

**To: The Chairman and all Members of Evercreech Parish Council, I hereby summons you to attend the meeting of Evercreech Parish Council on 1<sup>st</sup> December 2020 at 7.00 pm, via Zoom.**

**Join Zoom Meeting**

**Time: Dec 1, 2020 07:00 PM London**

**Join Zoom Meeting**

**<https://zoom.us/j/94190265898>**

**Members are reminded that Evercreech Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and disorder, Health and Safety and Human Rights.**

## A G E N D A

Item No		LEAD
	Open Session Members of the public are invited to speak for 3 minutes. This item does not form part of the minutes of this meeting.	
001	Apologies for Absence	
002	Declaration of Interests and Dispensation	
003	Confirmation of the Minutes of the Parish Council Meeting of 03 11 2020 Proposed Seconded Outcome  Confirmation of the Minutes of the Extra Ordinary Parish Council Meeting of 28 10 2020 Proposed Seconded Outcome  Update Actions List	
004	Public Reps: County Cllr – Invitation to speak. District Cllr – Invitation to speak.	
005	Police Report Requested.	
006	SAVE Climate Guest speaker Steve Howell.	
007	Finance a. Payments/Receipts Resolution to approve income & expenditure. Resolve:  b. PC to nominate 2 Cllrs to complete authorisation of meeting BACS payments on 05 12 2020  Cllrs: c. Note Detailed Receipts and Payments by Budget Heading provided by Finance officer.  d. Finance Committee Update i. Agree updated Finance Regulations. Resolve: Proposed Seconded Outcome	<b>MS</b>

	ii. Discuss Budget 21/22	MS
	iii. Set Budget Agreement Meeting Date:	MS
008	<p>a. Planning Due to planning response dates, some responses have been sent.</p> <p><b>Applications</b> <b>2020/2256/TCA</b> Proposal: Reduce T1 - Walnut by 2.5 - 3 metres all over Location: The Old Folly Wards Silk Mill Queens Road Evercreech Shepton Mallet Applicant: Mrs Pettey Application Type: Works/Felling Trees in a CA Refer to TPO</p> <p><b>2020/2071/HSE</b> Proposal: Erection of two storey side extension &amp; storm porch to front elevation and dropped kerb for alternative parking arrangements. Location: 10 Chestnut Lane Evercreech Shepton Mallet BA4 6BU Applicant: Leanna Dare Application Type: Householder Application Approved</p> <p><b>2020/2220/FUL</b> Proposal: Erection of lorry workshop and detached garage with office space over. Location: Wayside Farm House Redlands Farm Lane To Prestleigh Road Evercreech Shepton Mallet Somerset Applicant: C Duck Application Type: Full Application Approved</p> <p><b>2020/2253/FUL</b> Proposal: Single storey rear and two storey side extensions to enlarge existing dwelling to create a separate dwelling. Location: 24 Neales Way Evercreech Shepton Mallet Somerset BA4 6LA Applicant: Mr and Mrs Peake Application Type: Full Application Decision: Approved</p> <p><b>2020/2309/TPO</b> Proposal: T1 - Yew - Reduce by 50% (approx 25ft) Location: 3 The Cedars Evercreech Shepton Mallet Somerset BA4 6LG Applicant: Mrs Morgan Application Type: Works/Felling of TPO Trees Refer to TPO</p> <p><b>2020/2318/VRC</b> Proposal: Application to vary condition 2 (drawings) of planning approval 2019/1687/FUL. Location: Plot South Of Sunnyside Westcombe Road Stoney Stratton Shepton Mallet Somerset Applicant: Mr T Olunloyo Application Type: Variation or Removal of Conditions Response:</p> <p><b>MDC Planning Decisions:</b> Ms Becky Steward Meadowsweet Cottage 1 High Street Evercreech Somerset BA4 6HZ Application Number: 2020/1432/HSE Date of Application: 21st September 2020 Application Type: Householder Application DECISION: Approval with Conditions Mr Ide Station Cottage Weston Town Evercreech Shepton Mallet Somerset BA4 6LS Application Number: 2020/1835/TCA Date of Application: 22nd September 2020 Application Type: Works/Felling Trees in a CA TPO not required Jeremy Groome 2 The Cedars Evercreech Shepton Mallet BA4 6LG Application Number: 2020/1875/TPO Date of Application: 23rd September 2020 Application Type: Works/Felling of TPO Trees Approval with conditions Ms Suzannah Cook Weston Town House Evercreech Shepton Mallet Somerset BA4 6PD Application Number: 2020/1891/TPO Date of Application: 24th September 2020 Application Type: Works/Felling of TPO Trees Approval with conditions</p>	

