

# Evercreech Parish Council

Tel: 01749 830265

E-mail: [clerk@evercreech-pc.gov.uk](mailto:clerk@evercreech-pc.gov.uk)

## Notice of the next Parish Council Meeting

Members of the Public and Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,  
You are hereby summoned to attend the following meeting:

Meeting of...	<b>Evercreech Parish Council</b>
Time...	<b>19:00hrs</b>
Date...	<b>01 08 23</b>
Venue...	<b>Evercreech Village Hall (subject to change)</b>

Councillors will be discussing all the items listed on the agenda.  
Yours faithfully,

Lynn Crisp

*Lynn Crisp*

**Parish Clerk**

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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## PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 15 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken<sup>1</sup>. A record of public participation shall not be included in the Minutes.

### Reports from County Councillors

Short oral reports are invited from District and County Councillors, regarding matters affecting Evercreech and the wider local community (if applicable to the local community)

i)	Public Open Session	LEAD
ii)	County Councillor Report	
	<b>Meeting open time</b>	
001	<b>To receive apologies for absence and to approve the reasons given</b> (LGA 1972 s85(1))	
002	<b>Declarations of interests.</b> Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations)	
003	<b>To approve and sign as a correct record the minutes of the previous meeting</b> (LGA 1972 sch 12, para 41(1)) 04 07 23	
004	<b>Actions List</b>	
005	<p><b>Finance</b></p> <p>a. To approve the payment schedule for July 2023</p> <p>Nominate 2 Cllrs to authorise BACS payments.</p> <p>b. To approve the cashbook and bank reconciliation to 31<sup>st</sup> July 2023</p> <p>c. Total Monthly Payments: Total Monthly income: Bank Account Balance:</p> <p>d. Finance Update</p> <p>i. Bank Signatory request.</p> <p>ii. Request for Cllrs to join the Parish Council Finance Working Party.</p>	
006	<p><b>Planning</b></p> <p><b>Application Number:</b> 2023/1363/HSE  <b>Proposal:</b> Erection of single storey side extension, first floor rear extension, installation of new porch to principal elevation, internal and external alterations, replacement of two oil tanks and associated landscaping.  <b>Location:</b> Stratton Farm High Street Stoney Stratton Shepton Mallet Somerset  <b>Applicant:</b> Mr and Mrs G McCarthy  <b>Application Type:</b> Householder Application  Response:</p> <p><b>Application Number:</b> 2023/1364/LBC</p>	

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	<p><b>Proposal:</b> Erection of single storey side extension, first floor rear extension, installation of new porch to principal elevation, internal and external alterations, replacement of two oil tanks and associated landscaping.</p> <p><b>Location:</b> Stratton Farm High Street Stoney Stratton Shepton Mallet Somerset</p> <p><b>Applicant:</b> Mr and Mrs G McCarthy</p> <p><b>Application Type:</b> Listed Building Consent</p> <p>Response:</p> <p>2 notifications regarding tree works have been received. The Parish Council are advised by Somerset Council that decisions for these types of applications are delegated to officers.</p>	
007	<p><b>Cemetery</b></p> <p>a. Update.</p> <p>b. Approve any memorial requests.</p>	
008	<p>Park Inspection Reports</p> <p>Queens Road Playing Fields Inspection report.</p>	
009	<p>Village Maintenance feedback:</p> <p>a. Quotes are being requested for Village maintenance requirements for the 23/24 budget: benches and tables. Work will not take place until after April 2024.</p> <p>b. A Parish tree inspection quote has been requested, inspection to take place after April 2024.</p> <p>c. Street Cleaning - Parish Council to discuss options.</p> <p>d. 3 blocked drains have been reported to relevant Somerset County department.</p> <p>e. Broken tarmac in Enfield Road has been reported.</p> <p>Residents can report issues via <a href="https://www.fixmystreet.com">https://www.fixmystreet.com</a></p> <p>f. Planter on Prestleigh Road is ready for planting.</p> <p>g. Area Highways Team will be looking at the trees on the triangle in Oxford Street.</p> <p>h. Coronation tree – Queens Road Playing Fields.</p> <p>This has sadly been vandalised. Jane Mackness has taken it for safekeeping and will re plant in the autumn.</p>	
010 a	<p>Stoney Stratton Speed Restrictions.</p> <p>Feedback.</p>	<b>Clerk</b>
010 b	<p>Skate Park update.</p> <p>The Old Stores Studio proposal for skate park.</p>	<b>LP</b>
010 c	<p>Cricket Club – Deed of Release of land.</p>	<b>Clerk</b>
010 d	<p>Pecking Mill Corner – Speed Indicator Device (SID).</p> <p>Feedback from Highways.</p>	
010 e	<p>Youth Club Update.</p> <p>Cricket Club Hut insurance.</p>	<b>LP Clerk</b>
010 f	<p>NASS post festival panel feedback</p>	<b>AC</b>
010 g	<p>Weeds, hedges, and verge cutting.</p>	<b>AC</b>
010 h	<p>Winter Grit Planning previously Country Roads Mendip.</p>	<b>Clerk</b>
010 i	<p>Village Cross.</p> <p>We are currently awaiting tender responses. When cost is known the grant can be applied for. Information gathering for the grant is complete.</p>	

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	Cllrs to receive document stating the Cross is owned by Parish Council. Please see handwritten note on the document to this effect.	
010 j	Neal's Way Car Park risk assessment. Receive and sign off risk assessment.	
010 k	Weston Town Sports Club Request to use skate park area during the school summer holidays.	<b>AC</b>
010 l	Deed of Release – Queens Road Playing Fields. Update.	
010 m	Speed Limit A371. Traffic Regulation Order has been published.	
010 n	Victoria Square parking	
011	To note: Code of Conduct training for July 2023 was cancelled. This can be re booked for September 7 <sup>th</sup> , 2023, should Cllrs so wish. A pitch has been reserved for the Evercreech Show via email.	
014	Agenda items for next meeting	
015	Date & time of next meeting, Evercreech Village Hall, 05 09 23, 7.00 pm (subject to change)	
016	Close of meeting. Name Time	