

To: The Chairman and all Members of Evercreech Parish Council, I hereby summons you to attend the Annual Parish Council Meeting of Evercreech Parish Council on 4th May 2021 at 7.00 pm, via Zoom.

Topic: Annual Parish Council Meeting followed by The Monthly Parish Council Meeting

Time: May 4, 2021 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/92306190248>

Meeting ID: 923 0619 0248

Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.

A G E N D A

Item No		LEAD
001	Election of Parish Council Chairman for the Year 2021/22	
002	Election of Vice-Chairman for the Year 2021/22	
003	Apologies for Absence	
004	Declaration of Interests and Dispensation	
005	Appointment of member roles/portfolios Please refer to document sent. New: for 2021/22 Maintenance Committee Flood Warden/responsibility	
006	Council's Code of Conduct: Members are asked to adopt a code of conduct.	
007	Standing Orders: Members are asked to adopt a code of conduct.	
008	Financial Regulations: Members are asked to adopt the regulations.	
009	Parish Council Assets list: Members are asked to inspect the assets list and confirm its accuracy	
010	Risk Assessment Members are asked to inspect the risk assessment and agree its accuracy.	
011	COVID 19 Risk Assessment and hall hire. Members are asked to inspect the risk assessment and agree its accuracy.	
011	Confirmation of Bank Signatories: Gail Wakeford Lesley Parham Rob Reed Bank Administrators: Julie Bolton Lynn Crisp	
012	The Council has been meeting on the first Tuesday of the month over the last year. A forward booking for the Village Hall has been made for this day. Members need to resolve if to remain with the same meeting day or change it.	
013	Meeting Close: Lynn Crisp	