

## Evercreech Parish Council

### Action Plan April 2024 to 2029

Evercreech Parish Council will publish its action plan annually in April/May, for the forthcoming 5 financial years. The plan will be drawn from annual budgets which includes project expenditure for the forthcoming years; from matters raised by members of the public during the year and from matters identified within Parish Council meetings. This document is organic, therefore will change. Completed actions are found at the end of the document.

Action	Objective	Action By:	Complete By:	Comments/complete
To ensure the council builds earmarked reserves into the budget	<ul style="list-style-type: none"> <li>- To build in reserves for both the Election Fund and the Defibrillator.</li> <li>- Other earmarked reserves have been applied - see budgets</li> </ul>	RFO	Ongoing	This will be on going/complete
Tree Inspection report	Commission the work identified	Clerk		Has been commissioned - Nov 2025
War memorial cleaning (Cemetery)	This is a listed monument, in a conservation area, so specialist advice will need to be sought and paid for. Partnership between Somerset Council, Project Manager	All Cllrs/Clerk	Asap	Ear mark reserves for this going forward. Quotes have been applied for.
New bin required @ Skate Park	Budgeted for 26/27		March 2026	

Skate Park Teen Shelter	To purchase	Cllrs	Ongoing fund raising	On going. Find raising not started by community
BMX track - Weston Town Sports Field	Community project and fund raising	Community	ongoing	Overseen by PC but funded and directed by community. a/w community group to be formed.

When asset register updated, look through and address urgent, budgeted for repairs	To keep assets in good order. Have purchased Parish Online and are in the process of moving to digital records.	Cllrs/Clerk	asap	Ongoing
Neils Way Car Park acquisition	To try to ensure the land is kept as a car park for the future. Risk assessment completed and email sent to Somerset Council regarding the possibility.	Cllrs/Clerk	asap	It is proving difficult to receive a response. Jan 2024 - an expression of interest has been made to Somerset Council. Nov 2025 - still no response from Somerset Council
QRPF - new picnic bench with disabled accessibility.  New accessible play equipment	Access for all	Fund raising will be required	2027	
Replace village wooden benches with the preferred model to reduce maintenance costs	Reduce maintenance costs. Possibly sell non memorial benches.	As they need repairing, replace with new style bench, when possible	2029	On going

## Completed Actions

	Action	Objective	Action By:	Complete By:	Year-end review
	Stoney Stratton Speed Restrictions	<ul style="list-style-type: none"> <li>- To move speed signs as per project requirements.</li> </ul>	Cllr/Clerk/Residents Group.	2023	Complete
	To update the asset register to include a column for the insurance value	<ul style="list-style-type: none"> <li>- To build into an insurance column into the assets register</li> <li>- To guess a 'best guess value' for black assets</li> </ul>	RFO	RFO employee changed.	<p>This is updated regularly</p> <p>Remove</p>
	To ensure payment traceability and transparency	<ul style="list-style-type: none"> <li>- To generate separation of coding for Veolia into destinations to ensure traceability to cost centre</li> <li>- Separation of coding for 3 Counties into destinations to ensure traceability to cost centre</li> <li>- To change recording of monthly payments on accounting software so easily traceable</li> </ul>	RFO	April 2021 - ongoing for year	<p>RFO will from April 2021:</p> <ol style="list-style-type: none"> <li>1) Set up new Veolia code for village</li> <li>2) RFO will ensure invoices for 3 counties are split into relevant cost centre and code according to description</li> <li>3) Record payroll/telephone etc by month</li> <li>4) Put invoice number in reference box</li> </ol> <p>Accounts Management has changed. These actions are defunct.</p>
	To ensure that the purpose and manner of processing personal data is according to the law	To ensure information is handled in accordance with GDPR legislation.	Clerk/RFO Councillors/Staff	Ongoing	<p>GDPR areas identified. Policy in place. ICO Members</p> <p>Moving to a Cloud based system for file sharing - Nov 25 - March 26</p>
	To begin to budget for speed reduction signs - Southwood	Request from residents, supported by PC, issue is PC need to fund this.	All Cllrs	Ongoing	To budget £5,000 per year x 3 years for the work to be completed.

