grass verge by bus stop, Prestleigh Road e. Book swap – phone box door repair f. Village benches</p>	

## Evercreech Parish Council

Tel: 01749 830265

E-mail: [clerk@evercreech-pc.gov.uk](mailto:clerk@evercreech-pc.gov.uk)

	<p>g. Lych Gate  h. Bin situated @ Village Hall  i. Street Cleaner update  j. Trees – Oxford Street  k. Millennium Garden wall – quote and discuss who owns each part.  l. Community Christmas Tree - permanent fixing arrangements.</p>	
011 a	<p>Skate Park Feedback  i. Graffiti wall  ii. General</p>	<b>AC</b>
011 b	NASS post festival feedback	<b>AC</b>
011 c	Weeds, hedges, and verge cutting	<b>AC</b>
011 d	Winter grit planning, previously Country Roads Mendip	
011 e	Local Council Network (LCN) feedback, link to minutes previously sent to Cllrs. Response required relating to the priorities for residents and businesses, as requested.	<b>ALL</b>
011 f	<p>Ex Greencore site  Email received from resident re broken glass.  Request to write to the owners requesting the windows are boarded.</p>	<b>ALL</b>
011 g	Gambling Policy Consultation	<b>ALL</b>
011 h	<p>Mendip Planning Policy part II  Response to consultation regarding earmarked areas for future homebuilding.</p>	<b>ALL</b>
011 i	<p>Highways update:  Stoney Stratton  Victoria Square  Prestleigh Road SID  Pecking Mill Corner</p>	<b>Clerk</b>
011 j	Layby opposite Evercreech House	<b>ALL</b>
012	Great Weston Railway's Community Rail and Stakeholder Conference, Tuesday 13 September	
013	Agenda items for next meeting	
014	Date & time of next meeting, Evercreech Village Hall, 03 10 23, 7.00 pm (subject to change)	
015	<p>Close of meeting.  Name  Time</p>	