	<p>Thomas Olunloyo Plot South Of Sunnyside Westcombe Road Stoney Stratton Shepton Mallet Somerset</p> <p>Refusal</p> <p>Application Number: 2020/1326/FUL Date of Application: 29th July 2020 Application Type: Full Application</p>	
009	<p>Inspection Reports</p> <p>a. Weston Town Skate Park Report received</p> <p>b. Queens Road Playing Field Report received</p>	
010	<p>Council Matters</p> <p>a. Resolution required: Carried forward from last meeting. Proposal that the Parish sets aside, in principal, "up to" £5,000 of the recently awarded £10,000 grant to deal specifically with signage, speed and pathways- once details proposals come from county we can discuss and agree what aspects need action first and what represents the best "bang for our buck" See costs in Members Pack. Resolve: Proposed: Seconded: Outcome</p> <p>b. BT phone box update. Proposal from WI</p> <p>c. Hedge, fence and group of trees between Shapway Road and the playing field. Resolution required. Consider solutions. Resolve:  Proposed: Seconded: Outcome</p> <p>d. Zebra crossing Carried forward from last meeting.</p> <p>e. Cricket Club update Consider correspondence between Cricket Club and Tozers Solicitors after viewing the link to Fields in Trust that Tozers provided. To note the Parish Council have already agreed to the Covenant, prior to receiving this further information.</p> <p>f. Feasibility study by Sustrans for cycle path to Shepton Mallet. Resolution required: Do we wish to apply to the County environment fund? Do we wish to contribute as a Parish Council?  Resolve Proposed: Seconded: Outcome</p> <p>g. Resolution required. Society of Local Council Clerks subscription £281 plus one- off joining fee £20. Discuss and agree to subscription. Resolve</p>	<p><b>BOL</b></p> <p><b>RR</b></p> <p><b>SB</b></p> <p><b>RR</b></p>

	<p>Proposed: Seconded: Outcome</p> <p>h. Cemetery Resolution required: i. Wooden cross memorials Having looked at the simple wooden crosses sometimes used as memorials; the proposal is not to charge for them. They are much simpler than the usual memorials and do not disturb the land. Resolve:</p> <p>Proposed: Seconded: Outcome ii. Memorial requests: i. Re Hicks Family</p> <p>ii. Re Wingrove Family</p> <p>i. Planning complaint to Mendip District Council (MDC) from Evercreech Resident Resolution required. 2 requests for the Parish Council to consider: i) Amend their consultation response and ii) Lobby MDC to execute their obligations, which they have ignored for three years.</p> <p>Resolve</p> <p>Proposed Seconded Outcome</p> <p>j. Staffing i. Street Cleaner vacancy Agree to advertising the post Agree Job Description for Street Cleaner Agree interview panel Resolve</p> <p>Proposed Seconded Outcome</p> <p>ii Street Cleaner final salary payment Resolve</p> <p>Proposed Seconded Outcome</p> <p>iii Staff Annual Reviews The process as confirmed with SALC: Chair of staffing committee and clerk attend. Cllr consults with the Chair &amp; Cllrs re feedback prior to appraisal, if they wish. Appraisal form completed and agreed by both.</p>	<b>RW</b>
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	<p>iv. Agree to the Clerk's hours remaining at 12 per week for 2 extra weeks to facilitate extended handover with RFO.</p> <p>Resolve</p> <p>Proposed Seconded Outcome</p> <p>k. Skate Park</p> <p>Parish Council to agree to IDVERDE quoting: To strip off the current sheeting, reassess and then price further to complete to include any works on the frames.</p> <p>Resolve</p> <p>Proposed Seconded Outcome</p> <p>l. Email addresses request from MDC Resolution required:</p> <p>Resolve To instruct the Clerk to release email addresses as requested.</p> <p>Proposed Seconded Outcome</p> <p>m. Resolution required: Proposal for Clerk and RFO to meet with Internal Auditor to discuss progress made regarding audit report suggestions 2019/20 – via Zoom, cost £25.00. Resolve:</p> <p>Proposed: Seconded Outcome</p>	
011	<p>i. Christmas Tree Arrangements Large Christmas Tree: Has been commissioned, a/w installation date. The Old Stores Studio will switch on the lights on 6<sup>th</sup> December 2020 and place the Parish Council Banner on the railings. The Parish Council are grateful to them for assisting again this year. Electricity costs will be covered by The Old Stores Studio CIC. Business Christmas Trees 3 Businesses have taken up the offer: Beehive Hair Studio, Canine Design and The Village Hall. Details have been emailed to the contractor and we a/w the installation date.</p> <p>ii. Grit bins Request to Somerset County Council to refill grit bins. No cost. Evercrech Village are on their schedule.</p> <p>iii. Response from County Cllr re pro rata costs for brown bins:</p>	

	At the current time it is not pro-rata, but the intention is that it will be next year. The resident can choose a refund and cancel the order if they prefer?	
012	Agenda Items for next meeting	
013	Date & Time of next meeting	
013	Meeting Close Lynn Crisp Clerk	