					This has now been taken over by District Council. Complete
	To seriously think about renovations needed to the Lych Gate.	Gate will require work in the next 5 years.	All Cllrs	Ongoing	To budget for the work. Ongoing
	To take forward the renovation of the skate park at Weston Town.	<ul style="list-style-type: none"> <li>- To provide a safe area of children to play</li> <li>- To investigate costs into improving the current facilities as pieces of equipment are old and in need of replacement.</li> </ul>	Maintenance committee	When funds have been raised/budgeted for	Ongoing Some grants have been successful. Tenders received and a contractor appointed. Dec 2022 Complete/superseded.
	To ensure good governance of the parish by ensuring correct procedures are followed.	<ul style="list-style-type: none"> <li>- To ensure councillors/clerk attend regular training so they are up to date on all relevant legislation and can manage the parish council appropriately.</li> <li>- -to ensure meetings and decisions are conducted in the correct manner.</li> <li>- To create a maintenance committee set up by councillors.</li> </ul>	Clerk/ Councillors	When required	Budget 2021/22 -allowance for x2 courses per councillor.  Councillors are advised to take up training at every opportunity - continue to encourage councillor training.  Maintenance working party set up Complete
	To work to improve road safety within the parish in	To enable safer journeys for parishioners. To ensure that	BOL	COMPLETE	Application to SCC unsuccessful. District Cllr is leading this Action. Not going ahead.

	conjunction with the relevant authorities: 1. To apply under the Climate Emergency Grant fund for a new zebra crossing (BOL)	parishioners have safe access to crossing roads.			
	To investigate how to invest the COVID grant for the benefit of parishioners and the local community	- To encourage parishioners to respond to our request for ideas by creating a 'wish list' for our local area	Clerk	Complete	Allocated in budget to traffic signage, skate park and community fund 2021/22 Now re allocated to a different code Dec 2022 Complete
	To monitor the use of the phone box as a book swap in conjunction with the WI.	- To create a purposeful use of the phone box - To work alongside the WI	Clerk Councillors	Complete - The WI monitor it's use.	Phone box has been handed to WI. PC continue to maintain this. Complete
Roof repairs to bus stop - Prestleigh Road		Make watertight and preserve	Clerk	Process started Jan 23	Complete
Village Christmas Tree requirements		- Specify exact requirements in grass cutting contact	Clerk	Process started Jan 23	Contract renewed - complete.
Stoney Stratton DFIB	For the NWG to commence fund raising. For the PC to contribute to costs upon receipt of a donation request form.	Neighbourhood Watch Group. (NWG)	Neighbourhood Watch Group.	New action 2023. NHWG are fund raising.	
Code of Conduct Training	Better knowledge re interests forms for Cllrs.	Cllrs	2023	Training booked for July 2023 was canx by company. LC and LP attended re booked training. LC and LP attended training, subsequently.	

40 MPH speed limit from Bath and West past Pecking Mill Corner and Southwood on A371.	Safer travel for vehicles.	Cllr/Clerk/Police/Highways and Somerset Cllr	2023	Complete
Design and paint inside of bus shelter on Prestleigh Road.	Community project - designs being drawn up with pre school children	Community	2024	Complete
Speed Indicator Device for village	To remind drivers of speed limit.	Cllr/Clerk/Speedwatch Group.	2023	Funding not available. Project not going ahead.
Deed of Release regarding transfer of Queens Road Playing Fields land.	For this to come under the umbrella of the parish Council.	Cllrs/Clerk/Cricket Club	2025	Complete
To commission repair work to Village Cross	To preserve and make safe for the future.	Cllrs	Process started Dec 22	complete
To seriously think about renovations needed to the Lych Gate.	Gate will require work in the next 5 years.	All Cllrs		Complete
Skate Park	To replace	Working group	asap	Complete
Skate Park - graffiti on outside of ramps	Community project	Community	April 2024	Complete
Re painting of white road markings around the Parish	Safety	Highways/Clerk	Clerk	Complete